

THE TOWN OF  
**Westford**



Annual Report  
**1982**



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# TOWN OF WESTFORD



## ANNUAL REPORTS

For the year ending December 31, 1982

Annual Town Election to be held May 3, 1983

Annual Town Meeting to be held May 7, 1983

COVER: Donated by Edward Pioli  
Town Hall, First Parish Church  
United, Museum, Roudenbush, and  
First Parish Parish Hall





TOWN OF WESTFORD

CITIZEN ACTIVITY APPLICATION FORM

Good Government Starts With You

If you are interested in service on a town committee, please fill out this form and mail to the Executive Secretary, Board of Selectmen, Town Hall, Westford, Mass., 01886. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

Date.....

Name..... Home Telephone.....

Address.....

Amount of Time Available.....

Interest in what Town Committee.....

.....

.....

Present Business Affiliation and Work.....

.....

Business Experience.....

.....

Education or Special Training.....

.....

Date Appointed	Town Office Held	Term Expired
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.....

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Remarks.....

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## TOWN CALENDAR

APPEALS, BOARD OF	Monthly on Mondays, 8:00 P.M.
ASSESSORS, BOARD OF	Each Tuesday of the month, 7:30 PM Town Hall
BUILDING INSPECTOR	Each Tuesday of the month, 7:00 - 9:00 P.M. & Thursday, 6:00-7:30 PM Town Hall
CAPITAL OUTLAY	Third Monday of the month-7:45 P.M.
CEMETERY DEPARTMENT	First Saturday of the month 10:AM
CONSERVATION COMMISSION	Second & fourth Wednesday of the month, 7:30 P.M.
COUNCIL ON AGING	First Wednesday of the month-3:30
FINANCE COMMITTEE	Second & Fourth Tuesday of the month-7:30 P.M.
HEALTH, BOARD OF	Second Monday of each month. 7:00 P.M. Town Hall
HOUSING AUTHORITY	Second Thursday of the month-7:30 Elderly Housing Community Building
NASHOBA VALLEY TECH. HIGH SCHOOL COMM.	Alternate Tuesdays, 7:30 P.M.
PLANNING BOARD	First & third Tuesday of the month 7:30 P.M. Town Hall
RECREATION COMMISSION	Second & fourth Monday of the month 8:00 P.M. Town Hall
ROUDENBUSH COMMUNITY CENTER COMMITTEE	First Monday of the month at center 7:30 P.M.
SCHOOL COMMITTEE	Second & fourth Monday of the month 7:30 P.M.
SELECTMEN	Each Tuesday of the month-7:30 P.M. Town Hall
TRUSTEES, J.V. FLETCHER LIBRARY	First Monday of the month 8:00 P.M.
WATER COMMISSIONERS	Second & Fourth Tuesday of the month 8:30 PM-Water Dept. Office

TOWN CALENDAR (cont.)

TOWN OFFICES: Open Monday through Friday: Town Hall  
Assessors  
Office: 8:00 A.M. to 12:00 P.M.  
12:30 to 4:00 P.M.  
Health,  
Board of: Mon.-Tues.-Wed.-9 to 12 P.M.  
Nashoba  
Sanitarian: Mon. thru Thurs.- 8-9 A.M.  
Building  
Inspector's  
Office: 8:30 A.M. to 4:30 P.M.  
Selectmens  
Office: 8:30 A.M. to 4:30 P.M.  
Treasurer  
Tax Collector:  
8:00 A.M. to 12:00 P.M.  
12:30 to 4:00 P.M.  
Planning  
Board /Conservation  
Office: Tues.-Wed.-Thurs.- 9:00-12:00  
Town  
Accountant: 9:00 A.M. to 4:00 P.M.  
Town Aide: 9:00 A.M. to 3:00 P.M.  
Town Clerk: 9:30 A.M. to 5:00 P.M.  
Water Dept.: 63 Forge Village Road  
8:00 A.M. to 12:00  
12:30 to 4:00 P.M.  
  
Visiting Nurse available Tuesday 1-4  
Board of Health Office

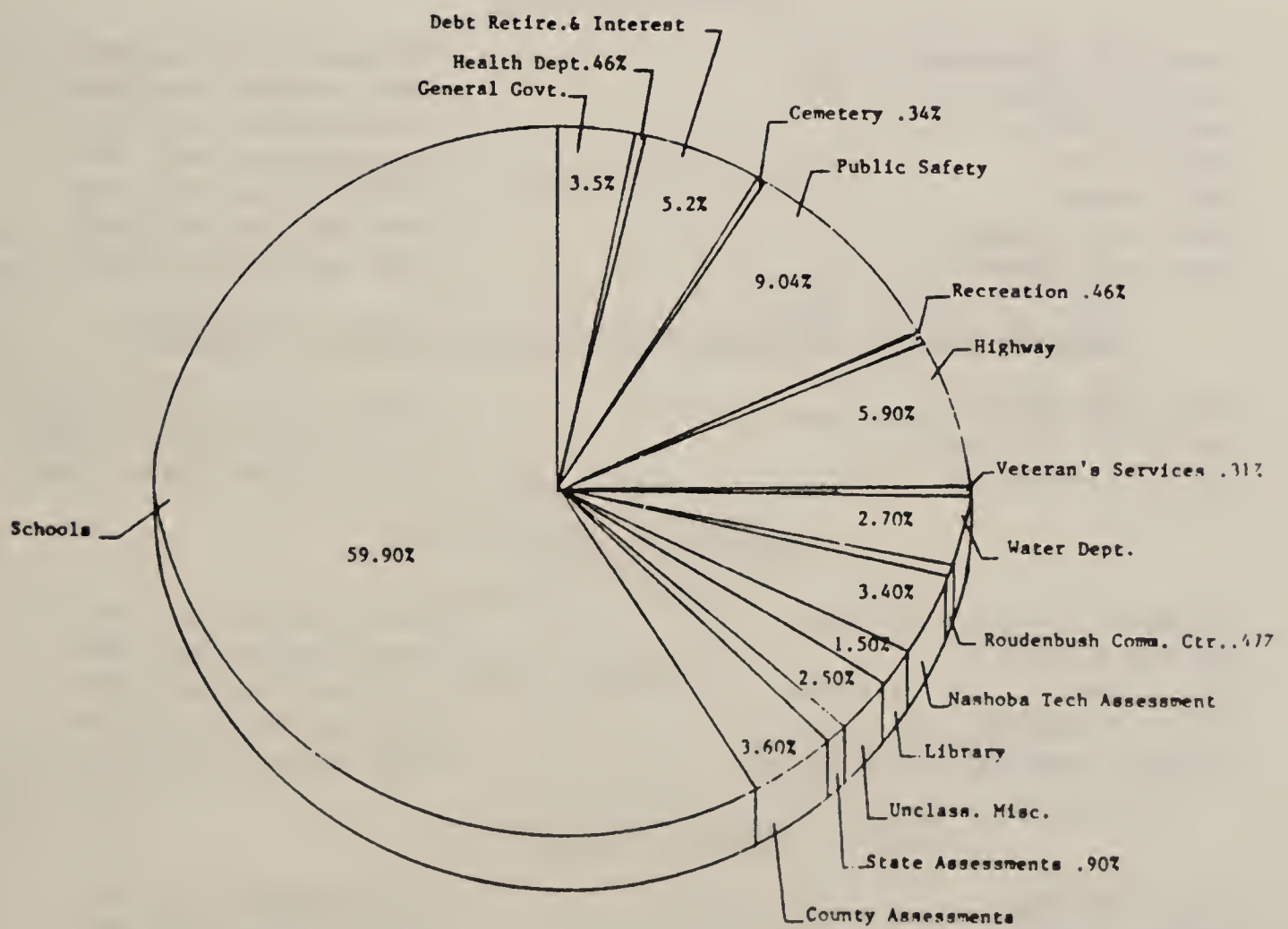
SANITARY LANDFILL Cold Spring Road:  
Monday, Thursday, Friday - 7:00 to 3:00  
Wednesday & Saturday 9:00 to 5:00 P.M.  
Closed on Tuesday except when Monday  
is a holiday, then the dump is closed  
Monday and open Tuesday.)

DISTRIBUTION OF EXPENDITURES  
FISCAL YEAR 1982  
TOTAL EXPENDITURES  
\$11,075,181.31

Debt Retirement & Interest	578,313.71
General Government	391,019.15
Public Safety	1,001,159.84
Health Dept.	50,407.30
Highway	656,065.63
Water Dept.	298,732.79
Cemetery	37,278.73
Schools	6,613,771.34
Nashoba Tech Assessment	372,284.00
-Library	162,234.18
Recreation	51,246.91
Roudenbush Comm. Ctr.	51,545.17
Veterans' Services	33,716.18
Unclassified	280,472.34
State Assessments	97,668.73
County Assessments	<u>399,265.31</u>
	11,075,181.31

# DISTRIBUTION OF EXPENDITURES

FISCAL YEAR 1982





OFFICERS OF THE TOWN OF WESTFORD

TOWN CLERK

Bette R. Hook	Term expires May 1984
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SELECTMEN

David S. Earl	Term expires May 1983
Richard S. Emmet	Term expires May 1983
Ronald H. Johnson, Chairman	Term expires May 1984
Robert P. Tierney	Term expires May 1984
Avis S. Hooper	Term expires May 1985

ASSESSORS

Janis Ackerman	Term expires May 1983
Irene Szylvian	Term expires May 1983
Judith A. McEnaney, Chairman	Term expires May 1984

TREASURER-COLLECTOR

Paula Brule	Term expires May 1983
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SCHOOL COMMITTEE

Donald F. Bradanese	Term expires May 1983
George E. Murray	Term expires May 1983
Douglas Keele	Term expires May 1984
Mary Trubey	Term expires May 1984
Judy Culver	Term expires May 1985
John J. Kavanagh	Term expires May 1985
Joan M. O'Brien	Term expires May 1985

NASHOBA VALLEY TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE

Charlotte Scott	Term expires April 1983
Cecile R. Stefanski	Term expires April 1984
Kevin F. Finnegan (Alt.)	Term expires April 1984

HOUSING AUTHORITY

Reginald Blowey, Chairman	Term expires May 1983
William MacMillan	Term expires May 1983
Edith Lowney, Ex. Director	Term expires May 1984
Felix Perreault	Term expires May 1984
Lorraine McElroy (Appointed)	Term expires May 1983

BOARD OF HEALTH

Mark Mulligan	Term expires May 1983
Charles Colburn, M.D., Chairman	Term expires May 1984
Charles Menzie	Term expires May 1985
Joan Pioli, Clerk	

WATER COMMISSIONERS

Carlton Rooks	Term expires May 1983
Walter W. Gerlach, Chairman	Term expires May 1984
Hervey J. Cote	Term expires May 1985

MODERATOR

William Kavanagh	Term expires May 1984
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PLANNING BOARD

Paul Davies	Term expires May 1983
Leslie A. Thomas, Chairman	Term expires May 1984
Denis Maguire	Term expires May 1985
Vyto Andreliunas	Term expires May 1986
Clint Ackerman	Term expires May 1988
Mary Morton, Clerk	

TREE WARDEN

Roger Melancon	Term expires May 1983
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CEMETERY COMMISSIONERS

Gordon B. Seavey	Term expires May 1984
Clayton Dearth, Chairman	Term expires May 1985
Brian Vaughn	Term expires May 1985

TRUSTEES OF J.V. FLETCHER LIBRARY

Nancy O. Russo	Term expires May 1983
Dorothy M. Swanson	Term expires May 1983
Lisa D. Dagdigian	Term expires May 1984
Mary Ann Finnegan, Chairman	Term expires May 1984
James L. Healy, Jr.	Term expires May 1985
Richard T. Joy	Term expires May 1985

LIBRARIAN

Appointed by Trustees

Francesca L. Denton

FINANCE COMMITTEE

Read E. Albright	Daniel Hanley
Mary Caless	Howard P. Kelley
Jim Conlin	Hal Schreiber, Chairman
Sam Frank	Steve Smith

APPOINTMENTS BY THE BOARD  
OF HEALTH

Chairman	Charles G. Colburn, M.D.
Vice-Chairman	Mark W. Mulligan
Secretary	Charles A. Menzie, Ph.D.
Agent to issue burial permits	Bette R. Hook
Asst. Agent to issue burial permits	James L. Healy
Clerk	Josephine A. Pioli
Inspector of Animals-Dogs	William C. MacMillan
Inspector of Animals-Farm Animals	George S. Fletcher
Inspector of Stables	William C. MacMillan
Agent to pick up dead animals	Albert H. Picking
Inspector of Pump & Wells	John LaFond, Jr.
Asst. Inspector of Pump & Wells	Robert Heroux

THE BOARD OF SELECTMEN

The Boards, Committees, Commissions and Officers listed below are appointed by the Board of Selectmen:

EXECUTIVE SECRETARY TO THE BOARD OF SELECTMEN  
AND AFFIRMATIVE ACTION OFFICER

Paul F. Alphen

TOWN ACCOUNTANT

Robert Earnshaw

CHIEF OF POLICE

Joseph R. Connell

FIRE CHIEF

George Rogers

SUPERINTENDENT OF STREETS

George W. Wyman

TOWN COUNSEL

John L. Connell, Jr.

TOWN AIDE AND VETERANS' AGENT

Helena Crocker

DOG OFFICER

William C. MacMillan



COMMUNITY CENTER

George Pomeroy

ROUDENBUSH COMMUNITY CENTER COMMITTEE

Barbara Landino	Term expires June 1983
Margaret A. Martinson	Term expires June 1983
Robert J. Ferreira	Term expires June 1984
Ellen Harde	Term expires June 1984
Albert Russo	Term expires June 1984
Mary Jo Cassidy	Term expires June 1985
Alden Wood	Term expires June 1985

BUILDING COMMISSIONER

Joseph Guthrie

ASSISTANT BUILDING INSPECTOR

Nicholas Basinas\*

PLUMBING INSPECTOR

Kenneth Kleynen\*

ASSISTANT PLUMBING INSPECTOR

Richard Kelley\*

GAS INSPECTOR

Chester H. Cook, Jr.\*

ASSISTANT GAS INSPECTOR

Kenneth Kleynen\*

WIRE INSPECTOR

Dennis P. Kane

CODE ENFORCER

William H. Stevenson, Jr.

\* Appointed by Commissioner

CONSERVATION COMMISSION

Richard Cooper	Term expires June 1983
Patricia Loring, Chairman	Term expires June 1983
Marlene Mallory	Term expires June 1983
Chester Cook	Term expires June 1984
Louis Oliver	Term expires June 1984
William McClellan	Term expires June 1985
Arnold O'Brien	Term expires June 1985

### PERSONNEL BOARD

Thomas Cullen	Term expires June 1984
Roberta Giese, Chairman	Term expires June 1985
Richard Koester	Term expires June 1985
Mary Massicotte	Term expires June 1985
Patricia Murphy	Term expires June 1985

### RECREATION COMMISSION

William Barnett, Chairman	Donald Porteous
William Bryant	Thomas Stiling
Mary Hill	John VanLeeuwen
John Krebs	Dianne Zegowitz
Paul Murray	

### AGENT FOR BURIAL OF DECEASED SOLDIERS

James L. Healy, Sr.

### BOARD OF APPEALS

Mark Scolnick	Term expires June 1984
John R. Yetman	Term expires June 1985
Daniel Pioli	Term expires June 1986
Ronald Nolin	Term expires June 1987
John Preston, Chairman	Term expires June 1987

#### Associate Members

Willis E. Buckingham	Term expires June 1985
John Cadigan	Term expires June 1985

### CABLE TELEVISION COMMITTEE

Hajo Koester	Term expires June 1983
Roy Lamb	Term expires June 1983
George Switzer	Term expires June 1983
Kenneth Dwyer II	Term expires June 1984
Steven Boudreau, Chairman	Term expires June 1985
Roger Parent	Term expires June 1985
Gary Sullivan	Resigned
John J. Kavanagh	School Committee Rep.

### CAPITAL OUTLAY COMMITTEE

John Cadigan	Term expires June 1983
Robert J. Fagan	Term expires June 1984
Karl P. Fagans	Term expires June 1984
Jerry Berkowitz, Chairman	Term expires June 1985
Paul D'Angelo	Term expires June 1985
John Fridrich	Term expires June 1985
Robert L. Giese	Term expires June 1985
Richard Lewan	Term expires June 1985
Jean Brush	Term expires June 1985



CARETAKER OF WHITNEY PALYGROUND,  
TOWN COMMON AND MONUMENTS

George Wyman

CIVIL DEFENSE DIRECTOR

Harold Hoover

COUNCIL FOR CHILDREN

Joan O'Brien

COUNCIL ON AGING

Cecilia Healy	Term expires June 1983
Carl G. Lyman, Chairman	Term expires June 1984
Horace Wyman	Term expires June 1984
Helena Crocker	Term expires June 1985
Veronica Sullivan	Term expires June 1985

DEVELOPMENT AND INDUSTRIAL COMMISSION

Nicholas V. Basinas	Term expires June 1983
James Cunha	Term expires June 1983
Mark J. Scolnick	Term expires June 1984
J. Frank Strauss	Term expires June 1984
Chester Cook, Jr.	Term expires June 1985
Howard Hall, Chairman	Term expires June 1985
A. Justin McCarthy	Term expires June 1985
Roger Parent	Term expires June 1985

ENERGY RESOURCE COMMISSION

Gilbert Brown	William H. Stevenson
Edward H. Cohen	Ted Warren
Patricia Martin, Chairman	

FAIR HOUSING COMMITTEE

Westford Housing Authority (elected)

Reginald Blowey, Chairman	Term expires May 1983
William MacMillan	Term expires May 1983
Felix Perreault	Term expires May 1984
Shirley Anderson	Term expires May 1987

FENCE VIEWERS

Albert H. G. Picking  
Charles VanLandeghem

FIELD DRIVERS

Thomas Holmes  
Frank Vennard  
Arnold Wilder

HAZARDOUS MATERIALS ADVISORY COMMITTEE

Robert Baxter  
Gregory N. Ciampa  
Richard Cooper  
Edmond J. Daigneault

Juta Møter  
Claire Thompson  
Peter Thorstensen

HAZARDOUS WASTE COORDINATOR

Dennis Lawler

HISTORICAL COMMISSION

William Collins	Term expires June 1983
Bernice Picking	Term expires June 1983
H. Arnold Wilder	Term expires June 1984
Ruth MacDonald	Term expires June 1985
Gordon Seavey	Term expires June 1985
Elizabeth R. Shaw	Term expires June 1985
Robert S. Jeffries	Term expires June 1989

HISTORIC DISTRICT STUDY COMMITTEE

Josephine Connell	Term expires June 1983
A. Justin McCarthy	Term expires June 1983
Sally Benedict	Term expires June 1984
Judy Gizara	Term expires June 1984
Elizabeth Shaw	Term expires June 1984
Clarence L. Hansell	Term expires June 1985
Robert Jeffries	Term expires June 1985

LOCAL ARTS COUNCIL

John Allen	Ellen Rainville
Ken Dwyer	Gordon Seavey
Avis Hooper	George Pomeroy, Resigned

MEASURERS OF WOOD & BARK

Chester Caless	Roger Melancon
John A. Kimball	Albert Picking
Stanley M. Kimball	Carlton Rooks

MOSQUITO ADVISORY BOARD

Barbara Aranyi	David Bozman
Robert Armstrong	John Gagnon

SUPERINTENDENT OF MOTH DEPARTMENT

Roger Melancon

REGISTRARS OF VOTERS

William R. Healy  
Leon Blanchard  
Wilbert L. Vaughn

Term expires June 1983  
Term expires June 1984  
Term expires June 1985

REGISTRARS' CLERK EX OFFICIO

Bette Hook

SEALER OF WEIGHTS & MEASURES

Huntington Wells

SEWERAGE ADVISORY COMMITTEE

Richard Cooper  
Richard Lewis  
Peter Thorstensen

SPECIAL TOWN FOREST COMMITTEE

Roger Melancon  
Daniel Provost  
Carlton Rooks

Term expires June 1983  
Term expires June 1985  
Term expires June 1985

DIRECTOR OF VETERANS' SERVICES

Robert Tierney

VETERANS' GRAVES OFFICER

James Healy, Sr.

WEIGHERS OF GENERAL COMMODITIES

Daniel Brady  
Brian Fancy  
Paul Gilisnon, Jr.  
Donald MacMillan

Albert Nardone  
Anthony Nardone  
James Nardone  
Robert Nardone

WEIGHERS OF GRANITE

Robert Bell  
Gloria Brown  
Edward Chouinard  
Gloria Gauthier  
John J. Laird

Roger L. Masson  
Joseph H. R. Simard  
Cynthia Trudell  
Elizabeth Witts



CUSTODIAN - TOWN HALL

Carlton M. Rooks

HOUSE NUMBERING COMMITTEE

Norman K. Nesmith

HUD-FORGE VILLAGE COMMUNITY DEVELOPMENT COMMISSION

William Collins  
Helen Drolet  
Geoffrey Hall  
Arthur Pellerin

Felix Perreault  
Vic Ricard, Specialist  
Mary Smith, Chairman  
Stephen Szylvian

HUMAN SERVICE COMMITTEE

Ellen Harde

CONSTABLES

Chief Joseph Connell  
William MacMillan

WATER DEPARTMENT

Harold Fletcher

TAX POSSESSION SALE COMMITTEE

Edward N. Lamson  
Denis Maguire

Norman K. Nesmith

AD HOC COMMITTEES

AFFIRMATIVE ACTION STUDY COMMITTEE

Paul Alphen  
Roberta Giese  
Ellen Harde

Avis Hooper  
George Pomeroy, ExOfficio

BUILDING & PLUMBING CODE COMMITTEE

Nick Basinas  
John Connell, Chairman  
Joseph Guthrie

Ellen Harde  
Kenneth Kleynen

CLASSIFICATION STUDY COMMITTEE

Vyto Andreliunas  
Kathleen Bradley  
Caren Buckley  
Marion Harmon  
Howard Kelly  
Pat Loring

Warren Palmer  
Roger Parent  
C. Thomas Paul  
Mary Smith  
Robert P. Tierney

COMPUTER STUDY COMMITTEE

Paul Alphen  
Jim Conlin  
Paul D'Angelo  
Thomas Mace

Judith McEnaney  
Mary Eve Miller  
Don Pacini  
Gunars V. Zagars

FIRE NEEDS STUDY COMMITTEE

Read E. Albright  
Rick Bahnick  
John Cadigan  
Harold Fletcher  
Edward S. Hanley

Ellen McAndrew  
George Rogers  
Mark Scolnick  
Edmund Szylvian

GYPSY MOTH STUDY COMMITTEE

Charles Colburn  
James Conlin, Chairman  
James Donohue, Jr.  
Richard S. Emmet  
Eugene Eves  
Carol Henderson

William Kimball  
William McClellan  
James Morrow  
Lani Schreiber  
Holly Willsey-Walker

WELLFIELD MONITORING COMMITTEE

E. Brian Hardegen  
Arnold O'Brien

Ralph N. Shaver  
Peter T. Thorstensen

SELECTMEN'S REPRESENTATIVES

CENTRAL MIDDLESEX MOSQUITO CONTROL

Eileen Anderson

COMMUNITY TEAMWORK

Helena Crocker

MANPOWER BOARD

Avis Hooper

NORTHEAST SOLID WASTE COMMITTEE

Kathy Cadigan  
Paul Alphen (Alt.)

NORTHERN MIDDLESEX AREA COMMISSION

Avis Hooper  
Richard Cooper (Alt.)

SHARE, INC./CENTER COUNSELING

Andrew Simoglou



POLICE ROSTER

CHIEF OF POLICE

JOSEPH R. CONNELL

SERGEANTS

Douglas L. Deware  
David W. Hogg  
Edward A. Cossette  
Timothy L. Pomerleau

PATROLMEN

John Caron  
Francis Chandonait  
William Duggan  
Patrick Haran  
James Hayes  
George Higgins  
Michael Jelley  
Terence Kane

George MacGregor, Jr  
Paul Montminy  
Raymond Peachey  
Edward Rochon  
Joseph Roy  
Robert Smith  
John Tzikopoulos  
Robert Welch

PERMANENT INTERMITTENT  
RESERVE OFFICERS

Hervey Cote  
James Doolin

TRAFFIC SUPERVISORS

Barbara Buchanan  
Patricia Collins  
Rosemary Cooper  
Sheila Curley

Beverly Gagliardi  
Mary Hill  
Jane LeGacy  
Marjorie Pierce

CONSTABLES

Joseph R. Connell  
William C. MacMillan

## SPECIAL POLICE APPOINTEES

Heretofore appointments to special police status in the Town of Westford carried with it all police powers vested in permanent full-time police officers throughout the Commonwealth of Massachusetts. Those holding permanent status qualified for those positions after many hours of training and education in police procedures and science.

It is quite obvious that in recent years municipalities have become vulnerable to civil suits filed as the result of alleged police misconduct. Taking into account the potential for increased civil liability suits, the Westford Board of Selectmen has reassessed the appointment procedure and how it affects not only the officer's liability, but the community's and their own.

Consequently it becomes necessary to limit the authority of most officers who hold special police appointments.

Because most civil liability suits against police evolve from circumstances surrounding arrest procedures, only those officers whose names appear in groups E and F are appointed this year without restrictions. All others carry with them limited authority. That limitation prohibits appointees other than those in Groups E and F from exercising arrest powers. It is in no way intended to restrict officers in carrying out other facets of the job. Nor would it prohibit their making an arrest in a case where any individual would be justified in making a citizen's arrest.

Group A Those working in the private sector to deter crimes in the premises. Members of the staff at Nashoba Technical High School for 'in-house' policing. Those appointed to assist in policing their own fraternal and social clubs.

Group B Those employed by the Town of Westford in a capacity other than full-time service in the police department to carry out their respective responsibilities. Those serving a town committee where their activities require interaction with the public in such a way that a police appointment facilitates their achieving specific objectives.

Group C Those who have rendered faithful police service to the community for many years--no longer active--and must retain appointments to continue long established friendships in police fraternal associations. Others who have been appointed in previous years--not necessarily with longevity--in providing various services to the community and wish to retain appointments.

Group D Those who serve the community without compensation. This includes auxiliary police and members of the Police Amateur Radio Team (PART)--who perform a service to the community on a regional basis. Both groups serve as back-up resources to the permanent Department.

- Group E These permanent full-time officers from several area communities appointed to perform police duties for the purpose of rendering assistance under the 'mutual aid' concept. Liability for their conduct rests with their respective communities.
- Group F These officers who are routinely assigned to private details and serve to augment our permanent Department.



Robert Allard  
John Antonelli  
Kevin Antonelli  
John Axon  
Robert Ayer  
William Barnett  
Raymond Beauregard  
Wallace Bechard  
Ruth Brosius  
James Brown  
William Bryant  
Bowman Budinger  
William Cahill, Jr.  
Charles Card  
Leo Connell  
Douglas Cook  
Roland Cote  
Norman Cox  
Alan Crocker  
Edmond Daigneault  
Clayton Dearth  
Lee Duchesne  
Raymond Duchesne  
Bryan Dumont  
Thomas Eng  
Edward Finn  
Robert Fitzpatrick  
Francis Flaherty  
Kennard Fletcher  
Karl Forty  
Beverly Gagliardi  
Harold Gilpatrick  
Eric Gordon  
Daniel Hanley  
Rene Hanson  
Matthew Harding  
Durfee Hill  
John Hill  
Mary Hill  
Thomas Holmes  
Harold Hoover  
Thomas Hughes  
Stephen Ingalls  
Frank Karkota  
William King  
Christos Koravos  
John Krebs  
Harry Lamb  
Robert LeGacy  
Alexander LeCourt  
Philip Lord  
William Lyons

Charles Lukas  
William MacMillan  
Fred Magdalenski  
Robert McCaffrey  
Robert McCusker  
David McLaughlin  
Roger Menard  
Arthur Miller  
Harlan Miller  
Harvey Hiller  
Norman Mochrie  
Paul Murray  
Bernholdt Nystrom  
R. Leonard O'Brien  
Joseph Oliver  
Louis Oliver  
Robert Patenaude  
Robert Perkins, Jr.  
Marjorie Pierce  
Everett Randall  
Alfred Reeves  
John Reeves  
Charles Reynolds  
Uldege Ricard  
Maurice Rooks  
John Sanders  
Kenneth Saunders  
Herbert Sauve  
Elliot Semple  
Ignatius Simard  
Rene Simard  
John Shannon  
John Spadano  
David Stephens  
Richard Stevens  
Richard Stone  
Thomas Stiling  
Edmund Szylvian  
Robert Upperman  
Stephen Weinrich  
Michael Whitlock  
Ivan Whitney  
Richard Whitney  
George Wyman  
George Young  
Gunars Zagars  
Nicholas Zaher

# BIRTHS

Recorded by the Town Clerk - 1982

<u>DATE</u>	<u>NAME</u>	
Jun 21	Aaron, Haley Dawn	Joseph A & Darlene F (McNulty)
Aug 25	Allen, Jeffrey John	Stephen J & Kathleen G (Crowley)
Feb 22	Amos, Scott Bradley	David H & Anita L (Smith)
Dec 16	Anselmetti, Andrea Michelle	Luciano J & Gail A (Thompson)
Aug 1	Arbogast, Ashley Marie	Frederick H & Rosemarie (Brackett)
Nov 26	Arbuthnot, Lindsey Gail	Gary C & Jayn R (Reiffen)
Jan 18	Auger, Jara Patricia	Gerard M & Patricia (McAndrew)
Feb 4	Bakken, Leanne Teresa	David W & Mary Ellen (Huber)
Nov 3	Band, Priscilla Nicole	Richard E & Enid C (Newton)
Feb 2	Baranowski, Diana Lyn	Conrad J & Margaret J (Boyd)
Oct 28	Beckwith, James Michael Jr	James M & Frances G (Kilroy)
Dec 25	Beers, Stephen Thurston	Lewis B & Deborah A (Thurston)
Jul 19	Belanger, Shannon Elizabeth	Kenneth B & Susan E (Ward)
Feb 4	Benanti, Michael Joseph	Salvatore J & Doreen K (Charron)
Sep 26	Biddle, Joshua Scott	Kenneth R & Vicky S (Fielding)
Jun 9	Bohn, Tristan Elaine	John W & Eleanor M (Morrill)
Apr 6	Breault, Alyssa Christina	Kakley Paul R & Barbara F (Kakley)
Jul 6	Brooks, Cassie Lee	Eugene H & Robin M (Milot)
May 18	Brown, Rene Christine	Michael W & Denise J (Gamester)
Jun 9	Buck, Stacy Michelle	Walter P & Nancy C (Brillhart)
Sep 24	Burns, Erin Elizabeth	Edward L & Patricia (Armstrong)
Apr 19	Calla, Brittany Dawn	James J & Joy M (Cavon)
Sep 10	Callaluca, Andrew Joseph	Joseph C & Leann C (Dumas)
Sep 21	Cantin, Mark Joseph	Norman R & Mary E (Carroll)
Mar 28	Carlson, Jonathan Charles	Richard C & Joan C (Silva)
Dec 4	Carpentier, Richard Paul Jr	Richard P & Joanna F (Browne)
Dec 21	Castagno, Virginia Beth	Joseph & Patricia A (Duval)
Dec 16	Chadwick, Michelle Marie	John R & Linda T (Willey)
Aug 1	Chamberland, Kelly Ann	Warren M & Mary A (DeStefano)
Feb 19	Charron, Ambre Terese	Charles E & Constance (Charette)
May 12	Ciampa, David Gregory	Gregory N & Pamela J (Whitney)
Oct 8	Connell, Ryan Fullford	Raymond A & Robin L (Fullford)
Mar 29	Cordeiro, Evan Lewis	Craig A & Kathleen A (Lewis)
May 27	Cormier, Adam David	John C & Dale F (Kennedy)
Nov 24	Cornish, Patricia May	David W & Vicki C (Larcombe)
Jun 25	Cowgill, Carrie	George R & Jane H (Hoyt)
Dec 1	Crocker, Jennifer Lee	Keith M & Susan M (Dussault)
Jul 28	Cronin, James Anthony	James B & Paula J (Belinski)
Jul 24	D'Alessandro, Thomas Anthony	Jr Thomas A & Sandra J (Russo)
Apr 15	Davies, Jessica Laureen	Harvey E & Diane M (Sposato)
May 5	Davis, Andrew Paul	Louis A & Claire M (White)
Feb 12	Davis, Geoffrey Ryan	Donald F & Joyce A (Doherty)
Oct 27	Deane, Jami Lee	Peter G & Tamara L (King)
Dec 8	DeRosa, Michael Christopher	James C & Rosemary F (McQuaid)
Mar 17	Devanna, Richard Michael	Richard J & Patricia M (Phelan)
Aug 30	Dooley, Teverann Martyn	Robert C & Taeomi A (Martyn)
Mar 24	Doucette, Stephen McEhane	John D & Kathleen M (Ridge)
Jun 5	Dougherty, Asheley Anne	Michael A & Donna M (Tramonte)



<u>DATE</u>	<u>NAME</u>	
Nov 19	Duggan, Jaime DuPree	William F & Lisa D (Miller)
Jun 15	Dundas, David Edward	Dennis J & Elizabeth (Dean)
Mar 1	Durand, Alan James	Henry L & Louise (Politano)
May 14	Emery, Jaedra Lynn	Clifton W & Vicki H (Hamilton)
May 31	Eschle, Benjamin Karl	John F & Jacqueline M (Pilote)
Oct 4	Ference, Anna Meghan	Michael & Cynthia S (Meinke)
Mar 26	Fernald, Kimberly Eve	Wayne D & Nancy A (Levangie)
Feb 5	Flahive, Christine Ann	Barry J & Kathleen (Hurley)
May 7	Fletcher, Stefanie Lee	Steven B & Sharon C (Hillman)
Oct 18	Flint, Bradford Matthew	Douglas B & Susan M (Esposito)
Jul 30	Ford, Laurie Ann	John J & Judith A (Savino)
Aug 20	Foster, Jaclyn Lacey	Barry N & Karen A (McVicker)
Nov 1	Foye, Heather Anne	Robert F & Cynthia L (Hodge)
Apr 28	Freeman, Jeffrey Allen	Robert J & Lynne M (Stanton)
Aug 23	Fritz, Aileen May	Barry R & Melissa A (Young)
Jun 4	Gallant, Jessica Leigh	Michael L & Barbara A (Joyce)
Jan 26	Gardner, Kristina Louise	Arnold F & Claudette (Bergeron)
Nov 10	Gaudet, Jolie Danielle	Charles E & Louise A (St. Hilaire)
Aug 4	Gefteas, Melissa Star	Fred G & Steamna E (Thomas)
Apr 23	Gersh, Jeremy Edward	Richard L & Claire L (Menendez)
Jul 14	Gilbert, Nathan Michael	Michael J & Jerri A (Munyon)
Oct 25	Gingras, Paul Gerard	Richard J & Harucha (Chon)
May 19	Gontarz, Rebecca Jane	Paul J & Susan L (Lebherz)
Sep 3	Grady, Caitlin Ann	Thomas A & Joanne S (Cote)
Aug 14	Greenwood, Diana Lee	Donald E & Evelyn P (Hosmer)
Sep 27	Griffin, Michelle Ann	Albert F & Deborah A (Duffany)
Jul 15	Guillemette, Jessica Ann	Omer R & Patricia A (Poswiata)
Feb 3	Haberman, Kurtis Peter	Peter W & Sharon M (Mullen)
Jan 18	Hansberry, Kevin Michael	Michael E & Susan L (Jenkins)
Dec 7	Hartford, Lianna Dawn	Thomas M & Carol J (Carey)
Oct 16	Harvey, Matthew Charles	Charles R & Diane (Tangherlini)
May 19	Hayden, Elizabeth Kaitlin	James E & Elizabeth G (Fox)
Jan 3	Helenius, Ross Michael	Allan E & Susan A (Toivonen)
Jan 20	Hennessey, Kaitlyn Lee	Gerald D & Joyce A (Perry)
Sep 16	Herrmann, Beth Anne	Carl F & Cynthia A (Daly)
Jul 20	Hopkinson, Kristen Camille	Gary W & Karen A (Husson)
Jan 1	Incropera, Michelle Lee	Steven & Lori A (Enquist)
Jun 29	Janson, Nikolaus Scott	William C & Priscilla J (Bergman)
Aug 1	Kendrigan, James Patrick	James R & Bonnie Lee (England)
Apr 24	Klotz, William Pierce	Jay B & Becky R (Howe)
Mar 27	LaFond, Anie Marie	David J & Kathleen M (Brooking)
Nov 1	Laliberte, Nicole Joanne	Lionel A & Joanne T (Woods)
Jun 28	Lamothe, Sarah Ellen	Roger J & Sharon E (Finnerty)
Jun 3	Leduc, Peter Adam	Henry E & Deborah J (Dubey)
Sep 17	Lehman, Stephanie Marie	Lawrence W & Florence L (Gale)
Apr 13	Levasseur, Ryan Curtis	Ronald P & Jacqueline (Laferriere)
Jul 16	Lewan, Nathan Christopher	Richard & Anita A (Sansone)
Apr 15	Lopilato, Stephanie Ann	Gerald T & Elizabeth B (Dodge)
Sep 15	Loughlin, Meaghan Goheen	Stephen F & Carla M (Goheen)
Jul 10	Lovell, Louisa Hanson	Raymond K & Anne M (Davis)
Dec 7	Lucas, Judd Adam	Gerald R & Jill A (Barton)



<u>DATE</u>	<u>NAME</u>	
Nov 8	Lyons, Benjamin James	Barry J & Marilyn (Thibeault)
Mar 24	Maciejewski, Karen Lynne	Brian S & Jeane (Diffenbacher)
Sep 23	Maguire, Joseph David	Michael C & Amy C (Peirce)
May 8	Manning, Jennifer Marlene	Jeffrey P & Deborah (Dargoonian)
Jul 23	McCarthy, Andrew Justin III	Andrew J & Roberta L (Haley)
Mar 5	McElroy, Bridget Anne Thomasina	Robert S & Lorraine (Enners)
Sep 27	McGeown, Meaghan Elizabeth	John M & Mary F (McInerney)
Mar 29	McKenna, James Russell	William H & Karen A (Sullivan)
Jul 1	Menard, Brian Joseph	Conrad J & Lynn A (Boisvert)
May 4	Meredith, Scott Michael	James M & Debra L (Ericson)
Oct 29	Mortimer, Aaron Mathew	John C & Joanne M (Czarnecki)
Jul 20	Murphy, Jonathan Michael	Stephen C & Kathy A (Colombo)
Mar 6	Murphy, Mark Joseph	Joseph A & Susan M (Hatfield)
Apr 15	Murray, Phillip Thomas	Peter J & Stacey A (Lyons)
Mar 7	Murray, Timothy Edward	Walter E & Carole D (Bennett)
Aug 14	Mussaw, Adam Edward	William E & Robin A (Hreha)
Jul 26	Nicoletta, Kenleigh Anne	Donald F & Alison G (Wolfe)
May 2	Norgoal, Davin Philip	Philip J & Julie H (Gilbert)
Feb 12	Nutt, Jeremy William	Richard A & Diane E (Bell)
Dec 4	Ouelette, Robert Richard	Richard R & Sandra L (Kendall)
Jan 18	Palmer, Kathryn Elizabeth	Thomas A & Carolyn (Carnevale)
Feb 4	Pape, Michael Henry	Larry R & Elizabeth Ann (Ribeiro)
Dec 12	Parks, Lindsay Helen	David B & Sandra L (Hoyt)
Jan 18	Payack, Elisabeth Lauren	Paul J & Millie (Lorenzo)
Oct 10	Phipps, Stephanie Jane	James L & Susan J (Wenc)
Jun 17	Piec, Alison Elizabeth	Steven J & Christine W (Bozek)
Feb 28	Pleva, Katie Anne	David R & Maure A (Doherty)
Apr 24	Pude, Mark William	William B & Christine G M (Raby)
May 1	Queenan, Ryan Patrick	Terrance L & Nancy E (Buckley)
Jul 8	Rappaport, Peter Joshua	Steven J & Barbara A (Freeman)
Mar 31	Ricard, Allison Leigh	David P & Rita A (Silveria)
Sep 18	Roake, Jennie Elizabeth	Stephen D & Valerie J (Lindberg)
Nov 24	Rouleau, Keri Anne	Roger & Anne L (Perrault)
Apr 15	Ryan, Johanna Cailyn	Jerry E & Nancy E (Kitching)
Jun 21	Sager, Christian Theodore	Wesley R & Lorna B (Weiss)
Jul 16	Sarno, Jeffrey Alan	Alan J & Sheila L (Kelley)
Aug 5	Scanlan, Katrina Fraser	Gerard & Judith (Fraser)
Nov 18	Scarpatti, Candice Renee	Martin R & Linda G (Hummel)
Aug 3	Schmeichel, Robert William	Robert W & Phyllis J (Syrek)
Feb 15	Schmidt, William Joseph III	William J & Mary A (Sheilds)
Jun 29	Shaw, Christopher Theodore	Richard W & Pamela J (Quist)
Dec 22	Shepard, Elizabeth Ann	John F & Kim M (Welby)
May 21	Sherman, Andrew Frank	Frank W & Beverly S (Jackson)
Aug 18	Short, Ian Lawson	John L & Carina Kuo-Lin (Li)
Jun 11	Silliker, Jacqueline	Richard J & Elaine M (Mallett)
May 21	Sliver, Westley Patrick	Frank P & Patricia M (Ahern)
Nov 10	Smeriglio, John Thomas	John C & Sharon E (Rice)
Aug 12	Smith, Justin William	Gilbert A & Jayne E (Hartwell)
Oct 5	Sousa, Zachary Frances	Ronald J & Patricia A (Rosato)
Feb 9	Souza, Daniel James	Raymond B & Martha E (Toothaker)
Dec 30	St. Gelais, Crystal Barbara	Richard H & Marie E (Leahy)

<u>DATE</u>	<u>NAME</u>	
Apr 16	St. Gelais, Jennifer Ann	Edward J & Donna A (Belinski)
May 7	Struzziero, Jessica Ann	Alexander E & Patricia A (Letford)
Oct 16	Sullivan, Lauren Kathleen	Gary D & Lynn A (Unger)
Mar 16	Terlemezian, Julie Anoush	Paul H & Marguerite M (Buckley)
Jun 25	Thigpen, Tracy Deborah	Robert F & Sara L (Stutz)
Apr 28	Toohar, Niles Christian	Noel A & Eleanor E (Kern)
Oct 18	Topjian, Lariana Kaitlyn	Larry K & Michelle A (Marquis)
Jan 15	Troisi, Michael Vincent	Peter A & Laura E (Male)
Mar 3	Vigeant, Leonard Antonio Jr	Leonard A & Jane M (St Pierre)
Aug 17	Walsh, Aaron Jameson	Thomas J & Kathleen (Chaplin)
Jun 27	Walunas, Lauren Madeleine	Ronald M & Joan F (Tamlyn)
Aug 2	Ware, Lauren Beth	Thornton K & Linda D (Tavilla)
Oct 29	Warner, Emily Whiteman	William C & Leslie D (Hale)
Jan 25	Welch, Michael Robert	Robert M & Sandra R (Becotte)
Jul 19	Wentzell, Eric Jon	Daniel W & Lois A (Cress)
Dec 22	Werner, Nicholas Bradford	Robert F & Cheryl D (Axon)
Nov 23	White, Elizabeth Kathleen	William H & Barbara B (Dow)
Mar 19	Wilson, Timothy Salmon	Alfred W & Truda S (Salmon)
Oct 30	Windhol, Matthew Edward	Alfred H & Anne E (Culkins)
Jan 14	Woodward, Alexis Marie	Timothy G & Mary E (Makos)
Jul 18	Woodward, Julie Lee	Daniel R & Karen C (McCormack)
Oct 13	Zucco, Anna Rebecca	James L & Rebecca J (Litvin)

	Male	Female	Total
Total Births Recorded	80	92	172

1981 Birth Recorded in 1982

Nov 21	Eberiel, Joshua David	David T & Nancy R (Miller)
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# DEATHS

Recorded by the Town Clerk - 1982

<u>DATE</u>	<u>NAME</u>	<u>YEARS</u>
Oct 17	Anderson, Elizabeth Mary - Single	2
Mar 18	Ashton, Ida May - div Stephen	86
Apr 6	Beaumier, Alexander - wid Helen (Williston)	90
Sep 9	Brady, Rose M - wid Thomas J	70
Sep 5	Burkle, Catherine - wid Paul	85
Jul 28	Carling, Mariette I (Levesque) - wid	60
Oct 9	Carlson, Dorothy - wid Herbert E	83
Oct 11	Casey, John Joseph - hus Marjorie (Snell)	67
Jul 31	Charlton, Margaret Rita - wif Wesley G	66
Jan 27	Connell, John L - wid Catherine (Gower)	84
Oct 9	Connolly, Eleanor V - wid Leo	75
Nov 24	Cote, Bernadette - wid Dolard	77
Sep 3	Cote, Sheila - Single	21
Apr 20	Curley, Adele E - wid Thomas	91
Jun 2	Daniels, Charles O - wid Kathleen (Carroll)	69
Aug 14	Daoust, Mark Albert - Single	20
Feb 20	Delaney, Francis D - hus Georgette (Morau)	69
Jan 27	DiDonato, Mildred (Miller)- wif Anthony R	59
Oct 29	Doucette, Mary A - wid Clyde L	76
Oct 5	Dubey, Brian B - hus Shelly (Morency)	26
Mar 26	Dubey, Thomas - hus Marjorie (Beebe)	54
Jun 11	Duggan, Anthony - hus Vivian (Labbe)	54
Apr 15	Engel, Theodore Wells - hus Carol (Stanton)	50
Nov 27	Farrar, Maude H - wid Benjamin	83
Sep 11	Fligg, Edna H - wid Harold J	92
May 18	Fox, Eugene Leslie - Single	76
Jun 24	Germany, Gladys M - wid Walter M	85
Jun 18	Graham, Nellie - wid Bradley	75
Aug 25	Green, John J - hus Eleanor (Scandone)	58
Oct 15	Greenslade, Arthur T - div Glenna (Hedlund)	31
Sep 5	Harkins, Dorris Ethel - wid James F	85
Mar 28	Johnson, Albert J - hus Charlotte (Kendall)	72
Nov 20	Kane, Agnes V - wid Frank L	84
Unkn *	Labonville, Paul - hus Barbara (Williams)	26
Dec 31	Lambert, Bradford Charles - Single	6
Aug 24	Lamy, Helena - wif Hormidas	87
Jul 20	Lantagne, Mary Agnes - wid Paul L	61
Oct 13	Lyman, Margaret - wid William J	84
Jan 8	MacDougall, Harry C - hus Ethel (Hiscock)	84
Mar 15	Milot, Joseph - hus Rose (Bellan)	80
Dec 26	Milot, Lucien - hus Albertine (Allard)	78
May 5	Morrill, Alice Burkhart - wif Joseph	51
Feb 9	Moyer, Frances Mary - wif Maurice L	66
Jan 21	Peabody, Alma - wid John H	71
Jan 29	Peirce, Edith - wif George	80
Jul 21	Phillips, Barbara Jane - wif Thomas J	50
Jul 29	Picciuolo, Mary Ellen - wid John B	70
May 10	Picking, Margaret G - Single	87



<u>DATE</u>	<u>NAME</u>	<u>YEARS</u>
Jul 24	Romanowsky, Arnold P - hus Margaret E (McNabb)	70
Jun 23	Roux, Normand A - hus Beatrice (Levasseur)	55
Jun 23	Smith, Jack R - wid Esther P (Cain)	67
May 29	Smith, Joseph H Sr - wid Estelle G (Monetta)	74
Nov 25	Stepnitz, Betty (Sorensen) - wif Claire	55
Oct 7	Thompson, Dorothy - wif Raymond E	61
Dec 26	Wilkins, Ada - wid James Sr	91
Oct 5	Wright, Rita - div Harold	44
Aug 30	Wright, Stephen B - Single	16
Oct 26	Young, Norman H - hus Mae (Macomber)	88

	Male	Female	Total
Total Deaths Recorded	25	33	58

\*Unknown

# MARRIAGES

Recorded by the Town Clerk - 1982

<u>DATE</u>	<u>NAME</u>	<u>AGE</u>	<u>RESIDENCE</u>	<u>BIRTHPLACE</u>
Jun 12	Achilles, Donald N.	41	Westford	Vermont
	Pearson, Carolyn B	33	Westford	Prov R.I
Jun 12	Anderson, Glen R	22	Harvard	Worcester
	Croft, Marilee Jean	21	Westford	Lowell
Oct 9	Anderson, Steven E	24	Westford	Lowell
	Cotoni, Joan E	21	Chelmsford	Calif
Apr 17	Barry, John P	21	Groton	Winchester
	Valcourt, Donna M	21	Westford	Lowell
Sep 11	Basnett, James F Jr	22	Ayer	Lowell
	Tofanelli, Pia A	22	Westford	Newton
Sep 11	Beauregard, Richard A	25	Westford	Germany
	Healey, Carol R	23	Springfield	Springfield
Jun 19	Belliveau, Richard J	51	Westford	Cambridge
	Palmer, Deborah E	31	Westford	N H
Jun 20	Belliveau, Stephen D	34	Cambridge	Cambridge
	Robinson, Diane T	26	Littleton	Lowell
Feb 14	Bernella, Jerrold G	44	Westford	Erie Pa
	Bladen, Alice E	44	Falmouth	Georgia
Aug 21	Bodnaruk, John	63	Everett	Chelsea
	Bean, Barbara T	53	Arlington	Medford
Jun 12	Boisvert, Robert W	22	Lowell	Lowell
	Dries, Debra A	22	Westford	N. C
Jul 11	Boucher, Carleton M	32	Nashua	N H
	Foley, Mary Lou	24	Westford	Lowell
Sep 25	Bradley, Christopher P	26	Westford	Lowell
	Fisher, Cynthia L	25	Westford	Newark NJ
Aug 15	Breault, Paul R	22	Westford	Lowell
	Lantagne, Lorrie	21	Westford	Lowell
Aug 28	Brown, Thomas D	19	Westford	La
	Dox, Jeanette A	18	Westford	Fort Dix NJ
Sep 11	Burns, Daniel C	21	Chelmsford	Lowell
	Bell, Donna L	20	Tyngsboro	Chelsea
Jul 9	Carroll, John F	41	Illinois	Waltham
	Glardon, Patricia J	40	Westford	Boston
Sep 17	Chasseur, David R	25	Nashua NH	Nashua NH
	Guillemette, Aline Y	22	Tyngsboro	Lowell
May 21	Clark, David W	34	Westford	Lawrence
	Gray, Laurie MacDonald	34	Westford	Somerville
Apr 10	Clark, Robert M	25	Greer SC	Kansas
	Seabrooke, Denise E	24	Greer SC	Concord
Sep 11	Coleman, Bruce A	22	Westford	Lowell
	DaSilva, Carol A	19	Westford	Lowell
Feb 12	Connell, Raymond A	31	Westford	Lowell
	Sill, Robin L (Fullford)	30	Westford	Tewksbury
Sep 18	Cunningham, Walter E III	24	Chelmsford	Lynn
	Martin, Patricia A	32	Westford	Chelsea
Apr 18	Dogherty, Michael J	22	Westford	Medford
	Kinney, Diane J	25	Westford	Lowell



<u>DATE</u>	<u>NAME</u>	<u>AGE</u>	<u>RESIDENCE</u>	<u>BIRTHPLACE</u>
Jan 1	Dunn, Gordon D	48	Westford	Boston
	Greatorex, Evelyn	46	Chelmsford	Newark NJ
Jul 24	Dwyer, Kenneth Joseph II	37	Westford	Boston
	Harrison, Christine Janet	38	Westford	Tenn
Jul 17	Fantozzi, Charles	23	Chelmsford	Lowell
	Ashman, Karen A	26	Westford	Boston
Nov 14	Fleckner, David S	22	Westford	Penn
	Morrill, Cheryl A	20	Westford	Boston
Nov 6	Flynn, Robert L Jr	33	Newton NH	New York
	Kronlund, Cheryl D	28	Westford	Arizona
Jun 12	Frasca, Matthew	54	Chelmsford	Medford
	McLeod, Norma	49	Westford	Lynn
Sep 11	Frasier, Russell G Jr	30	Westford	Arlington
	Johnson, Judith A	27	Chelmsford	Lowell
Jun 11	Gilbride, Robert	27	Westford	Lowell
	Mullen, Jacquelyn	32	Westford	Lowell
Nov. 14	Glynn, Alan E	21	Lowell	Lowell
	DeCarteret, Debralee	24	Tyngsboro	Lowell
Apr 3	Hansen, Thomas M	23	Westford	Lowell
	Orr, Melissa	21	Westford	Lowell
Jun 5	Harhen, Michael T	23	Westford	Boston
	Otterson, Lauren J	24	Westford	Concord
May 29	Healø, Everett V	74	Acton	Carlisle
	Dwyer, Mary T	49	Westford	Conn
Apr 17	Herbert, Michael J	23	W Upton	Worcester
	Grandy, Lorene S	24	Westford	Washington
Sep 4	Hooper, Jonathan M	26	Washington	Woburn
	Boyle, Nancy T	30	Washington	Michigan
Aug 21	Jablonski, Frank M III	20	Dracut	Newton
	Szabo, Veronika I F	20	Westford	Cambridge
Mar 6	Jenkins, Mark W	21	Lynn	Trenton NJ
	Farren, Eleanor M	21	Westford	Libya
Feb 20	Johnson, William F	29	Canaan VT	Hanover NH
	Szylvian, Ursula A	24	Vermont	Lowell
Sep 11	Kapoll, Richard J	26	Swampscott	Winthrop
	McCarthy, Bobbie-Jo	30	Medford	Miami Fla
Jun 26	Kolley, James T	22	Chelmsford	N. H.
	Gorrell, Cheryl Lynn	20	Westford	Texas
Jun 26	Kulikowski, Leonard P	23	Nashua NH	Penn
	McCarthy, Elizabeth L	22	Westford	Lowell
Oct 8	Lamy, Paul J	34	Westford	Groton
	Proctor, Paula H	33	Westford	Worcester
Sep 3	Leduc, John F	21	Rhode Island	R I
	Strom, Suzanne T	19	Westford	Lowell
Dec 11	Lewis, Robert D	32	Westford	Boston
	DiSanto, Susan	26	Westford	Lowell
May 30	Lynch, James P	24	Westford	Lowell
	Oldenburgh, Christine J	25	Westford	Penn
May 22	Lyons, Barry J	23	Westford	Lowell
	Thibeault, Marilyn J	24	Westford	Lowell



<u>DATE</u>	<u>NAME</u>	<u>AGE</u>	<u>RESIDENCE</u>	<u>BIRTHPLACE</u>
May 30	Mancib, Peter H	24	Naples Fla	Winchester
	Bollinger, Martha J	24	Westford	N Mexico
May 22	Mandra, Michael J	23	Nashua NH	Boston
	Harnum, Linda J	22	Westford	Somerville
May 23	McCusker, Edward D	23	Westford	Malden
	Day, Laura C	20	Westford	Concord
Feb 14	McGee, Christopher	20	Westford	Arlington
	Smith, Debra	20	Westford	Chelsea
May 14	Michaels, George C	24	Westford	Lowell
	Holmes, Sheila M	23	Westford	Lowell
May 21	Miller, Gary E	28	Westford	Lowell
	Wojcik, Kimberly A	25	Westford	Lowell
Dec 3	Moase, Kenneth F	32	Westford	Michigan
	Bodensiek, Marie E	30	Westford	Penn
May 15	Mongan, Daniel P	27	Westford	Boston
	Nolan, Sandra M	28	Westford	Methuen
Aug 15	Morse, Robert E	22	Ayer	Groton
	Lamy, Louise	20	Westford	Lowell
Feb 19	Mustone, Richard E	29	Ft. Devens	Framingham
	Slot, Margaret Ann	21	Westford	New York
Sep 18	Niermeyer, John K	38	Westford	Framingham
	Ryan, Kathleen T	32	Westford	Haverhill
Jun 25	Ouelette, Kenneth W	23	Westford	Lowell
	Grimolizzi, Lonnie R	22	Westford	Lowell
Aug 27	Palmer, David J	29	Groton	Lowell
	Simeone, Karen L	28	Westford	Concord
Nov 20	Palmer, Ted P	18	Groton	Lowell
	Read, Kathryn A	19	Littleton	R I
Aug 15	Peters, William T	23	Marlboro	Saugus
	Smith, Carolyn J	30	Westford	Lowell
Jun 19	Rautenberg, Gary B	21	Westford	Scotland
	Howard, Elizabeth J	21	Westford	Calif
Aug 7	Roch, Mark L	24	Acton	Medford
	Russo, Charlene M	23	Westford	Concord
Jul 10	Rogers, Steven Charles	25	Westford	Concord
	McCluskey, Linda M	24	Ayer	Mass
Apr 10	Rondeau, George R	23	Westford	Groton
	Rup, Katja M	22	Germany	Germany
Apr 18	Ross, Robert L	32	Westford	Westford
	O'Malley, Cheryl	27	Westford	Virginia
Aug 13	Sciaretta, James A	37	Westford	Conn
	Molleur, Carol A	39	Westford	Lowell
Jan 30	Secor, Glen M	21	Westford	Salem
	Murphy, Rosheen	21	Westford	New Jersey
Jun 26	Shepard, John F III	19	Westford	Cambridge
	Welby, Kim M	19	Westford	Dorchester
Apr 24	Simeone, Mark	27	Westford	Winchester
	Romero, Yolanda	27	Tewksbury	Rep Panama
Apr 18	Simione, Mark A	23	Lawrence	Methuen
	Cook, Marcia G	26	Westford	Waltham

<u>DATE</u>	<u>NAME</u>	<u>AGE</u>	<u>RESIDENCE</u>	<u>BIRTHPLACE</u>
Jul 31	Smeriglio, John C	20	Westford	Conn
	Rice, Sharon E	19	Westford	Lowell
May 28	Smith, Dennis E	31	Westford	W Groton
	Holmes, Diane	27	Westford	Winchester
May 15	Smith, Robert D	25	Westford	Medford
	Boudreau, Christine A	21	Westford	Lowell
Jul 10	Smith, Wayne	26	Westford	Lowell
	Salas, Maria	25	Nashua NH	Portugal
Dec 26	Smithwood, Robert C	26	Littleton	Indiana
	Romac, Lynne A	24	Westford	New York
Oct 9	Sobek, Robert S	40	Westford	Boston
	Labbe, Linda M	40	Westford	Berlin
Jun 12	Sousa, Edward M	30	Westford	Lowell
	McElman, Catherine M	26	Westford	Weymouth
Oct 9	Strazdas, Richard J	27	Westford	Dorchester
	Kilcline, Karen A	24	Westford	Biloxi Miss
May 15	Taverna, Glenn T	26	Westford	Boston
	Fontes, Angelika	26	Westford	Germany
Mar 12	Taylor, David W	25	Deland Fla	Lowell
	Lord, Susan M	25	Westford	Lowell
May 8	Tousignant, Stephen	32	Westford	Lowell
	Maliszewski, Elizabeth Ann	28	Lowell	Lowell
Sep 18	Walker, Stanley S	33	Westford	Clinton
	Nymberg, Sandra J	27	Westford	Worcester
May 1	Walsh, Thomas J Jr	24	Lowell	Lowell
	Chaplin, Kathleen	23	Lowell	Dayton Ohio
May 15	Watton, Frederick L	20	Lowell	Derby Conn
	Shea, Nadine E	25	Westford	Oxnard Cal
Sep 11	Woodward, Terrence J	23	Westford	Chicago Ill
	Doherty, Winifred J	24	Westford	Lowell
Jun 18	Worthen, Gary L	29	Nashua NH	Wash D C
	Ahern, Karen A	24	Westford	Boston

Total Marriages Recorded - 90



ELECTION OFFICERS - 1982

ENROLLED AS DEMOCRAT

Precinct 1

ENROLLED AS REPUBLICAN

Dorothy T. Cantin  
Mary Lou Croteau  
Darlene Dearth  
Frances Jeray  
Arthur Mealy  
Sandra Nolan  
Jean Schaub  
Ruth Sundberg  
Cynthia Tremble  
Mary Trubey  
Linda Walthers

Annette Aranyi  
Barbara Aranyi  
Michelle Aranyi  
Ruth Chamberlain  
Gladys Dalton  
Marilyn Day  
Beverly Dearth  
Ralph Hinckley  
Theresa Hubbard  
Dorothea Jordan  
Carolyn Lumenello  
Madeline Sambito  
Barbara Smith  
H. Arnold Wilder

Precinct 2

Dorothy Bergamini  
Helena Crocker  
Frances Forrest  
Marilyn Gallardo  
Dorothy Healy  
Diane Holmes  
Mary Koziol  
Mary Morton  
Marjorie St. Gelais  
Veronica Sullivan

Grace Basner  
Carl Benson  
Ruby Benson  
W. Reginald Blowey  
Alice Day  
Kathleen Forty  
Robert Freeman  
John Gagnon  
M. Jeannette Gagnon  
Ruth Hall  
Mary Jaskson  
Shirley Jaquith  
Lois Jewett  
Joan O'Brien  
Bernice Picking  
Dorothy Swanson  
James Timberlake  
Janet Timberlake  
Nancy Wyman



ENROLLED AS DEMOCRAT

Thomas Anderson  
Mary Berube  
Rita Blanchette  
Norma Cassidy  
Mary Hill  
Terry Hughes  
Elaine Maciak  
Jacqueline Pehrson  
Ellen Piggot  
Josephine Pioli  
JoAnn Webster

Precinct 3

ENROLLED AS REPUBLICAN

Barbara Brewer  
Bonnie Carson  
Dorothy Lorentzen  
Ian MacPherson  
Mae Malone  
Donald Robinson  
Cynthia Roper  
Mary VanNorden  
Edith Vaughn  
Janice Vaughn  
Joanne Whitney  
Robert Whitney

Precinct 4

Patricia Andreliunas  
Mary Cote  
Anthony Denisevich  
Cecelia Denisevich  
Helen Desmond  
Muriel Drake  
Audrey Ducharme  
H. James Kazeniac  
John Kelly  
Philip Lord  
Mary Martin  
James Mungovan  
Viateur Ricard  
Joan Rockwood  
Mary Sawosik  
Mary Smith  
M. Kathleen Teague  
Eleanor VanLandeghem  
Frank Vennard III  
Irene Woznac

Mary Cales  
Bertha Cornwall  
Susan Cornwall  
Frances Fletcher  
Nancy Grant  
Edith Greenslade  
Joanne Hall  
Mary Jo Johnson  
Helen Lyons  
Marion MacQuarrie  
Shirley Tuttle

ANNUAL TOWN ELECTION - MAY 4, 1982

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Whole number of ballots cast	662	518	496	512	2188

SELECTMEN (1) THREE YEARS

* Avis S. Hooper	510	397	413	397	1717
All Others	2	7	1	6	16
Blanks	150	114	82	127	473

SELECTMEN (1) TWO YEARS (UNEXPIRED TERM)

* Robert P. Tierney	481	396	396	399	1672
All Others	-	1	3	1	5
Blanks	181	121	97	112	511

SELECTMEN (1) ONE YEAR (UNEXPIRED TERM)

Robert A. Boutin	169	159	171	158	657
* David R. Earl	415	283	259	273	1230
All Others	-	-	-	3	3
Blanks	78	76	66	78	298

ASSESSOR (1) THREE YEARS

* Irene M. Szylvian	450	390	385	379	1622
All Others	-	-	1	-	1
Blanks	212	128	110	133	583

SCHOOL COMMITTEE (3) THREE YEARS

* Joan Mary O'Brien	440	330	332	326	1428
Larry Don Colton	107	114	130	91	442
* Judith E. Culver	346	300	256	325	1227
* John J. Kavanagh	408	306	265	294	1213
David E. Myer	343	264	231	230	1068
Blanks	342	240	274	270	1126

BOARD OF HEALTH (1) THREE YEARS

* Charles A. Menzie	497	280	236	298	1311
Josephine A. Pioli	148	227	251	195	821
Blanks	17	11	9	19	56

PLANNING BOARD (1) FIVE YEARS

* Clinton C. Ackerman	471	387	386	358	1602
All Others	2	1	1	-	4
Blanks	189	130	109	154	582

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
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WESTFORD HOUSING AUTHORITY (1) FIVE YEARS

* Shirley M. Anderson	491	412	396	383	1682
All Others	1	-	-	-	1
Blanks	170	106	100	129	505

TRUSTEES J.V. FLETCHER LIBRARY (2) THREE YEARS

* James L. Healy, Jr.	498	433	397	402	1730
* Richard T. Joy	480	341	353	339	1513
All Others	-	1	-	1	2
Blanks	346	261	242	282	1131

CEMETERY COMMISSIONER (1) THREE YEARS

* Brian L. Vaughn	494	406	403	381	1684
All Others	-	1	1	-	2
Blanks	168	111	92	131	502

WATER COMMISSIONER (1) THREE YEARS

* Hervey J. Cote	491	421	405	407	1724
All Others	-	-	1	-	1
Blanks	171	97	90	105	463

\* Elected



STATE PRIMARY - SEPTEMBER 14, 1982

REPUBLICAN BALLOT

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Total Ballots Cast	181	106	108	88	483

SENATOR IN CONGRESS

Ray Shamie	141	85	92	73	391
Blanks	40	21	16	15	92

GOVERNOR

Andrew H. Card, Jr.	31	15	18	16	80
John R. Lakian	29	25	28	12	94
John W. Sears	110	64	60	60	294
All Others	2	-	-	-	2
Blanks	9	2	2	-	13

LIEUTENANT GOVERNOR

Leon J. Lombardi	143	78	85	74	380
All Others	1	-	-	1	2
Blanks	37	28	23	13	101

ATTORNEY GENERAL

Richard L. Wainwright	134	78	83	71	366
All Others	1	-	-	-	1
Blanks	46	28	25	17	116

SECRETARY

Jody DeRoma Dow	131	76	78	67	352
Blanks	50	30	30	21	131

TREASURER

Mary J. LeClair	133	77	77	68	355
Blanks	48	29	31	20	128

AUDITOR

Michael S. Robertson	129	75	78	68	350
Blanks	52	31	30	20	133

REPRESENTATIVE IN CONGRESS

Louise Hart	23	12	8	4	47
All Others	2	1	-	-	3
Blanks	156	83	100	84	433

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
<u>COUNCILLOR</u>					
Blanks	181	106	108	88	483
<u>SENATOR IN GENERAL COURT</u>					
Blanks	181	106	108	88	483
<u>REPRESENTATIVE IN GENERAL COURT</u>					
All Others	-	-	-	1	1
Blanks	181	106	108	87	482
<u>DISTRICT ATTORNEY</u>					
Guy A. Carbone	123	64	72	63	322
Blanks	58	42	36	25	161
<u>CLERK OF COURTS</u>					
All Others	-	-	-	1	1
Blanks	181	106	108	87	482
<u>REGISTER OF DEEDS</u>					
Blanks	181	106	108	88	483
<u>COUNTY COMMISSIONER</u>					
Blanks	181	106	108	88	483

STATE PRIMARY - SEPTEMBER 14, 1982

DEMOCRATIC BALLOT

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Total Ballots Cast	846	657	718	664	2885

SENATOR IN CONGRESS

Edward M. Kennedy	550	468	529	468	2015
All Others	1	-	-	-	1
Blanks	295	189	189	196	869

GOVERNOR

Edward J. King	436	379	419	386	1620
Michael S. Dukakis	398	268	295	271	1232
All Others	-	1	-	-	1
Blanks	12	9	4	7	32

LIEUTENANT GOVERNOR

John F. Kerry	313	273	290	285	1161
Evelyn Murphy	166	110	98	104	478
Lou Nickinello	98	75	75	64	312
Lois G. Pines	86	56	68	76	286
Samuel Rotondi	153	121	171	108	553
Blanks	30	22	16	27	95

ATTORNEY GENERAL

Francis X. Bellotti	579	503	573	503	2158
Blanks	267	154	145	161	727

SECRETARY

Michael Joseph Connoily	534	459	545	474	2012
Blanks	312	198	173	190	873

TREASURER

Robert Q. Crane	536	478	559	469	2042
Blanks	310	179	159	195	843

AUDITOR

John J. Finnegan	520	463	542	460	1985
Blanks	326	194	176	204	900



	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
<u>REPRESENTATIVE IN CONGRESS</u>					
James M. Shannon	573	466	558	476	2073
Louise M. Hart	1	-	-	-	1
Blanks	272	191	160	188	811
<u>COUNCILLOR</u>					
Herbert L. Connolly	497	427	515	446	1885
Blanks	349	230	203	218	1000
<u>SENATOR IN GENERAL COURT</u>					
Phillip L. Shea	535	466	541	467	2009
Blanks	311	191	177	197	876
<u>REPRESENTATIVE IN GENERAL COURT</u>					
Walter E. Bickford	566	451	540	464	2021
Blanks	280	206	178	200	864
<u>DISTRICT ATTORNEY</u>					
John J. Droney	115	120	136	103	474
Paul J. Cavanaugh	108	102	135	119	464
Edward R. Gargiulo	184	181	190	172	727
L. Scott Harshbarger	363	197	217	219	996
Blanks	76	57	40	51	224
<u>CLERK OF COURTS</u>					
Edward J. Sullivan	508	454	522	453	1937
Blanks	338	203	196	211	948
<u>REGISTER OF DEEDS</u>					
Edward J. Early, Jr.	510	453	527	453	1943
Blanks	336	204	191	211	942
<u>COUNTY COMMISSIONER</u>					
Albert Joseph Onessimo	177	215	261	179	832
Bill Schmidt	427	269	311	307	1314
Blanks	242	173	146	178	759

STATE ELECTION - NOVEMBER 2, 1982

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Total Ballots Cast	1674	1253	1274	1200	5401

SENATOR IN CONGRESS

Edward M. Kennedy (D)	690	589	626	606	2511
Ray Shamie (R)	954	639	623	569	2785
Howard S. Katz (L)	13	17	12	11	53
All Others	2	1	-	2	5
Blanks	15	7	13	12	47

GOVERNOR - LIEUTENANT GOVERNOR

Dukakis and Kerry (D)	716	598	637	598	2549
Sears and Lombardi (R)	892	596	582	553	2623
Rich and Davies (I)	40	28	23	23	114
Shipman and MacConnell (L)	11	13	12	8	44
All Others	2	2	3	1	8
Blanks	13	16	17	17	63

ATTORNEY GENERAL

Francis X. Bellotti (D)	1104	895	967	861	3827
Richard L. Wainwright (R)	467	281	245	274	1267
Michael Reilly (L)	25	30	22	17	94
Blanks	78	47	40	48	213

SECRETARY

Michael Joseph Connolly (D)	911	778	856	734	3279
Jody DeRoma Dow (R)	562	326	289	334	1151
Robin D. Zazula (L)	37	27	36	27	127
All Others	-	-	1	-	1
Blanks	164	122	92	105	483

TREASURER

Robert Q. Crane (D)	903	759	861	729	3252
Mary J. LeClair (R)	589	356	309	369	1623
Freda L. Nason (L)	42	28	27	17	114
All Others	-	-	1	-	1
Blanks	140	110	76	85	411

AUDITOR

John J. Finnegan (D)	730	685	743	643	2801
Michael S. Robertson (R)	670	374	367	395	1806
Donald E. Washburn (L)	49	42	46	21	158
All Others	-	-	1	-	1
Blanks	225	152	117	141	635

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
<u>REPRESENTATIVE IN CONGRESS (FIFTH CONGRESSIONAL DISTRICT)</u>					
James M. Shannon (D)	1212	926	1008	919	4065
Angelo Louis Laudani (L)	250	174	164	162	750
Louise Hart (R)	4	2	-	1	7
All Others	1	4	1	3	9
Blanks	207	147	101	115	570

<u>COUNCILLOR (THIRD DISTRICT)</u>					
Herbert L. Connolly (D)	1069	853	925	827	3674
All Others	1	2	1	1	5
Blanks	604	398	348	372	1722

<u>SENATOR IN GENERAL COURT (FIRST MIDDLESEX DISTRICT)</u>					
Philip L. Shea (D)	1099	877	974	836	3786
All Others	7	6	2	-	15
Blanks	568	370	298	364	1600

<u>REPRESENTATIVE IN GENERAL COURT (SECOND MIDDLESEX DISTRICT)</u>					
Walter E. Bickford (D)	1186	877	964	871	3898
All Others	18	15	18	13	64
Blanks	470	361	292	316	1439

<u>DISTRICT ATTORNEY (NORTHERN DISTRICT)</u>					
Guy A. Carbone (R)	603	360	328	361	1652
L. Scott Harshbarger (D)	913	767	842	731	3253
All Others	-	-	1	-	1
Blanks	158	126	103	108	495

<u>CLERK OF COURTS (MIDDLESEX COUNTY)</u>					
Edward J. Sullivan (D)	1067	860	935	832	3694
All Others	2	-	1	-	3
Blanks	605	393	338	368	1704

<u>REGISTER OF DEEDS (MIDDLESEX COUNTY - NORTHERN DISTRICT)</u>					
Edward J. Early, Jr. (D)	1076	862	933	824	3695
All Others	1	-	1	-	2
Blanks	597	391	340	376	1704

<u>COUNTY COMMISSIONER (MIDDLESEX COUNTY)</u>					
Bill Schmidt (D)	1053	842	907	819	3621
All Others	2	-	2	-	4
Blanks	619	411	365	381	1776



<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
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QUESTION NO. 1

PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and the Senate on July 2, 1980 by a vote of 171-4, and on June 21, 1982 by a vote of 144-44?

SUMMARY

The proposed constitutional amendment would remove the present constitutional prohibition against the use of public funds to aid or maintain private primary or secondary schools.

It would permit the Commonwealth, cities and towns to make public funds available to pupils attending private primary and secondary schools in the form of either aid, materials or services subject, however, to three specific limitations. First, the private school could not be one that discriminates on the basis of race or color in its admission requirements. Second, the grant of aid must be consistent with the First Amendment to the United States Constitution which guarantees the free exercise of religion and prohibits the establishment of religion. Third, individual pupils would have to request the aid, materials or services. In addition to these three specific limitations, the amendment would authorize the legislature to enact other laws imposing conditions or restrictions on the grant of public aid, materials or services.

The proposal would also change the state constitution to allow public money to be spent to aid infirmaries, hospitals, charitable or religious undertakings if they are either publicly owned or under the control of public officials. The state constitution now prohibits such spending unless these institutions are both publicly owned and under the control of public officials.

Yes	448	400	362	348	1558
No	1170	787	837	764	3558
Blanks	56	66	75	88	285

QUESTION NO. 2

PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and the Senate on September 19, 1980 by a vote of 123-63, and on June 21, 1982 by a vote of 125-62?

PREC 1    PREC 2    PREC 3    PREC 4    TOTAL

SUMMARY

The proposed constitutional amendment would allow the legislature to enact laws authorizing the state courts to impose the death penalty on the conviction of crimes to be specified by law. The proposed amendment would provide that no provision of the state constitution may in the future be construed as prohibiting the imposition of the punishment of death.

Yes	1038	806	812	732	3388
No	591	376	400	388	1755
Blanks	45	71	62	80	258

QUESTION NO. 3

LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the House of Representatives or the Senate before July 7, 1982?

SUMMARY

The proposed law would require that before the construction or operation of any new nuclear power plant or low-level radioactive waste storage or disposal facility in the Commonwealth, the legislature must make certain findings and a majority of voters must approve the new facility at a statewide election.

Before the question of building a new nuclear power plant could be submitted to the voters, the legislature would have to find that (1) the proposed facility is the best means for meeting energy needs based on certain economic, safety, environmental and social considerations; (2) a federally-licensed facility exists for the disposal of the high-level radioactive waste that would be generated; (3) an approved emergency preparedness plan has been developed; (4) radioactive pollution standards have been promulgated; and (5) a demonstrated, federally-approved technology exists for decommissioning the proposed power plant.

Before the question of building and operating a low-level radioactive waste storage or disposal facility or of entering into an agreement with another state to build and operate such a facility in Massachusetts could be submitted to the voters, the legislature would have to find that the technology and site designated for the proposed facility are the best available based on certain economic, safety, environmental and social considerations. The legislature would also have to find that the obligations imposed on Massachusetts by any interstate agreement were no greater than those imposed on any other state.

The proposal would not apply to a facility which had obtained all necessary government approvals before August 5, 1981, nor to



	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
any facility for disposal or storage of radioactive wastes from medical or bio-research applications in Massachusetts.					
Yes	1094	798	877	709	3478
No	522	385	336	394	1637
Blanks	58	70	61	97	286

#### QUESTION NO. 4

#### REFERENDUM ON AN EXISTING LAW

Do you approve of a law summarized below, which was approved by the House of Representatives on November 10, 1981 by a vote of 108-49, and by the Senate on November 16, 1981 by a vote of 29-10?

#### SUMMARY

The law requires that a refundable deposit be paid for certain beverage containers sold in Massachusetts.

Beverage containers of less than 32 ounces must have a refund value of at least five cents and larger containers a refund value of at least ten cents. This requirement applies to non-biodegradable containers of carbonated soft drinks, mineral water, beer and other malt beverages, but not to containers of other alcoholic beverages, dairy products, natural fruit juices or wine. All beverage containers subject to deposit must clearly indicate the refund value on the container.

The deposit is paid by the consumer upon purchase and must be refunded when the consumer returns the empty container to a proper dealer or redemption center, so long as the container does not contain any material different from its normal contents. Dealers and distributors are also subject to the same deposit and refund on the beverage containers they handle, and are also entitled to a handling fee of at least one cent per container.

No containers can be sold in the state if they are joined together by plastic rings or any other device that cannot be broken down by light or bacteria.

The law provides a bottler a reduction in corporate excise tax of one-tenth of one cent for each reusable beverage container which the bottler sells in the first three months of 1983. The law provides for additional unemployment benefits and, if the Legislature appropriates the funds, a job retraining program for employees of bottlers, canners, or manufacturers of beverage containers who lose their jobs as a result of this law.

This law takes effect on January 17, 1983.

Yes	1064	712	668	672	3116
No	581	494	578	465	2118
Blanks	29	47	28	63	167



<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
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QUESTION NO. 5

Shall the Secretary of the Commonwealth of Massachusetts inform the President and the Congress of the United States that it is the desire of the people of Massachusetts to have the government of the United States work vigorously to negotiate a mutual nuclear weapons moratorium and reduction, with appropriate verification, with the Soviet Union and other nations?

Yes	1136	780	841	719	3476
No	458	377	359	368	1562
Blanks	80	96	74	113	363

QUESTION NO. 6

Shall an act passed by the General Court in the year nineteen hundred and eighty-one, entitled 'An act providing for the appointment of a town treasurer-collector in the town of Westford', be accepted?

Yes	650	396	478	413	1937
No	923	765	704	696	3088
Blanks	101	92	92	91	376

SPECIAL TOWN MEETING JANUARY 14, 1982  
ADJOURNED FROM NOVEMBER 30, 1981 AND DECEMBER 10, 1981

At the adjourned session of the Special Town Meeting called by warrant for November 30, 1981, adjourned to December 10, 1981 for lack of a quorum, and adjourned to January 14, 1982 for lack of a quorum, the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors. The attendance was 186 (a quorum of 151 was needed).

William Kavanagh, Town Moderator, called the meeting to order at 7:40 p.m. and declared the presence of a quorum.

ARTICLE 1. It was voted unanimously that the Selectmen be and hereby are authorized and directed to appoint an Executive Secretary pursuant to the provisions of Section 23A of Chapter 41 of the General Laws.

ARTICLE 2. It was voted unanimously that the sum of Five Thousand (\$5,000.00) Dollars be appropriated from available funds in the Treasury to defray the compensation of the Executive Secretary, to be appointed by the Selectmen, for the balance of the fiscal year.  
(Finance Committee Approved)

It was voted to adjourn the meeting at 7:50 p.m.

A True Record: ATTEST

Bette R. Hook  
Town Clerk

ANNUAL TOWN MEETING - MAY 8, 1982

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Abbot Middle School on Saturday, May 8, 1982, called to commence at 10:00 A.M., the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors. The attendance was 342 of the 7,649 registered voters of the Town of Westford.

William Kavanagh, Town Moderator, called the Meeting to order at 10:20 A.M. It was moved, seconded and voted unanimously to allow the newly elected Superintendent of Schools, Dr. Everard Nicholson to sit with the School Committee and the Executive Secretary, Paul Alphen, to sit with the Board of Selectmen.

Mr. Richard S. Emmet, Chairman of the Board of Selectmen spoke to the assembly and called for a moment of silence in respect for Wallace MacQuarrie and John J. Connell, Sr.

The following resolution, as amended, was voted:

"Whereas there is no effective civil or military defense in the event of nuclear war; and whereas the continuation of the nuclear arms race increases the risk of a nuclear war in which Westford could be destroyed; be it resolved: that we, the Town Meeting of Westford, call upon the President of the United States, in response to a joint resolution of Congress, propose to the U.S.S.R. that the two countries adopt a prompt, mutual, verifiable moratorium on all further production, testing, and deployment of nuclear weapons, and of missiles and aircraft designed primarily to deliver those weapons."

At this time, Mr. Kavanagh introduced Dr. Everard Nicholson and Mr. Paul Alphen.

It was voted to dispense with the reading of the warrant in its entirety and to proceed to the First Article.

ARTICLE 1. Town Officers and Committees had no verbal reports to present and written reports are contained in the 1981 Town Reports.

ARTICLE 2. It was voted unanimously that the salaries and compensation of the following elected officers be established as follows, effective as of July 1, 1982.

Selectmen:	
Chairman	\$ 1,100.00 per year
Other Members	950.00 each per year
Board of Health	250.00 each per year
Treasurer - Tax Collector	17,116.00 per year
Town Clerk	10,512.00 per year



Tree Warden	\$ 3.81 per hour
Assessors	500.00 each per year
Water Commissioners	400.00 each per year
Cemetery Commissioners	200.00 each per year

ARTICLE 3. It was voted that the Town amend its Consolidated Classification Plan, Compensation Plan and Personnel By-Laws as follows:

(1) It was voted unanimously to defer this Section until the Adjourned Session of the Annual Town Meeting.

(3) By adding, after sub-paragraph (i) of Paragraph A of Section 4, the following new sub-paragraph:

"(j) When an authorized holiday falls on a Saturday, the employee will receive the preceding Friday off. When an authorized holiday falls on a Sunday, the employee will receive the following Monday off."

(4) By adding after sub-paragraph (f) of Paragraph B of Section 4, the following new sub-paragraph:

"(g) Permanent part-time employees will be allowed that portion of vacation leave credit as their actual part-time service bears to full-time service as previously stated in regard to sick leave."

(5) By striking, in its entirety, sub-paragraph (b) of Paragraph C of Section 4, and inserting in place thereof the following new sub-paragraph:

"(b) Overtime payments: Those employees who are included within the provisions of General Laws, Chapter 149, Section 33B shall be paid overtime pay at the rate of time and one half for service performed in excess of the regular scheduled work day, or work week. With the exception of the Library Department, or as otherwise provided in Section 3, the normal work week will be 40 hours in the Labor Division and 27½ hours in the Administrative Division. The Fire and Police Department personnel shall be paid straight time for 40 hours worked."

(6) By adding, in Section 3 the following occupational category and wage rate:

Assistant Assessor/Appraiser:

Min. \$ 18,000.00 Max. \$ 23,000.00

(7) By striking each and every wage rate in Section 3, the Compensation and Wage Plan, and inserting in place thereof the following new Section:

SECTION 3. THE CLASSIFICATION AND WAGE PLAN (effective July 1, 1982):

The classification and wage plan establishing the occupational categories, the wage rates, and the present hourly rates. Any employee subject to this by-law during fiscal year 1982-83 shall, beginning July 1, 1982, be paid at the wage rate and within the occupational category as he was paid on April 1, 1982 unless otherwise authorized by the Personnel Board.

All step increases and classification changes after July 1, 1982 shall not take effect until approved by the Personnel Board.

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>
Clerk	4.04	4.17	4.33	4.55
Clerk Typist	4.65	4.78	4.94	5.19
Board Secretary	4.65	4.78	4.94	5.19
Principal Clerk	5.32	5.48	5.70	5.98
Head Clerk	6.11	6.30	6.54	6.88
Senior Clerk	7.02	7.21	7.50	7.87
Office Manager	6.26	6.44	6.70	7.03
Town Accountant*	Min. \$12,141.		Max. \$16,172.	
Community Center Director*	Min. \$13,500.		Max. \$17,496.	
Assistant Assessor*	Min. \$18,000.		Max. \$23,000.	
Cemetery Superintendent*	Min. \$12,714.		Mas. \$15,256.	
Cemetery Laborer	3.94	4.01	4.23	4.35
Cemetery Maintenance Laborer	4.06	4.20	4.48	4.80
Water Systems Maintenance Man	6.45	6.63	7.16	7.60
Working Foreman - Water	7.05	7.27	7.78	8.29
Water Superintendent*	Min. \$19,831.		Max. \$23,076.	
Water Pump Operator	6.74	6.94	7.46	7.93
Highway Superintendent*	Min. \$20,214.		Max. \$27,474.	
Building Custodian	4.27	4.40	4.49	4.72
Building Maintenance Man	5.38	5.54	5.77	6.04
Town Hall Custodian*	Min. \$4,513.		Max. \$5,390.	
Call Fire Fighter	5.98	flat rate		
Call Fire Lieutenant	6.13	flat rate		
Call Fire Captain	6.24	flat rate		
Deputy Call Fire Chief	6.49	flat rate		
Fire Chief*	Min. \$19,831.		Max. \$22,521.	
Fire Clerk*		\$ 9,189.		
Police Officer, Special	5.78	flat rate		
Traffic Supervisor	5.78	flat rate		
Dispatcher, 1st shift	5.28	5.45	5.70	5.93
Dispatcher, 2nd shift	5.73	5.90	6.15	6.38
Dispatcher, 3rd shift	6.17	6.33	6.58	6.81
Police Clerk	5.86	6.04	6.27	6.59
Administrative Clerk	6.65	6.86	7.12	7.47
Records Supervisor	6.20	6.38	6.64	6.97
Dog Officer*	Min. \$12,141.		Max. \$14,697.	



Library Assistant III	4.31	4.50	4.74	4.99
Library Assistant II	5.23	5.49	5.77	6.05
Library Assistant I	6.36	6.67	6.99	7.33
Library Assistant Director *	Min. \$12,949.		Max. \$16,481.	
Library Director*	Min. \$16,172.		Max. \$20,214.	
Town Aide/Veterans' Agent*	Min. \$11,454.		Max. \$14,697.	

\*Per Year

There shall be a shift differential of 10% for regularly scheduled hours after 6:00 P.M. for all employees covered by the Personnel By-Laws with the exception of the position of Police Dispatchers.

(Finance Committee Approved)

ARTICLE 4. It was voted that the following sums be raised and appropriated for the ensuing fiscal year for the several specific purposes hereinafter designated, and that the sums be expended for such purposes under the direction of the respective Officers, Board and Committees:

(Finance Committee Approved)

(Voted unanimously unless otherwise indicated-\*Carried)

#### SELECTMEN

100	Board of Selectmen Salaries	\$ 4,900.00
101	Board of Selectmen Expenses	5,325.00
102	Executive Secretary Salary	23,000.00
102a	Clerk's Salary	9,199.00
102b	Energy Coordinator	375.00
102c	Hazardous Waste Coordinator	-0-
103	Misc. Services & Expenses	<u>4,000.00</u>
GRAND TOTAL		\$ 46,799.00

#### TOWN ACCOUNTANT

104	Town Accountant Salary	\$ 16,172.00
104a	Clerk's Salary	<u>4,746.00</u>
	Total Salary & Wages	\$ 20,918.00
105	Office Expense	\$ 1,560.00
105a	Audit	<u>15,600.00</u>
	Total Office Expense	\$ 17,160.00
	Capital	
105b	Air Conditioner	-0-
105c	Calculator	<u>-0-</u>
GRAND TOTAL		\$ 38,078.00



TREASURER-COLLECTOR

106	Treasurer-Collector Salary	\$ 17,116.00
106a	Clerical Wages	<u>37,439.00</u>
	Total Salary & Wages	\$ 54,555.00
107	Office Expense	\$ 11,150.00
107a	Interest on Temporary Loans	<u>-0-</u>
	Total Office Expense	\$ 11,150.00
	Capital	
107c	Calculator	-0-
107d	Counter Window	-0-
107e	Typewriter	<u>725.00</u>
	GRAND TOTAL	\$ 66,430.00

ASSESSOR

108	Assessors Salaries	\$ 24,500.00*
108a	Clerical Wages	<u>16,996.00</u>
	Total Salary & Wages	\$ 41,496.00
109	Office Expense	\$ 10,910.00
	Capital	
109c	Fire Proof File	-0-
109d	Typewriter	-0-
109e	Office Copier	<u>-0-</u>
	GRAND TOTAL	\$ 52,406.00

TOWN AIDE

110	Salary	\$ 12,095.00
111	Office Expense	1,400.00
111a	Capital - Air Conditioner	<u>-0-</u>
	GRAND TOTAL	\$ 13,495.00

TOWN COUNSEL

112	Retainer	\$ 25,996.00
113	Expenses	<u>4,650.00</u>
	GRAND TOTAL	\$ 30,646.00

TOWN CLERK

114	Town Clerk Salary	\$ 10,512.00	
114a	Clerical Wages	<u>16,357.00</u>	
	Total Salary & Wages	\$ 26,869.00	
115	Office Expense	\$ 2,420.00	
	Capital		
115b	Repair and Mount Air Conditioner	-0-	
115c	Microfilm Reader	<u>\$ 5,150.00*</u>	
	GRAND TOTAL		\$ 34,439.00

REGISTRATION & ELECTIONS

116	Registrars Salaries	\$ 2,100.00	
116a	Election Workers Salaries	7,000.00	
116b	State Census	<u>5,800.00</u>	
	Total Salary & Wages	\$ 14,900.00	
117	Expenses	\$ 6,690.00	
	Capital		
117b	Voting Booths	<u>\$ 1,000.00</u>	
	GRAND TOTAL		\$ 22,590.00

TOWN HOUSE

120	Custodian Salary	\$ 5,605.00	
121	Town Hall Expenses	12,600.00	
	Capital		
121f	Oil Parking Area	\$ -0-	
121g	New Civil Defense Office	-0-	
121h	Town House Roof Repair	-0-	
121i	Rug Runners	-0-	
121j	Copier	6,200.00	
	Sub-Total	24,405.00	
122	Police/Fire Station Maint..	16,600.00	
123	CETA Expense	<u>-0-</u>	
	GRAND TOTAL		\$ 41,005.00

ROUDENBUSH COMMUNITY CENTER

124	Director's Salary	\$ 17,496.00	
124a	Clerk & Other Wages	<u>26,999.00</u>	
	Total Salary & Wages	\$ 44,495.00	
125	Operating Expenses	\$ 17,345.00	

ROUDENBUSH COMMUNITY CENTER (Cont.)

Capital		
125a	Exterior Building Repair	\$ -0-
125b	Replace Gym Floor	<u>16,000.00</u>
Total		\$ 77,840.00
Less Gift		<u>(20,000.00)</u>
Grand Total to be appropriated		\$ 57,840.00

PLANNING BOARD

126	Clerk's Salary	\$ 2,930.00
127	Office Expense	1,910.00
127a	Engineering Fees	20,000.00
Capital		
127c	Table & Chairs	\$ -0-
127d	Wallboards	<u>-0-</u>
Grand Total to be appropriated		\$ 24,840.00

CONSERVATION COMMISSION

128	Clerk's Salary	\$ 1,526.00
128a	Office Expense	630.00
128b	Capital - File Cabinet	-0-
128c	Engineering Fees	<u>1,290.00</u>
Total to be appropriated		\$ 3,446.00
129	<u>HOUSE NUMBERING</u>	\$ 400.00
130	<u>PERSONNEL BOARD</u>	\$ 50.00

BOARD OF APPEALS

131	Clerk's Salary	\$ 1,403.00
131a	Office Expense	<u>1,500.00</u>
Total to be appropriated		\$ 2,903.00

FINANCE COMMITTEE

132	Clerk's Salary	\$ 621.00
132a	Office Expense	<u>225.00</u>
GRAND TOTAL		\$ 846.00
133	<u>CAPITAL OUTLAY COMMITTEE</u>	\$ 300.00
136	<u>COUNCIL ON AGING</u>	\$ 5,928.00
137	<u>HOMEMAKING SERVICES</u>	\$ 637.00



138	<u>RETIRED SENIOR VOLUNTEER PROGRAM</u>	\$ 300.00
139	<u>LOWELL MENTAL HEALTH</u>	\$ -0-
141	<u>MERRIMACK VALLEY LEGAL SERVICES</u>	\$ 600.00
145	<u>INSURANCE</u>	\$ 85,000.00***
146	<u>UNEMPLOYMENT COMPENSATION</u>	\$ 38,632.00
147	<u>BLUE CROSS/BLUE SHIELD</u>	\$ 225,500.00
151	<u>TOWN REPORTS</u>	\$ 5,500.00
152	<u>MEMORIAL DAY</u>	\$ 1,000.00
153	<u>VETERANS' QUARTERS</u>	\$ 900.00
154	<u>LICENSE EXPENSE AND ADS</u>	\$ 1,000.00
155	<u>REAL ESTATE APPRAISALS</u>	\$ -0-
156	<u>INDUSTRIAL &amp; DEVELOPMENT COMMISSION</u>	\$ -0-
157	<u>HISTORIC DISTRICT STUDY COMMITTEE</u>	\$ 236.00
157A	Historical Commission	\$ -0-***
158	<u>NMAC</u>	\$ 3,465.00

\*\*\*Reconsidered at Adjourned Session

POLICE DEPARTMENT

200	Chief's Salary	\$ 33,723.00
200a	Patrolmen's and Other Wages	<u>664,335.00</u>
	Total Salary & Wages	\$ 698,058.00
201	Operating Expenses	\$ 103,950.00
	Capital	
203	Cruisers	\$ 34,104.00*
204	Photo Equipment	-0-
204a	Radar	3,600.00*
204b	Street Marking Paint	2,000.00
204c	Cruiser Shields (4)	-0-
204f	Typewriter	-0-
204g	Portable Radios (4)	-0-
204h	Photo Storage Units	570.00
204k	35mm Camera System	-0-
204l	Batteries & Charger	1,000.00
204m	O2 Units Demand Valve (4)	1,600.00
204n	Riot Helmets (10)	500.00
204o	Paint Police Station	<u>3,150.00</u>
204p	Security System	***
	Total Capital	\$ 46,524.00

POLICE DEPARTMENT (Cont.)

Less Revenue Sharing	\$(255,113.00)
TOTAL	\$ 593,419.00

FIRE DEPARTMENT

206	Chief's Salary	\$ 23,760.00
206a	Firemen's Wages	33,116.00
206b	Standby	9,600.00
206c	Clerical Wages	1,621.00
206d	EMT Wages	4,200.00
207	Ambulance Salary	10,554.00
208	Switchboard Operator Wages	<u>16,908.00</u>
	Total Salary & Wages	\$ 99,759.00
209	Operating Expenses	\$ 40,590.00
	Capital	
209b	Pocket Pagers	\$ 1,495.00
209h	Paint Boston Road Building	-0-
209i	Chief's Car	-0-
209j	Air Paks	6,084.00
209k	Replace Engine 6	<u>90,000.00*</u>
	Total Capital	\$ 97,579.00
	GRAND TOTAL	\$ 237,928.00

DOG OFFICER

210	Dog Officer Salary	\$ 15,097.00
210a	Assistant	<u>1,470.00</u>
	Total Salary & Wages	\$ 16,567.00
211	Operating Expenses	\$ 4,365.00
211a	Capital - Car	<u>-0-</u>
	Total to be appropriated	\$ 20,932.00

INSPECTION DEPARTMENT

214	Building Inspectors Retainer	\$ 20,874.00
214a	State Inspector Retainer	1,600.00
216	Clerical Salary	13,197.00
217	Operating Expenses	4,500.00*
218	Plumbing Inspector	6,000.00*
220	Wiring Inspector	6,000.00*
222	Gas Inspector	3,600.00*



INSPECTION DEPARTMENT (Cont.)

	Capital	
223a	Calculator	\$ -0-
223b	Furniture	-0-
223c	Typewriter	-0-
223d	File Cabinet	-0-
Total to be appropriated		\$ 55,771.00

TREE DEPARTMENT

226	General Expenses	\$ 10,340.00
227	New Trees	1,970.00
228	Dutch Elm Control	2,955.00*
229	Pest Control	2,760.00
229a	Gypsy Moth Control	-0-
GRAND TOTAL		\$ 18,025.00
230	<u>CIVIL DEFENSE</u>	\$ 1,600.00
232	<u>SEALER OF WEIGHTS AND MEASURES</u>	\$ 650.00

BOARD OF HEALTH

300	Board Members Salary	\$ 750.00
300a	Clerk's Salary	2,805.00
Total Salary & Wages		\$ 3,555.00
301	Operating Expenses	\$ 1,650.00
302	SHARE	9,701.00
303	Nashoba Board of Health	32,756.00
304	Animal Inspector	450.00
305	Stable Inspector	350.00
306	Agent to Remove Dead Animals	1,200.00
307	Contagious Diseases	250.00
308	Nursing Services	5,000.00
309	Pump and Well Inspector	3,000.00
Total Operating Expenses		\$ 54,357.00
GRAND TOTAL		\$ 57,912.00

HIGHWAY DEPARTMENT

400	Street Lights	\$ 50,677.00
401	Snow & Ice Removal	245,645.00
402	Town Roads	117,811.00
403	Drainage	18,965.00
404	Signs	2,000.00
405	Sidewalks	1,107.00
406	Parks	25,843.00
407	Machinery & Equipment	52,700.00



### HIGHWAY DEPARTMENT (Cont.)

408	Materials & Resurfacing	\$ 67,744.00
410	Sanitary Landfill	<u>56,349.00</u>
	Total Operating Expenses	\$ 638,841.00
	Capital	
408d	Street Sweeper	\$ -0-
408e	Line Gas Tank	-0-
408h	Welder	-0-
408i	Dump Truck Repair	-0-
408j	1 Ton 4-wheel Drive Truck	-0-
408k	Pick-up	-0-
408l	84 inch triplex Mower	-0-
408m	Handmower	-0-
408n	Roof Repair & Insulation	-0-
408o	Dump truck	32,663.00
408p	Loader	<u>39,947.00</u>
	Total Capital	\$ 72,610.00
	GRAND TOTAL	\$ 711,451.00

### WATER DEPARTMENT

500	Superintendent's Salary	\$ 23,676.00
500a	Commissioners' Salaries	1,200.00
500b	Others	<u>108,446.00</u>
	Total Salaries & Wages	\$ 113,322.00
501	Maintenance & Operating Supplies	\$ 107,600.00
502	Pipe & Supplies	<u>45,000.00</u>
	Total Operating Expenses	\$ 152,600.00
	Capital	
503b	Standpipe Painting	\$ -0-
503c	Dump Truck	-0-
503d	Backhoe	-0-
503e	Truck	<u>12,849.00</u>
	Total Capital	\$ 12,849.00
	GRAND TOTAL	\$ 298,771.00

### CEMETERY DEPARTMENT

550	Superintendent's Salary	\$ 15,656.00
550a	Others	2,907.00
552	Commissioners' Salaries	<u>600.00</u>
	Total Salaries	\$ 19,163.00
553	Operating Expenses	\$ 11,465.00

CEMETERY DEPARTMENT (Cont.)

	Capital	
553b	Truck Repair	\$ 1,500.00
553c	Rider Mower Repair	-0-
553d	Electric Generator Mower	-0-
553e	Edge Trimmer	-0-
553f	Loam Sifter	-0-
553h	Fence	1,585.00
553i	Road Repair	-0-
553j	Riding Mower/Tractor	-0-
553k	Gang Mower	-0-
553l	Push Mower	-0-
553m	Building Repairs	-0-
553n	1½ - ton Truck	10,735.00
553o	Fire Proof File	<u>1,400.00*</u>
	Total Capital	\$ 15,220.00
	Sub-Total	\$ 45,848.00
	Less Trust Fund Income	(14,000.00)
	Sale of Lots	( 1,000.00)
	Total to be appropriated	\$ <u>30,848.00</u>
	Anticipated Income	<u>(1,315.00)</u>
	Net Cost to Town	\$ 27,533.00

SCHOOL DEPARTMENT

1100	School Committee	\$ 18,550.00
1200	Superintendent's Office	155,975.00
2100	Supervision	103,754.00
2200	School Administration	383,579.00
2300	Teaching	3,904,167.00
2400	Textbooks	96,242.00
2500	Library	68,412.00
2600	Audio Visual	23,034.00
2700	Guidance	155,628.00
2800	Psychology	57,340.00
3200	Health	40,464.00
3300	Pupil Transportation	437,724.00
3400	Food Service	14,472.00
3500	Student Activity	83,121.00
4100	Operation	651,175.00
4200	Maintenance	209,371.00
5200	Insurance	3,068.00
6200	Comm. Services	1,238.00
6900	Private Transportation	-0-
7000	Capital	45,000.00
9100	Tuition	<u>300,000.00</u>
	TOTAL	\$6,752,314.00
	Balance available for Salary negotiation	\$ 189,905.00
	LESS PL 874	59,912.00
	GRAND TOTAL	\$6,882,307.00



NASHOBA VALLEY TECHNICAL HIGH SCHOOL

630 Nashoba Valley Tech. High School \$ 398,530.00

LIBRARY

650 Director's Salary \$ 20,414.00  
650a All Others 108,368.00

Total Salaries & Wages \$ 128,782.00

651 Operating Expenses \$ 44,213.00

Capital

652a Fire Alarm System \$ -0-  
652c Restroom Repair -0-  
652d Heating System Upgrade -0-  
652e Insulation & Weather Stripping -0-  
652f Building Security System -0-  
652g Movie Projector -0-  
652h Replace Furnace 12,000.00

Total Capital \$ 12,000.00

Sub-Total \$ 184,995.00

Less: Commonwealth Fund (6,717.00)

Total to be appropriated \$ 178,278.00

700 FINANCE COMMITTEE RESERVE FUND \$ 60,000.00

701 COUNTY RETIREMENT \$ 225,240.00\*\*\*

RECREATION COMMISSION

750 Town Beaches \$ 17,090.00  
751 Summer Parks 5,781.00  
752 Baseball 11,540.00  
753 Skating -0-  
754 Football 4,159.00  
755 Basketball 2,360.00  
756 Misc. Sports 1,300.00  
756a Service Account 3,600.00  
758 Maintenance 5,875.00  
759 Administration 1,330.00

Total \$ 53,035.00

Capital

757a Town Beach Dock \$ -0-  
757b Fence Repair/Fencing -0-  
757c Tennis Nets -0-  
757e Building Repair - Parker Village -0-  
757f Restroom (Graniteville) -0-



RECREATION COMMISSION (Cont.)

Capital			
757j	Insect Defogger	\$	-0-
757m	Refurbish Tennis Court(Gran)		-0-
757n	Soccer Goal Post Bracing/Repair		-0-
757o	Scoreboards		-0-
757p	Field Liner		-0-
757q	Site Improvements (Parker Village)		-0-
757r	Boat (Edwards Beach)		-0-
757s	Soccer Fields		<u>21,000.00*</u>
Total Capital		\$	21,000.00
GRAND TOTAL			\$ 74,035.00

VETERANS' AGENT

801	Salary	\$	4,098.00*
802	Operating Expense		1,400.00*
803	Veterans' Benefits		<u>30,000.00*</u>
GRAND TOTAL			\$ 35,498.00

ARTICLE 5. It was voted unanimously that the Treasurer, with the approval of the Selectmen, be and hereby is authorized to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1982, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17. (Finance Committee Approved)

ARTICLE 6. It was voted unanimously to defer this Article until the Adjourned Session of the Annual Town Meeting. (Finance Committee Approved)

ARTICLE 7. It was voted unanimously that the sum of \$60,170.00 be appropriated from the proceeds available or to be available from the Commonwealth under Chapter 480 of the Acts of 1979, for the construction and/or improvement of Groton Road, as requested by the Selectmen. (Finance Committee Approved)  
(Selectmen Approved)

ARTICLE 8. It was voted unanimously that the sum of \$40,993.00 be appropriated from the proceeds available or to be available from the Commonwealth under Chapter 329 of the Acts of 1980, for the construction and/or improvement of Groton Road, as requested by the Selectmen. (Finance Committee Approved)  
(Selectmen Approved)

ARTICLE 9. It was voted unanimously that the sum of \$22,672.00 be appropriated from the proceeds available or to be available from the Commonwealth under Chapter 570 of the Acts of 1980, for the construction and/or improvement of Groton Road, as requested by the Selectmen. (Finance Committee Approved)  
(Selectmen Approved)



ARTICLE 10. It was voted unanimously to dismiss this Article.

ARTICLE 11. It was voted unanimously to defer this Article until the Adjourned Session of the Annual Town Meeting.

ARTICLE 12. It was voted unanimously to defer this Article until the Adjourned Session of the Annual Town Meeting.

ARTICLE 13. It failed for the lack of a majority that the sum of \$40,000.00 be raised and appropriated for the installation of lighting facilities at the Westford Academy football/soccer field in order to provide for night activities for the School and the community and, to meet said appropriation that the Treasurer, with the approval of the Selectmen, be and hereby is authorized and directed to borrow, at one time or from time to time, the sum of \$40,000.00 and to issue and sell as one issue or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating \$40,000.00 in principal amount; and that all of said bonds or notes shall be issued and sold in accordance with the applicable provisions of Chapter 44 of the General Laws, as amended, but each issue of bonds or notes shall be a separate loan which shall be paid in not more than ten (10) years from the date thereof; said sum to be expended under the supervision of the Recreation Commission.  
(Finance Committee Disapproved)

ARTICLE 15. It was voted that the number of members of the Board of Health be increased to five (5) members by adding two (2) members to said Board, said increase to take effect at the next Annual Town Meeting held for the election of town officers, and that all necessary action be taken by the appropriate town officers, to provide for the election of said new members at the next Annual Town Election for terms of such length and so arranged as to conform to the applicable provisions of the General Laws of the Commonwealth, as most recently amended.  
(Finance Committee Approved)  
(Selectmen 4-1 in favor)

ARTICLE 14. It was voted unanimously to defer this Article until the Adjourned Session of the Annual Town Meeting.

ARTICLE 16. It was voted 77 yes and 71 no to defer this article until the Adjourned Session of the Annual Town Meeting.

ARTICLE 17. It was voted to amend Article XII the Protective Zoning By-Law of the Town of Westford, Ma. by revising the following sections and subsections to read as follows:

### 3.3 Table of Use Regulations

	RM	RA	RB	B	CH	IH	IA	IB
a) Retail and Service <u>Commercial</u>								
1. <u>Establishments</u>	-	-	-	P	P	-	P	P
selling goods at retail to be consumed primarily by the general public (not including the sale of products specified in other paragraphs of this section and not including selling or otherwise dealing in junk or materials from salvage or wrecking operations and not involving manufacture on the premises except of products								



the major portion of which are to be sold on the premises to the consumer and further provided no more than four operators shall be employed in such manufacture.

b) Accessory Uses RM RA RB B CH IH IA IB

3. Accessory structure SPB P P - P P P -  
Such as a playhouse, greenhouse, tool shed, radio or similar tower, private swimming pool, or similar accessory structure.

5.1 Open Space Residential Development

a) 5.1.2 Definition of Terms - MANDATORY HOME ASSOCIATION - Add "in a condominium type of ownership, the organization of unit owners shall be substituted for the Mandatory Home Association."

b. Section 5.1.3 Minimum Dimensional Requirements (Open Space Residential Development)

Minimum Front Yard	50 feet plus ten feet for each building on the lot up to a maximum of 200 feet
Minimum Side Yard	35 feet plus 5 feet for each building on the lot up to a maximum of 200 feet
Minimum Rear Yard	50 feet plus 10 feet for each building on the lot up to a maximum of 200 feet

c) 5.1.4 Other Design Requirements - delete subparagraph (f) bedrooms . . .

5.2 Planned Commercial Developments (PCD) and Planned Industrial Developments (PID)

a) 5.2.1 Permitted Uses - delete the second sentence of the first paragraph which reads "Such uses shall be contained in one continuous building or in two or more buildings connected by a mall."

b) 5.2.4 Procedures for Approval  
5.2.4.1 Contents of Application - amend to add the following subsections:

- xviii. Building size and location, (including setback measurements, distance between buildings, and plan view exterior measurements of individual buildings).
- xix. Internal roads, sidewalks and parking areas (width dimensions of paving and indication of number of parking spaces).
- xx. Total site area in square footage and acres and area to be set aside as open space and common land.
- xxi. Percentage of lot coverage (including the percentage of the lot covered by buildings) and percentage of open space and common land.
- xxii. Representation of all proposed facade elevations (indicate height of building and construction material of exterior facade).



- xxiii. Floor plans including area in square feet of each floor.  
xxiv. Proposed schedule for completing the proposed development, including therein as appropriate, designation of specific section or buildings proposed to be completed for occupancy prior to overall completion.

1.5 Definitions

- a) 1.5.2 General Definitions - delete the following definition:  
MALL - a walk-way connecting two or more commercial buildings.

It was voted to take up Articles 20, 22, 25 and 26.

ARTICLE 20. It failed for the lack of majority that the Town, in addition to the payment of fifty (50%) percent of a premium for contributory group life and health insurance for employees in the service of the Town and their dependents, pay a subsidiary or additional rate as authorized by Section 7A of Chapter 32B of the General Laws as most recently amended.

(Finance Committee Disapproved)  
(Selectmen Unanimously Disapproved)

ARTICLE 22. It was voted almost unanimously that the Town accept as and for Town Ways, Tallard Road, Lyberty Way, Blue Brook Lane and Dutchman Lane, all as laid out by the Selectmen as shown by their reports and plans duly filed with the Town Clerk, said ways to be known as Tallard Road, Lyberty Way, Blue Brook Lane and Dutchman Lane, respectively.

(Finance Committee Approved)  
(Planning Board Approved)

ARTICLE 25. It was voted unanimously that the sum of \$10,000.00 be appropriated from the unexpended and unencumbered balance of the amount appropriated under Article 7 of the Warrant for the Special Town Meeting held on October 15, 1981, to defray all costs and expenses incurred or to be incurred in defense of the action of Franklin Prescott against the Town.

(Finance Committee and Selectmen  
Approved)

ARTICLE 26. It was voted almost unanimously that the Town hereby accepts Clause Seventeen C of Section 5 of Chapter 59 of the General Laws, inserted by Section 1 of Chapter 743 of the Acts of 1981, which clause, in substance, provides for real estate tax abatements to certain surviving spouses and certain minors whose parents are deceased and whose assets do not exceed certain limits.

(Finance Committee Approved)

ARTICLE 18. It was voted with a 2/3 majority (87-yes; 42-no) that the Town amend its Zoning By-Laws and Zoning By-Law Map as follows:

"The Zoning Map and accompanying Ordinance passed and as most recently amended entitled "Zoning By-Laws of the Town of Westford" is hereby amended by establishing new lines and striking out the combined designation "Residential A" (RA) District and "Commercial Highway" (CH) District, as shown on said zoning map and substituting in place thereof new lines and designation to an Exclusive "Commercial Highway" (CH) District, insofar as said zone map relates to the following premises:



A certain parcel of land, located in Westford, Middlesex County, Massachusetts, being shown as Lot A on a plan of land entitled "Plan of Land in Westford, Mass., surveyed for Alliance Development and Engineering Corp.". dated October, 1971, Emmons, Fleming and Bienvenu, Inc. Engineers & Surveyors, Billerica, MA., and recorded at the Middlesex North District Registry of Deeds, at Plan Book 113, Plan 150, being bound and described as follows:

Beginning at the northerly corner of the subject premises on Littleton Road (Route 110) in said Westford at land of Swanton, now or formerly;

thence running Southerly along a wall two hundred fifty-six and 49/100 (256.49) feet;

thence turning and running Northeasterly along the wall two hundred thirty-five and 86/100 (235.86) feet to land now or formerly of C. Polly;

thence turning and running Southerly in part along the wall and land of said C. Polly and land of Westford Development Corp., now or formerly, nine hundred seventy-seven and 63/100 (977.63) feet;

thence turning and running Westerly in three (3) courses along land of said Westford Development Corp., now or formerly, and land now or formerly of J.B. Fletcher Heirs twelve hundred and ninety-two and 29/100 (1292.29) feet to a pin in the wall at land now or formerly of H. Lamb;

thence turning and running Northerly along the wall and land of said H. Lamb two hundred nine and 46/100 (209.46) feet;

thence turning and running Northeasterly by Lot B on said plan two hundred thirty-five and 61/100 (235.61) feet;

thence turning and running Northwesterly by said B two hundred and 61/100 (200.61) feet to Littleton Road;

thence turning and running Northeasterly in four (4) courses along said Road a distance of nine hundred sixty-nine and 61/100 (969.61) feet to a point of beginning; said parcel containing 23,317 acres more or less, and the said contents and any or all of said measurements more or less and however otherwise said premises may be measured, bounded and described.

It was voted unanimously to adjourn the meeting until September 16, 1982 or another date to be announced in the newspapers to complete action on the remaining articles of the warrant.

A True Record: ATTEST

Bette R. Hook  
Town Clerk



ADJOURNED SESSION OF THE ANNUAL TOWN MEETING - JUNE 28, 1982

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Abbot Middle School on Monday, June 28, 1982, called to commence at 7:30 p.m., the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors. The attendance was 246 of the 7,649 registered voters of the Town of Westford.

William Kavanagh, Town Moderator, called the Adjourned Session to order.

The following resolution failed for the lack of a majority by a vote of 104 For and 104 Against.

The 1982 Westford annual town meeting recognizes the validity of the concerns raised by a petition signed by approximately 900 citizens that requested the School Committee to rescind their 20 April 1982 vote to implement a human sexuality course in grades Kindergarten through 5 in January 1983.

In support of the valid concerns raised by approximately 900 citizens on the appropriateness of the subject matter to be covered and the potential impact on the children of Westford, the annual town meeting urges the School Committee to rescind their vote to implement a human sexuality program in grades Kindergarten through 5.

It was voted to reconsider and change line item 145 of Article 4 of the Annual Town Meeting - Insurance- to \$104,548.

(Finance Committee Approved)  
(Board of Selectmen Approved)

It was voted to reconsider and change line item 157A of Article 4 of the Annual Town Meeting - Historic District Study Committee - to \$10,000.00 to be appropriated from the unexpended and unencumbered balance of the amount appropriated under Article 7 of the Warrant for the Special Town Meeting held on October 15, 1981.

(Finance Committee Approved)

It was voted unanimously to reconsider and dismiss line item 204P of Article Four of the Annual Town Meeting.

(Finance Committee Approved)

It was voted unanimously to reconsider and change line item 701 of Article 4 of the Annual Town Meeting - County Retirement - to \$221,044.00.

(Finance Committee Approved)

ARTICLE 6. It was voted unanimously to dismiss this Article.  
(Finance Committee Approved)

ARTICLE 11. It was voted unanimously that the sum of \$200,000.00 be raised and appropriated for constructing a water storage tank to be located on land of the Town on Spark's Hill, and to meet said appropriation, that said sum be appropriated from the Stabilization Fund.  
(Finance Committee Approved)  
(Board of Selectmen 4 to 1 in favor)

ARTICLE 12. It was voted unanimously to dismiss this Article.  
(Finance Committee Approved)  
(Board of Selectmen Approved)

ARTICLE 14. It was voted to dismiss this Article.

ARTICLE 19. It was voted that the Town adopt the following by-law governing the removal of plants or trees from property within the Town:

"No person shall remove plants or trees from property in the Town of Westford without having in their possession a permit signed by the owner of the property. If the property is owned by the Town, the permit shall be signed by the Selectmen or their designated agent. The permit shall be dated and shall list the number and species of plants or trees for which permission is granted. It shall be exhibited on demand of any responsible person and shall be valid only on date of issue.

Penalties for violations shall be \$25.00 for each plant offense and \$50.00 for each tree offense."

ARTICLE 16. It was voted that the Town adopt the following aquifer protection by-law:

#### Groundwater Protection By-Law

##### SECTION 1. General

###### 1.1 Authority

This by-law is adopted by the Town under its home rule powers, its police powers to protect the public health and welfare, and its authorization under Mass. General Laws, Chapter 40, Section 21.

###### 1.2 Purpose

The purpose of this By-Law is to protect, preserve, and maintain the existing and potential groundwater supply, groundwater recharge areas, and surface water within the town from



contamination with controlled or hazardous materials.

### 1.3 Definitions

The following definitions shall apply in the interpretation and implementation of this By-Law.

a. "Hazardous material" shall mean those materials listed as, but not limited to, the EPA Priority Pollutants per Section 307(a) of the Clean Water Act, as supplemented.

b. "Controlled Material" shall mean a product or waste, or combination of substances which because of quantity, concentration, or physical, chemical, or infectious characteristics, poses in the Board of Health's judgement a substantial present or potential hazard to human health, safety, or welfare, or the environment when improperly treated, stored, transported, used, disposed of, or otherwise managed. Materials controlled as being toxic or hazardous by the Division of Hazardous waste of the Commonwealth of Massachusetts under the provisions of Massachusetts General Laws, Chapter 21 (c) shall be deemed controlled materials for the purpose of this By-Law.

c. "Discharge" shall mean the disposal, deposit, injection, dumping, spilling, leaking, release, or placing of any hazardous or controlled material into or on any land or water so that such hazardous or controlled material or any constituent thereof may enter the environment or be emitted into the air or discharged into any water, including groundwaters. Discharge includes, without limitation, leakage of such hazardous or controlled material from failed or discarded containers or storage systems, and disposal of such materials into any on-site sewage disposal system, drywell, catch basin or landfill.

## SECTION 2. Hazardous and Controlled Material Restrictions

### 2.1 Registration

a. Every owner or operator of a commercial or industrial establishment (including home occupations), storing controlled materials, (excluding heating oil stored for use on the premises, unless regulated elsewhere in this By-Law) in quantities totaling more than fifty gallons liquid volume or twenty-five pounds dry weight; and any of the above with more than two pounds dry weight of the EPA Priority Pollutants shall register with the Board of Health the types, quantities, location, and method of storage of said hazardous and controlled materials. Registration required by this provision shall be initially submitted by January 1, 1983 and annually thereafter within thirty days of December 1 each year.

b. Homeowners with more than two pounds dry weight respectively of the EPA Priority Pollutants shall register with the Board of Health the types, quantities, location, and method of storage of said hazardous and controlled materials. Registration required by this provision shall be initially submitted by January 1, 1983 and annually thereafter within thirty days of December 1 each year.

c. Owners or operators of commercial or industrial establishments who have not previously registered in accordance with Subsection 2.1.a shall, if they meet registration requirement, register initially within thirty days of meeting such requirements and thereafter within thirty days of December 1 each year.

d. In addition to registration, owners or operators of commercial or industrial establishments registered in accordance with Subsections 2.1.a and 2.1.c shall maintain on the premises an inventory, reconciled on a monthly basis, of purchase, use, sale and disposal of hazardous or controlled materials. The purpose of this account is to detect any product loss and to provide an ongoing record of all quantities of hazardous and controlled materials within the town over the registration threshold.

e. Upon the request of the Board of Health, owners or operators shall produce within twenty-four hours the latest reconciled inventory.

## 2.2 Storage of Hazardous and Controlled Materials

Hazardous and controlled materials generally shall be stored on the premises in Board of Health approved and product-tight containers, except as otherwise provided by this By-Law. If disposal is required, it shall be in accordance with the Massachusetts Hazardous Waste Management Act, Mass. Gen. Laws Chapter 21C.

Aboveground containers, including indoor storage of hazardous and controlled materials, shall be stored on a surface impervious and resistant to the material being stored. The storage area shall be enclosed by a permanent dike of impermeable and resistant construction, with provisions for controlled rainwater release. The volume of the area enclosed by the dike shall be equal to a minimum of 1.2 times greater than the capacity of the containers within the dike, so as to be capable of holding the enclosed material at all times. Existing fuel storage facilities which hold a valid permit on the effective date of this By-Law may, at the owners option, be tested according to 2.3a3 as an alternative to diking. Registration, test methods and frequency of testing for homeowners fuel tanks of 1000 gallons or less may be specified by the Board of Health.



### 2.3 Underground Storage

a. The following provisions shall apply to all underground liquid controlled material storage systems with capacities greater than one thousand gallons. Underground storage of hazardous materials in any quantity is expressly prohibited.

1. Owners who do not already hold valid permits issued by the Board of Selectmen shall file with the Board of Health the size, type, age, and location of each tank, and the type of material stored in each, on or before December 1, 1982. Evidence of date of purchase and installation, including Fire Department permit, if any, shall be included along with a sketch map showing location of such tanks on the property.
2. Owners of tanks for which evidence of installation date is not available shall, at the order of the Board of Health, have such tank systems tested. If either the Board of Health or the Head of the Fire Department determines that the tank is not product tight, it shall be disposed of, locked or otherwise rendered unusable under direction of the Board of Health or the Fire Chief.
3. All tanks and connected pipes shall be subject to one of the following tests 15 years after installation date, date of fabrication, or if other reasonable data is not available upon registration, : a five pounds per square inch above hydrostatic, air pressure test performed on a tank less than half full, by a Kent-Moore Pressure Test, or any other testing system approved in advance by the Board of Health and Head of the Fire Department. Additional testing will be performed every 5 years thereafter. Any tanks failing the test shall be disposed of, locked or otherwise rendered unusable under direction of the Board of Health or the Fire Chief. Existing fuel oil storage facilities which hold a valid permit at the time of passage of this By-Law may, at the owners option, be tested according with 2.3 (a).3 as an alternative to diking. Registration, test methods and the frequency of testing required for homeowner fuel tanks of 1000 gallons or less may be specified by the Board of Health.
4. Newly installed tanks shall be protected from internal and external corrosion and shall be of a design approved by the Board of Health and the Head of the Fire Department. The following tank construction systems are considered to provide adequate corrosion protection: all fiberglass construction; steel with bonded fiberglass and internal lining; the Steel Tank

Institute 3-Way Protection System; and such other tank construction systems as the Board of Health and the Head of the Fire Department shall approve.

5. New underground tank installations of 10,000 gallons or more shall be vaulted.
6. If a tank of any size is installed in a vault, it shall be exempt from the pressure testing described in 2.3a3.
7. All tanks within four feet of maximum high water table, governed by the Westford Wetland By-Law, Article 12, Sec. 3.4 and 3.5 or within one hundred feet of a surface water body shall be of fiberglass construction, corrosion resistant construction, or vaulted and approved by the Board of Health. The Board of Health and the Head of the Fire Department shall determine if the installation is to be vaulted or anchored.

b. Test methods and the frequency of testing required for underground tanks of 1000 gallons or less may be specified by the Board of Health.

#### 2.4 Discharges

The following provisions apply to all underground controlled material storage systems of any capacity.

- a. Any discharge in violation of State or Federal provisions is expressly prohibited. The Board of Health may issue rules and regulations further regulating discharges in compliance with the purpose of this By-Law.
- b. All leaking tanks must be emptied by the owner or operator within twelve hours of leak detection. The Board of Health will determine the time limit for removal or locking by the owner or operator. In the owner's absence, the Town, or other designated authorities, shall take whatever emergency measures necessary at the owner's expense.

### SECTION 3. Town Well Protection

#### Prohibited Activities

The following activities are prohibited (Except as permitted at the Town-Authorized Landfill) within 1200 feet of existing wells and town-designated future well sites with the following exceptions (A) and (B):

- (A) Existing town, industrial, commercial, or residential facilities in the vicinity of town owned well fields.



(B) Those facilities that are in existence at the time the town votes to acquire a new well field.

1. Disposal of solid wastes, other than brush and stumps;
2. Storage of petroleum or other refined petroleum products except incidental to buildings which it will heat (No permit shall be issued for new underground storage tanks)
3. Disposal of liquid or leachable wastes, except one-or-two family residential subsurface waste disposal systems;
4. The rendering impervious of more than 10% of any commercial or industrial lot;
5. Industrial uses which discharge process wastewater on-site;
6. Storage of road salt or other de-icing chemicals;
7. Dumping of snow or sand containing de-icing chemicals which is brought in from outside the zone;
8. Animal feedlots;
9. The storage of uncovered manure;
10. Mining of land except as incidental to a permitted use;
11. The storage or disposal of controlled or hazardous wastes, as defined by the Hazardous Waste Regulations promulgated by the Hazardous Waste Board, the Water Resources Commission; and the Division of Water Pollution Control under the provisions of Section 27 (8), 52.57, and 58 of Chapter 21 of the General Laws.
12. Establishment of automotive service and repair shops, junk and salvage yards;
13. The application or storage, whether permanent or temporary, of herbicides or chemical defoliants on utility line rights of way;
14. The application or storage, whether permanent or temporary of pesticides, herbicides and rodenticides except for minor (spot) applications and then only as necessary.
15. Installation of underground controlled substance storage tanks.

#### SECTION 4. Administration

##### 4.1 Enforcement

This By-Law shall be enforced by the Westford Board of Health or its designated agents.

Any person who violated any provision of the By-Law shall be punished by a fine of not more than \$200 - each day or portion thereof during which a violation continues shall constitute a separate offense; if more than one, each condition violated

shall constitute a separate offense. The By-Law may be enforced pursuant to Mass. Gen. Laws Chapter 40 Section 21 D by a Westford Police Officer or other official having police powers. Upon request of the Board of Health or the Fire Department, or the Board of Selectmen, Town Counsel shall take such legal action as may be necessary to enforce this By-Law.

#### 4.2 Fees

- a. The Board of Health may charge reasonable fees and shall publish a fee schedule.
- b. The Board of Health may charge for additional expenses incurred in the enforcement of this By-Law.
- c. Any person registering storage or hazardous materials pursuant to Section 1 shall pay a fee to the Town of Westford, Board of Health. Such fee shall be due on the same date as the annual registration. Failure to pay shall constitute a violation and shall subject the violator to the penalties of Section 4.1 of the By-Law.

#### 4.3 Variances

The Board of Health may vary the application of any provision of this By-Law except those uses expressly prohibited by this By-Law, unless otherwise required by law. This applies in any case when in its opinion, the applicant has demonstrated that an equivalent degree of environmental protection required under this By-Law will still be achieved. The applicant, at his own expense, must notify all abutters by certified mail at least 10 days before the Board of Health meeting at which the variance request will be considered. The notification shall state the variance sought and the reasons therefore. Any variance granted by the Board of Health shall be in writing. Any denial of a variance shall also be in writing and shall contain a brief statement of the reasons for the denial.

ARTICLE 21. It was voted unanimously that the Town hereby accepts Section 26C of Chapter 148 of the General Laws (which Section in substance requires that apartment houses containing six or more dwelling units be equipped with automatic smoke or heat detectors in each dwelling unit).  
(Board of Selectmen Approved)

ARTICLE 23. It was voted unanimously that the vote taken under Article 3 of the Warrant for the Special Town Meeting held on October 28, 1980 be corrected by striking therefrom "Section 8H" and inserting in place thereof "Section 8I", so that said vote, as amended, will read as follows: "That the Town hereby accepts Section 8I of Chapter 40 of the General Laws, which Section, in substance, provides for the establishment of an Energy Resources Commission."  
(Board of Selectmen Approved)



ARTICLE 24. It was voted unanimously that the Town accept gifts of personal property made to it by the Roudenbush Community Center Associates list of which gifts has been filed with the Town Clerk.

6/80	Director's Chair	\$126.15
9/80	Typewriter (Silver Reed 223)	650.00
10/80	Playground Equipment	200.00
	Shades	161.88
	Sharpfax Copier	350.00
11/80	Chairs	135.06
	Adding Machine	35.00
1/81	Sink	300.00
3/81	Tape Recorder	32.08
	Record Players	135.00
6/81	Record Player & Tape Recorder	27.00
12/81	Dividers	275.00
	Tables	233.00
	Wall Dispensers	87.00
	Tables	324.00
	Rug	349.20
3/82	Stapler	55.00
	Clocks	<u>107.00</u>

3,582.37

(Finance Committee Approved)

ARTICLE 27. It was voted that the Board of Selectmen be and they hereby are authorized to install street lights on the following numbered poles:

167/12 Polley Road

ARTICLE 28. It was voted to dismiss this Article.

ARTICLE 29. It was voted unanimously that the Board of Selectmen be and hereby are authorized and directed to appoint a Fire Protection Needs Study Committee, whose function and duty shall be to re-evaluate the current and future fire protection needs of the Town, including but not limited to Fire station number and siting, water supplies, equipment needs and distribution, department manning levels and decision criteria to be used in implementing future fire department capability expansion, said Committee to report their recommendations to the Selectmen and the Town prior to the 1983 Annual Meeting.

(Capital Outlay in Favor)

ARTICLE 30. It was voted unanimously that the Board of Selectmen be and hereby are authorized, in the name and behalf of the Town, to release all interest in an easement acquired under an Order of Taking, dated November 23, 1976, recorded with Middlesex North District Registry of Deeds, Book 2222, Page 4 on the understanding and condition that a new, substitute easement be granted to the Town; said easement to be used for the laying of water pipes therein and for ingress to and egress from premises situated

southeasterly of Hildreth Street to be used as and for the site of  
a new standpipe. (Board of Selectmen in Favor)

ARTICLE 31. It was voted unanimously to dismiss this Article.

It was voted unanimously to adjourn the Adjourned Session of  
the Annual Town Meeting at 9:23 p.m.

A True Record: ATTEST

Bette R. Hook  
Town Clerk



SPECIAL TOWN MEETING SEPTEMBER 21, 1982

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Westford Academy on September 21, 1982, the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors. The attendance was 323 (a quorum of 149 was needed).

William Kavanagh, Town Moderator, called the meeting to order at 7:47 p.m.

Prior to the consideration of the Articles in the Warrant, Mr. Lyle T. Niswander requested that a resolution be considered. The following resolution was presented and unanimously voted.

"To resolve that the Board of Assessors comply with Article 24 of the May 9, 1981 Annual Town Meeting - whereas the wishes of the Town to have five copies of the Tax Valuation books available in the Town Library and five copies available for withdrawal."

ARTICLE 1. It was voted unanimously that the Town accept a gift of land from George Georges, Tadmuck Brook Realty Trust, situated easterly of but not adjacent to Tadmuck Lane containing 14.8 acres of land; said premises to be managed and controlled by the Conservation Commission under the provisions of Chapter 40, Section 8c of the General Laws.  
(Finance Committee Approved)  
(Conservation Comm. Approved)

ARTICLE 2. It was voted unanimously that the Town accept as and for public ways Dana Drive, Fairview Drive and Tadmuck Lane, all as laid out by the Selectmen, as shown by their reports and plans duly filed with the Town Clerk, said ways to be known as Dana Drive, Fairview Drive and Tadmuck Lane, respectively.  
(Finance Committee Approved)

ARTICLE 3. It was voted that the sum of Thirteen Hundred Fifteen (\$1,315.00) Dollars be raised and appropriated to defray the expenses of the Cable Television Committee for the balance of the current fiscal year.  
(Finance Committee Approved)

It was moved, seconded and voted to allow Mr. George Giddings, Assistant Assessor/Appraiser, and non-voter to speak on this Article.

ARTICLE 4. It was voted that the sum of Forty-Nine Hundred Seventy-One (\$4,971.00) Dollars be raised and appropriated for the wages of a full-time Head Clerk in the Assessors office for the balance of the current fiscal year, commencing October 1, 1982.  
(Finance Committee Approved)

ARTICLE 5. It was voted unanimously to dismiss this Article.

ARTICLE 6. It was voted that the sum appropriated under line



item 200a of Article 4 of the Warrant for the Annual Meeting held on May 8, 1982, Police Department - Patrolmen's and Other Wages - be reduced by the sum of \$17,854.00. (Finance Committee Approved)

ARTICLE 7. It was unanimously voted to dismiss this Article.

ARTICLE 8. It was voted unanimously that the sum of Four Hundred Ten (\$410.00) Dollars be raised and appropriated for payment of a bill of Kenneth P. Harkins for appraisal services rendered in connection with the case of Lillian L. Cote vs. Town of Westford. (Finance Committee Approved)

ARTICLE 9. It was voted with 256 Yes and 18 No that the Town extend its water mains and water supply system by laying approximately Seven Hundred Sixty-Six (766) feet of mains of not less than six inches, but less than sixteen inches in diameter in and along Littleton Road, Route 110, the entire cost of said extension to be paid by the Takers to be served thereby pursuant to the provisions of Section 5, Clause (1) of the By-Laws governing the operation of the Water Department, as amended; and for the purpose aforesaid, that the sum of Thirty Thousand (\$30,000.00) Dollars be raised and appropriated and, to meet said appropriation, that the Treasurer, with the approval of the Selectmen, be and hereby is authorized and directed to borrow, at one time or from time to time, the sum of Thirty Thousand (\$30,000.00) Dollars and to issue and sell as one issue or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating Thirty Thousand (\$30,000.00) Dollars in principal amount; and that all of said bonds and notes shall be issued and sold in accordance with the applicable provisions of Chapter 44 of the General Laws, as amended, but each issue of bonds or notes shall be a separate loan which shall be paid in not more than seven years from the date thereof. (Finance Committee Approved)

ARTICLE 10. It was voted with 223 Yes and 72 No that the sum of \$487,900.00 be raised and appropriated for constructing a water storage tank to be located on land of the Town on Sparks Hill, said sum to be in addition to the amount appropriated under Article 11 of the warrant for the Annual Town Meeting, adjourned session, held on June 28, 1982; and, to meet said appropriation, that the Treasurer, with the approval of the Selectmen, be and hereby is authorized and directed to borrow, at one time or from time to time, the sum of \$487,900.00 and to issue and sell as one issue or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating \$487,900.00 in principal amount; and that all of said bonds or notes shall be issued and sold in accordance with the applicable provisions of Chapter 44 of the General Laws, as amended, but each issue of bonds or notes shall be a separate loan which shall be paid in not more than twenty years from the date thereof; said sum to be expended under the supervision of the Board of Water Commissioners. (b) That the sum of \$6500.00 be raised and appropriated for the purchase and installation of an altitude valve at the Town Farm Standpipe, and to meet said appropriation, that the Treasurer, with the approval of the Selectmen, be and hereby is authorized and



directed to borrow, at one time or from time to time, the sum of \$6500.00 and to issue and sell as one issue or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating \$6500.00 in principal amount; and that all of said bonds or notes shall be issued and sold in accordance with the applicable provisions of Chapter 44 of the General Laws, as amended, but each issue of bonds or notes shall be a separate loan which shall be paid in not more than five (5) years from the date thereof; said sum to be expended under the supervision of the Board of Water Commissioners.

(Capital Outlay Approved)  
(Selectmen Unanimously Approved)  
(Finance Committee Approved 5-2)

ARTICLE 11. It was voted that the Town extend its water mains and water supply system by laying approximately 4600 feet of mains of sixteen inches in diameter in and along Hildreth Street and in access road to the proposed new storage tank to be located on land of the Town on Sparks Hill, and for the purpose aforesaid, that the sum of \$95,000.00 be raised and appropriated, said sum to be used in conjunction with matching funds to be deposited with the Town Treasurer by Charles P. Brown d/b/a Panamora Properties; said project to be under the supervision of the Board of Water Commissioners.

(Finance Committee Approved)

ARTICLE 12. It was voted unanimously that Article XII, the Zoning By-Law, be amended by revising the following sections and subsections to read as follows:

3.3 Table of Use Regulations

<u>Residential</u>	RM	RA	RB	B	CH	IH	IA	IB
1. Detached one-family dwellings	-	P	P	P	-	-	P	SPA

ARTICLE 13. It was voted with 188 Yes and 90 No that Article XII, the Zoning By-Law be amended as follows:

(1) by striking, in Section 3.3 Table of Use Regulation, in the Use column under "Residential" number 3, the words "Open Space Residential Development, including multi-family development, in accordance with the provisions of Section 5.1" and insert in place thereof the following:

3. Open Space Residential Development in accordance with Section 5.1.

(2) by striking in its entirety the present Section 5.1 and inserting in place thereof the following new Section 5.1:

5.1 Open Space Residential Development

5.1.1 Purpose

To provide an acceptable alternative design to the development in Residential Districts located within the Town. This design shall

be designated "Open Space Residential Development", which will serve the public by:

- a. Encouraging better overall site planning;
- b. Preserving the natural and scenic amenities of the property;
- c. Providing open space areas for both active and passive recreations;
- d. Providing more efficient natural drainage systems; and by
- e. Providing natural aquifer recharge systems.

5.1.2 Definition of Terms

**OPEN SPACE RESIDENTIAL DEVELOPMENT:** A residential subdivision of land where lots may be designed upon reduced dimensions to take maximum advantage of suitable land, and where the unused land is retained in its undeveloped state to preserve and protect natural wetlands recharge areas and to provide recreational areas for the use of the residents.

**COMMON LAND:** Any parcel or parcels of land set aside in an Open Space Residential Development designed and intended for the use, benefit and enjoyment of the residents of the subdivision.

**OPEN SPACE:** Land within the common land which will remain permanently not occupied by any structure, nor by any use that would change its natural state.

**MANDATORY HOME ASSOCIATION:** A private, not-for-profit corporation, association, trust or other legal entity to be owned by the owners of lots or residential units within a tract approved as an Open Space Residential Development, for the benefit of the residents of the development, which holds title to the common land and which is responsible for the maintenance and payment of taxes of said common land. This association or legal entity shall provide voting and use rights for the common land.

5.1.3 Minimum Dimensional Requirements

Open Space Residential Development as defined above shall be allowed on parcels of land having a minimum contiguous area of ten (10) acres and which are located within a Residential District. These proposals shall be permitted only within a subdivision as defined in Chapter 41 of the Massachusetts General Laws.

Density or the total number of building lots shall not exceed the total number of acres of the tract divided by 1.2. Dimensional controls shall be those provided in Section 4.2 except as provided herein:

Minimum lot area	20,000 square feet
Minimum frontage	50 feet
Average total aggregate frontage	100 feet



Minimum lot width at the nearest point  
on the front wall of the dwelling

100 Feet

The common land shall contain no less than 10,000 square feet of dry land (non-wet land) for each building lot and for each 25 lots, or fraction thereof, 1 acre of the common land shall be level, dry land suitable for baseball or other similar recreational purposes. In developments of 25 lots or more, said land must not be designated open space.

All land within 250 feet of any building lot shown on an Open Space Residential Development plan shall be designated as open space.

Common land other than designated open space may contain accessory structures for educational, recreational, cultural or community utility services for the development.

All common land will have access to a roadway within the subdivision. The minimum width shall be twenty-five (25) feet.

Each building lot within the Open Space Residential Development shall contain no more than ten percent (10%) of its total area in land which has a soil classification of "Muck" in the Soil Conservation Service Classification system.

#### 5.1.4 Other Design Requirements

Open Space Residential Developments shall be served by public water system or private communal water systems which conform with all applicable regulations of the Commonwealth of Massachusetts and the Town of Westford.

Natural surface drainage channels shall be either incorporated into the overall design or shall be preserved as part of the common land. The developed areas shall be served by storm sewers.

#### 5.1.5 Legal Requirements for Common Land Ownership and Maintenance

The common land and other facilities which may be held in common shall be conveyed to the mandatory home association, whose membership includes the owner of all lots or units contained in the tract or if the development is a cooperative, then the owners or the shares in the cooperative association.

The developer shall include in the deed to the owners of individual lots, beneficial rights in said common land, and shall grant a conservation restriction to the Town of Westford over such land pursuant to Massachusetts General Laws Chapter 184, Section 31-33, to insure that such land be kept in an open or natural state and not be built upon for residential use or developed for accessory uses such as parking or roadways. This restriction shall be enforced.

cable by the Town through its Conservation Commission in any proceeding authorized by Massachusetts General Laws Chapter 184, Section 33. In addition, the developer shall be responsible for the maintenance of the common land until such time as the homes association is capable of assuming said responsibility or in the case of a trust, for the benefit of the tenant upon the execution of the trust.

In order to ensure that the homes association will properly maintain the land deeded to it under this section, the developer shall prepare a Declaration of Covenants and Restrictions, which shall at a minimum provide for the following:

- a. mandatory membership in an established homes association as a requirement of residence or ownership of any lot in the tract.
- b. provisions for maintenance and tax assessment of all lots in order to insure that the common land is maintained in a condition suitable for the uses approved by the homes association. Failure to pay such assessment shall create a lien on the property assessed, enforceable by either the homes association or the owner of any lot.
- c. provisions which, so far as possible under the existing law, will ensure that the restrictions placed on the use of the common land will not terminate by operation of law.

This Declaration of Covenants and Restrictions shall be reviewed and approved by the Planning Board, and then shall be recorded with the Middlesex Registry of Deeds. A copy of said Declaration shall also be filed with the Town Clerk. Prior to the Building Inspector's issuance of a building permit for any lot, the developer shall provide satisfactory assurance of the conveyance and recording as required above in the form of copies of the recorded instruments bearing the recording stamps.

#### 5.1.6 Procedures for Approval

##### (a) Filing An application

An application for the granting of a special permit by the Planning Board to approve and Open Space Residential Development shall be filed with the Board, with a copy filed forthwith with the Town Clerk, and shall be accompanied by six (6) copies of a preliminary plan for the entire tract under consideration, prepared by a registered professional architect, engineer or landscape architect.

##### (b) Contents of Application

Said application and plan shall be prepared in accordance with requirements for a preliminary subdivision plan in the Rules and Regulations of the Planning Board governing subdivision of land, and shall include proposed location, bulk and height of all proposed buildings. In addition, the app-



licant shall provide the following information:

The number of dwellings which could be constructed under this By-Law by means of a conventional development plan, considering the whole tract, exclusive of waterbodies and land prohibited from development by legally enforceable restrictions, easements or covenants. (Note: if areas such as wetlands, floodplains or steep slopes are not to be counted in figuring the number of permissible units, the applicant should be required to exclude those areas in making his calculations).

An Analysis of the site, including wetlands, slopes, soil conditions, areas within the 100 year flood, trees over six inches and such other natural features as the Planning Board may request.

A summary of the environmental concerns relating to the proposed plan.

A description of the neighborhood in which the tract lies, including utilities and other public facilities, and the impact of the proposed plan upon them.

Evaluation of the open land proposed within the cluster, with respect to the size, shape, location, natural resource value, and accessibility by residents of the Town or of the cluster.

(c) Review of Other Boards

Before acting upon the application, the Board shall submit it with the plan to the following boards, which may review it jointly or separately; the Board of Health, the Superintendent of Streets and Conservation Commission. Any such board or agency to which petitions are referred for review shall submit such recommendations as it deems appropriate to the Planning Board and the applicant. Failure to make recommendations within 35 days of receipt shall be deemed lack of opposition.

(d) Public Hearing

After the opportunity for review by other boards has taken place, the Planning Board shall hold a hearing under this section, in conformity with the provisions of General Laws Chapter 40A, Section 9, and Section 6 of this Zoning By-Law.

(e) Relation to Subdivision Control Act

Planning Board approval of a special permit hereunder shall not substitute for compliance with the Subdivision Control

Act, nor oblige the Planning Board to approve any related definitive plan for subdivision, nor reduce any time periods for board consideration under the law. However, in order to facilitate processing, the Planning Board shall, insofar as practical under existing law, accept regulations establishing procedures for submission of a combined plan and application which shall satisfy this section and the Board's regulations under the Subdivision Control Act.

(f) Finding of Board

The Board may grant a special permit under this section only if it finds that the applicant has demonstrated the following:

that the Open Space Residential Development plan will be in harmony with the general purposes of this by-law and the requirements of General Laws Chapter 40A, and the long range plan of the Town (if any); that it will not have a detrimental impact on the neighborhood, will be designed with due consideration for health and safety, and is superior to a conventional plan in preserving open space, minimizing environmental disruption, allowing for more efficient provision of services, or allowing for greater variety in prices of types of housing. In addition, the plan must meet the specific requirements identified above.

(Planning Board Dissaproved)

(Selectmen Opposed)

ARTICLE 14. It was voted unanimously that, to reduce the tax rate, the sum of \$200,000 be appropriated from unappropriated available funds in the Treasury, to be deducted by the Assessors under the provisions of Section 23 of Chapter 59 of the General Laws, as amended, from the amount required to be assessed by them.

(Finance Committee Approved)

It was voted to adjourn this meeting at 11:10 p.m.

A True Record: ATTEST

Bette R. Hook  
Town Clerk



## REPORT OF THE BOARD OF REGISTRARS

The Board of Registrars conducted the Annual Resident listing which resulted in the printing of the jury selection list for Westford residents, the precinct lists of registered voters, dog owner lists, the alphabetical list of residents and the Street List Books.

Registration sessions for new voters were held for the Annual Election and Annual Meeting in May, and the Special Town Meeting in September. Registered voters totaled 7,573 with 2,921 Democrats, 1,047 Republicans and 3,605 Unenrolled (Independent).

The Board held six sessions to register new voters, met once to certify signatures on nomination papers for the Annual Election (79 papers - 1,045 signatures), once to certify signatures on Referendum Petitions (10 papers - 73 signatures) and three times to certify 1,056 signatures on 95 petitions for the Annual and Special Town Meetings and the September State Primary.

Meeting were also held to prepare ballot boxes for the elections, for budget preparation and street census listing clarification.

Respectfully submitted,

Board of Registrars  
William R. Healy, Chairman  
Leon P. Blanchard  
Wilbert L. Vaughn  
Bette R. Hook, Clerk

## TOWN CLERK'S REPORT ON DOG LICENSES

Licenses issued from January 1 through December 31, 1982.

740 Males	@ \$ 3.00 each	\$2,220.00
121 Females	@ \$ 6.00 each	726.00
668 Spayed Females	@ \$ 3.00 each	2,004.00
1 Kennel	@ \$10.00 each	10.00
3 Kennels	@ \$25.00 each	75.00
1 Kennel	@ \$50.00 each	50.00
		<u>\$5,085.00</u>
Clerk's Fees - 1,534 Licenses		1,150.50
Paid Town Treasurer (Receipts on file)		<u>\$ 3,934.50</u>

The attention of owners and keepers of dogs is called to the following extracts from Chapter 140 of the General Laws, as amended and also the following Westford By-Laws:

**LICENSE PERIOD** - The time between April 1 and the following March 31 inclusive.

**LICENSE AND TAGS** - A person, who at the commencement of a license period is, or who during any license period becomes the owner or keeper of a dog three months old or over which is not duly licensed, and the owner or keeper of a dog when it becomes three months old during a license period, shall cause it to be registered, numbered, described and licensed until the end of such license period, and the owner or keeper of a dog so registered, numbered, described and licensed during any license period, in order to own or keep such dog after the beginning of the succeeding license period, shall, before the beginning thereof, cause it to be registered, numbered, described and licensed for such period. The registering, numbering, describing and licenses of a dog in any town shall be in the office of the clerk thereof.

The license shall be in a form prescribed by the director, upon a blank to be furnished by the county in which the town is located, and shall be subject to the condition expressed therein that the dog which is the subject of the license shall be controlled and restrained from killing, chasing or harassing livestock or fowls. The owner or keeper of a licensed dog shall cause it to wear around its neck or body a collar or harness of leather or other suitable material, to which shall be securely attached a tag in a form prescribed by the director, and upon which shall appear the license number, the name of the Town issuing such license and the year of issue. Such tags shall be furnished in the same manner as the license blanks, and if any such tag shall be lost, the owner or keeper of such dog shall forthwith secure a substitute tag from the Town Clerk.

**FEES FOR LICENSES** - The fee for every license shall, except as otherwise provided, be \$3.00 for a male dog and \$6.00 for a female



dog, unless a certificate of a registered veterinarian who performs the operation that said female dog has been spayed and has thereby been deprived of the power of propagation has been filed with the Town Clerk, in which case the fee shall be \$3.00.

**RABIES IMMUNIZATION** - The State of Massachusetts requires that all dogs be vaccinated against rabies at three year intervals, beginning at six months of age. A certification of vaccination as well as a rabies tag will be given to the owner of the dog by the performing veterinarian.

**ARTICLE VI - Westford By-Laws - Dogs** - All owners or keepers of dogs in the Town of Westford, who on the first day of June of each year, have not licensed said dog or dogs, as prescribed in Section 137 of Chapter 140 of the General Laws of the Commonwealth of Massachusetts shall be required to pay an additional fee of not more than One (\$1.00) Dollar.

No owner or keeper of any dog shall permit such dog to run at large if unlicensed, nor shall a dog be permitted to run at large at any time between the hours of 7:00 A.M. and 7:00 P.M., licensed or unlicensed. The provisions of this section shall not be intended to apply to dogs participating in any dog show, nor to "seeing eye" dogs properly trained to assist blind persons when such dogs are actually being used by blind persons for the purpose of aiding them in going from place to place, nor to any dogs being trained for or actually being used for hunting purposes.

Whoever violates any provision of this By-Law shall be punished according to the following procedure and schedule of fines, which are hereby declared to be an alternative to the procedure and schedule set forth in G.L. (Ter. Ed.) Chapter 140, Section 137A; For the first offense, not less than Five Dollars nor more than Ten Dollars; for the second offense, not less than Ten dollars nor more than Twenty-Five Dollars; and for each subsequent offense, Twenty-Five Dollars.

Bette R. Hook  
Town Clerk

## REPORT OF THE TOWN ACCOUNTANT

In accordance with the requirements of the General Laws, there is submitted, herewith, the Annual Report of the Town Accountant. At one time during the year all bank accounts under the jurisdiction of the Treasurer were reconciled and found to be correct. The Accountant's records are open for the public.

Robert Earnshaw  
Town Accountant

### RECEIPTS - JULY 1, 1981 - JUNE 30, 1982

Taxes:

Personal Property

Prior Years	7,776.95	
Current Year	<u>187,645.44</u>	195,422.39

Real Estate

Prior Years	447,353.01	
Current Year	<u>3,316,259.48</u>	3,763,612.49

Motor Vehicle Excise

Prior Years	136,173.91	
Current Year	<u>214,501.40</u>	350,675.31

Farm Animal Excise

86.73

Street Betterments

Prior Years	248.14	
Current Year	<u>2,563.95</u>	2,812.09

Committed Interest

Prior Years	174.60	
Current Year	<u>--</u>	174.60

Tax Title & Possessions

<u>10,459.18</u>	4,323,242.79
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Licenses and Permits:

Liquor Licenses

21,474.02

Miscellaneous Licenses

Common Victualler	70.00
Sunday Entertainment & Ice Cream	1,201.00
Class II - 2nd Hand Cars	80.00
Class III - Junk Cars	150.00
Camp License	30.00
Application Fee	100.00
Sewerage Collection Permit	25.00
Bd. of Health Permits	187.00
Stable Permits	105.00
Auction & Raffle Permits	10.00



Fire Permits	19.00		
Firearms, Permits to Carry	290.00		
Firearms, Pmts. to Possess	400.00		
Firearms, Pmts. to Repair and Sell	90.00		
Explosive Permits	<u>10.00</u>	<u>2,767.00</u>	24,241.02
Court Fines		36,902.06	
Bd. of Appeals Hearings		1,330.00	
Planning Board Fees		18,428.50	
Conservation Fees		<u>925.00</u>	57,585.56
Department Revenue:			
Sale of Maps & By-Laws		394.21	
Public Telephone Commission		292.39	
Personal Telephone Calls		217.68	
Resident Books, Voter Lists		219.00	
Postage, Copy Fees		17.48	
Advertising Fees		75.12	
Release Fees		25.00	
Sanitary Landfill		789.80	
Roudenbush Comm. Center		13,317.99	
Beach Tags		5,541.32	
Recreation Sports Regis.		<u>12,895.21</u>	33,785.20
Public Safety:			
Police Accident Reports		1,295.00	
Fire Reports		84.00	
Building Inspections		33,056.00	
State Bldg. Inspections		635.00	
Gas Inspections		3,640.00	
Plumbing Inspections		5,950.00	
Wiring Inspections		8,650.00	
Pump Inspections		570.00	
Well Inspections		472.50	
Sealer of Wgts. & Measures		346.80	
Care & Destroy of Dogs		<u>1,373.00</u>	56,072.30
From Other Sources:			
Insurance Refund		89.56	
Group Insurance Refund		7,318.00	
HUD - Workmen's Comp.		1,301.93	
Overpayments & Refunds		2,526.21	
Miscellaneous		117.24	
250th Anniversary		25.00	
Planning Board Bonds		5,500.00	
Unclaimed Checks		6,621.92	
Deposit on Land		<u>1,000.00</u>	24,499.86
Reimbursements:			
Wages		237.60	
Veterans' Benefits		874.73	

Land Court Fees	630.00		
Restitution to Town	<u>25,185.85</u>		26,928.18
Gifts:			
Gift to Roudenbush Comm. Cntr.			14,243.76
Cemeteries:			
Opening Graves	4,825.00		
Cemetery Foundations	525.00		
Perpetual Care	5,955.00		
Sale of Lots	<u>5,375.00</u>		16,680.00
Grants from Government:			
School - PL 874	39,504.62		
Energy Grant	<u>26,065.00</u>		65,569.62
Grants from State:			
School			
Title I Follow Thru	37,861.00		
Title I, PL 89-313	3,500.00		
Title VI, PL 94-142	72,958.00		
Title I, PL 94-482	10,259.00		
Title IVB, PL 95-561	18,462.00		
Chap. 750 Incentive	<u>3,925.00</u>	146,965.00	
Arts & Humanities	290.50		
Bd. of Education	30.00		
Ch. 58, Loss of Taxes	132.57		
Clause 41, Elderly Persons	19,969.60		
Ch. 70, School Aid	1,714,282.00		
Ch. 71, Trans. of Pupils	191,975.00		
Ch. 71A, School Related			
Transportation	29,691.00		
Ch. 645, School Constr.	209,396.23		
Ch. 76, Tuition of			
State Wards	17,413.00		
Residential School Costs	37,064.00		
Reimburse School District			
Tuition	17,066.00		
Ch. 115, Veterans' Benefits	6,058.41		
Highway Constr. & Maint.	72,198.00		
Local Aid Fund	607,921.00		
Lottery	158,104.00		
Ch. 8s, Highway Fund	68,786.00		
Aid to Libraries	<u>6,717.00</u>	<u>3,157,094.31</u>	3,304,059.31
County Dog Taxes			2,501.54
School Dept.:			
School Refunds	3,235.52		
Cafeteria - State	15,184.60		
Cafeteria - Federal	50,523.91		



Cafeteria Receipts	195,508.15	
Cafeteria Reimbursements	6,176.41	
Athletic & Band	14,551.99	
Computer Account	<u>1,080.00</u>	286,260.58
Custodial Extra Detail Revolving	7,572.74	
Police Extra Detail Revolving	37,754.50	
Library Memorial Book Fund	811.63	
Recreation Revolving	<u>327.00</u>	46,465.87
Treasurer:		
Municipal Liens	4,715.00	
Tax Adj. Purch. of Town Land	<u>3,591.76</u>	8,306.76
Water Department:		
Rates	272,832.28	
Service & Misc.	15,034.02	
Interest Charges	312.32	
Guar. Deposits for Services	22,228.81	
Guaranteed Extensions	<u>37,290.34</u>	347,697.77
Interest Received:		
Deferred Taxes	66,135.63	
Excise Taxes	3,577.14	
Tax Titles	3,460.19	
Investments	59,787.28	
Savings	4,673.03	
Escrow	219.69	
Sale of Lots	<u>1,506.52</u>	139,359.48
Stabilization Fund	<u>36,126.47</u>	175,485.95
Agency & Trust:		
Payroll Deductions		
Federal Withholding	1,069,311.92	
State Withholding	339,507.80	
County Retirement	107,035.68	
Chap. 32B - Employee	156,988.83	
Chap. 32B - Town	1,870.84	
United Fund	1,874.75	
Tax Annuity	<u>1,844.85</u>	1,678,434.67
Cafeteria Meal Tax	186.85	
Dog Licenses	<u>4,171.35</u>	1,682,792.87
Trust Accounts:		
Library All Purpose Fund	3,398.74	
Library Lecture Fund	1,329.49	
Library Trustee Fund	1,000.00	
Perpetual Care Cemetery Fund	<u>21,000.00</u>	26,728.23

Highway:		
Chap. 90 Construction	116,979.99	
Sleigh Road Development	<u>16,805.90</u>	133,785.89
Tax Anticipation Loans		5,500,000.00
Revenue Cash Investments		2,700,000.00
Revenue Sharing Fund	238,053.00	
Revenue Sharing Fund Interest	<u>3,285.89</u>	241,338.89
Anti Recession Fund Interest		1.66
Stabilization Fund		<u>200,000.00</u>
Total Receipts		19,298,273.61
Cash Balance 7/1/81		354,388.11
Revenue Sharing 7/1/81		113,836.43
Anti Recession 7/1/81		30.51
Stabilization Fund 7/1/81		<u>176,242.62</u>
		<u>19,942,771.28</u>



REPORT OF THE TOWN ACCOUNTANT

EXPENDITURES - JULY 1, 1981 - JUNE 30, 1982

General Government

Selectmen

Salaries	4,900.00	
Office Salaries & Wages	23,664.02	
Temporary Workers	4,366.35	
Expenses	10,570.72	
Energy Coordinator	<u>59.93</u>	43,561.02

Town Accountant

Salary & Wages	19,255.48	
Expenses	1,022.86	
Air Conditioner	430.00	
Calculator	<u>188.95</u>	20,897.29

Treasurer/Collector

Salaries & Wages	50,673.44	
Expenses	12,725.23	
Interest on Temp. Loans	25,939.16	
Capital Repairs	<u>200.00</u>	89,537.83

Assessors

Salaries & Wages	44,606.69	
Expenses	9,383.58	
Fire Proof File	815.56	
Typewriter	841.50	
Copier	2,523.00	
Taxable Property Appraisal	<u>24,616.00</u>	82,786.33

Town Aide

Salary	10,682.15	
Expenses	<u>1,300.00</u>	11,982.15

Town Counsel

Salary	24,070.00	
Expenses	8,074.22	
Legal Fees - Lawsuit	<u>400.00</u>	32,544.22

Town Clerk

Salary	9,733.00	
Wages	14,465.54	
Expenses	2,391.73	
Capital Repairs	<u>179.90</u>	26,770.17

Election & Registration

Salaries	9,212.47	
Expenses	5,901.04	
Voting Booths	<u>984.50</u>	16,098.01

General Government (Cont'd)

Municipal Buildings

Town Hall

Salary	4,991.00	
Expenses	13,768.73	
Roof Repairs	750.00	
Rug Runners	<u>299.99</u>	19,809.72

Police/Fire

Maintenance	19,124.10	
Repair Air Conditioner	<u>3,000.52</u>	22,124.62

Energy Audit

1,499.12

Planning Board

Salary	2,265.86	
Expenses	1,857.85	
Engineering Fees	<u>3,180.50</u>	7,304.21

Conservation Commission

Salary	1,273.76	
Expenses	1,590.77	
File Cabinet	<u>197.24</u>	3,061.77

Board of Appeals

Salary	575.00	
Expenses	<u>868.21</u>	1,443.21

Finance Committee

Salary	228.50	
Expenses	<u>264.94</u>	493.44

House Numbering Committee

400.00

Personnel Board

35.00

Capital Outlay Committee

72.89

Council On Aging

5,470.00

Homemaking Services

637.00

Retired Sr. Volunteer Program

300.00

Merrimack Valley Legal Svcs.

600.00

License Expense & Legal Ads

741.15

NMAC

2,850.00

Total General Government

391,019.15

Public Safety

Police Department

Salaries & Wages	640,054.02	
Expenses	99,885.60	
Cruisers	29,623.50	
Street Marking Paint	1,981.00	
Photo Storage Units	407.00	
35MM Camera System	<u>650.00</u>	772,601.12



# Public Safety (Cont'd)

## Fire Department

### Salaries

Fire Chief	22,011.00	
Firemen	25,654.92	
Firemen Standby	9,450.00	
Clerical	1,506.00	
EMT	4,200.00	
Ambulance	8,481.74	
Switchboard	<u>15,156.00</u>	86,459.66

### Expenses

General	37,980.71	
Pocket Pagers	1,445.00	
Paint Boston Rd. Bldg.	920.00	
Chief's Car	<u>8,139.00</u>	48,484.71

## Dog Officer

Salary	14,139.00	
Assistant	1,140.94	
Expenses	<u>4,404.67</u>	19,684.61

## Inspectors

Bldg. Inspector Salaries	15,791.00	
State Bldg. Inspector	1,600.00	
Bldg. Insp. Clerical	12,032.60	
Plumbing Inspector	3,616.00	
Wiring Inspector	4,504.00	
Gas Inspector	2,256.00	
Expenses	3,791.72	
File Cabinet	<u>175.00</u>	43,766.32

## Tree Department

General	10,244.03	
New Trees	1,970.00	
Dutch Elm Control	2,893.01	
Pest Control	2,689.25	
Gypsy Moth Control	<u>10,236.16</u>	28,032.45

## Civil Defense

Sealer of Wgts. & Measures	<u>1,445.97</u>	
	685.00	

## Total Public Safety

1,001,159.84

## Health Department

Salaries	1,640.50
Expenses	565.05
Drug Rehabilitation Program	9,701.00
Nashoba Board of Health	32,407.00
Animal Inspector	450.00
Stable Inspector	350.00
Agent to Remove Dead Animals	1,003.00
Nursing Services	3,498.75

Health Department (Cont'd)		
Pump and Well Inspector	792.00	
Total Health Department		50,407.30
<u>Highway Department</u>		
Street Lights	52,088.85	
Snow & Ice Removal	233,596.86	
Town Roads	111,566.96	
Drainage	18,009.98	
Street Signs	2,000.00	
Sidewalks	1,107.00	
Parks	25,375.28	
Machinery & Equipment	49,937.27	
Materials & Resurfacing	61,403.55	
Sanitary Landfill	51,640.55	
Dump Truck Repair	4,939.33	
4 Wheel Drive Truck	11,582.00	
Pick-Up Truck	8,178.00	
84-inch Triplex Mower	4,135.00	
Hand Mower	345.00	
Roof Repairs	20,160.00	
Chapter 90 Construction	139,566.42	
Westford Village Estates	120.00	
Total Highway Department		795,752.05
<u>Water Department</u>		
Salaries & Wages	122,851.50	
General Supplies	98,083.17	
Pipe & Supplies	26,688.36	
Dump Truck	20,762.00	
Backhoe	14,515.00	
Water Mains	15,832.76	
Guarenteed Extensions	34,925.99	
Total Water Department		333,658.78
<u>Cemetery Department</u>		
Salaries & Wages	17,260.86	
Expenses	9,579.02	
Road Repair	4,071.66	
Riding Mower/Tractor	4,041.23	
Gang Mower	1,900.00	
Push Mower	250.00	
Building Repairs	175.96	
Total Cemetery Department		37,278.73
<u>School Department</u>		
(See School Report for Breakdown)		
Operational	6,559,220.01	



School Department (Cont'd)		
Cafeteria		294,817.80
Athletics & Band		44,914.11
Federal Grants		170,636.56
Computer Course		845.00
Nashoba Valley Tech. High School		<u>372,284.00</u>
Total School Department		7,442,717.48
<u>Library</u>		
Salaries & Wages		114,660.95
Expenses		44,637.27
Bldg. Security System		2,247.41
Movie Projector		688.55
Trust Funds		<u>5,741.86</u>
Total Library		167,976.04
<u>Parks &amp; Recreation</u>		
Recreation Department		
Salaries & Wages	21,327.55	
Expenses	28,540.74	
Tennis Nets	347.42	
Site Improvements	<u>1,031.20</u>	51,246.91
Roudenbush Community Center		
Salaries & Wages	36,776.46	
Expenses	<u>14,768.71</u>	<u>51,545.17</u>
Total Parks & Recreation		102,792.08
<u>Veterans' Services</u>		
Salary		2,881.00
Expenses		1,299.54
Benefits		<u>29,535.64</u>
Total Veterans' Services		33,716.18
<u>Unclassified</u>		
Group Insurance - Town		143,270.00
Town Insurance		98,752.45
Unemployment Contributions		19,716.94
Town Reports		4,647.29
Memorial Day		982.00
Veterans' Quarters		900.00
Septage Dump Area		535.11
Forge Village Rd. Well Field Study		6,948.20
Hazardous Waste Siting Legal Fees		5,875.75
Restoration Fire Station		93.13
Miscellaneous		<u>1,277.68</u>
Total Unclassified		282,998.55

<u>Agency Trust &amp; Investments</u>		
Investment Fund Securities	2,100,000.00	
Federal Withholding Tax	1,035,347.99	
State Withholding Tax	328,127.41	
Retirement Fund	96,888.94	
Group Insurance	143,300.47	
United Fund	2,196.75	
Meal Tax	186.85	
Tax Annuity	1,743.35	
Perpetual Care	5,455.00	
Sale of Lots	2,445.00	
Police Extra Detail	37,976.88	
Custodian Extra Detail	7,719.59	
Library Memorial	799.99	
Stabilization Fund	200,000.00	
Recreation Revolving Fund	21.00	
County Dog Licenses	4,368.45	
Release of Bonds	5,500.00	
Deposit on Town Land	<u>1,000.00</u>	
Total Agency Trust & Investments		3,973,077.67
<u>State &amp; County Assessments</u>		
County Tax	190,709.31	
M.V. Excise Tax Bills	1,884.75	
Pollution Control	2,237.60	
State Audits	667.93	
State Parks	65,261.88	
Elderly Gov't Retirees	422.87	
Mosquito Control	19,989.70	
Regional Transit Authority	<u>7,204.00</u>	
Total State & County Assessments		288,378.04
<u>Refunds</u>		
Taxes	12,321.64	
M.V. Excise Taxes	6,387.40	
Water	573.45	
Water-Guaranteed Extensions	676.56	
Unclaimed Checks	<u>66.77</u>	
Total Refunds		20,025.82
Tax Anticipation Loans		3,000,000.00
Contributory Retirement		208,556.00
Principal & Interest on Loans		<u>578,313.71</u>



Total Payments	18,707,827.42
Cash Balance 6/30/82	721,221.28
Revenue Sharing 6/30/82	130,954.32
Anti Recession 6/30/82	32.17
Stabilization Fund 6/30/82	<u>382,736.09</u>
	<u>19,942,771.28</u>

HUD GRANT - GRANITEVILLE

Balance - July 1, 1981		93,125.11
Receipts from Grant	10,000.00	
Interest Received	4,241.29	
Reimbursements	<u>4,930.82</u>	<u>19,172.11</u>
		112,297.22
Expenditures		<u>112,297.22</u>
Balance - June 30, 1982		<u>- 0 -</u>

HUD GRANT - FORGE VILLAGE

Balance - July 1, 1981		3,612.75
Receipts from Grant	295,000.00	
Interest Received	7,408.06	
Reimbursements	<u>1,980.70</u>	<u>304,388.76</u>
		308,001.51
Expenditures		<u>272,561.96</u>
Balance - June 30, 1982		<u>35,439.55</u>

DEA GRANT - COUNCIL ON AGING

Balance - July 1, 1981		22.03
Expenditures		<u>22.03</u>
Balance - June 30, 1982		<u>- 0 -</u>

DEA GRANT - LIBRARY

Balance - July 1, 1981		50.00
Receipts		<u>360.00</u>
		410.00
Expenditures		<u>410.00</u>
Balance - June 30, 1982		<u>- 0 -</u>



TOWN OF WESTFORD  
BALANCE SHEET -- JUNE 30, 1982  
GENERAL ACCOUNTS

ASSETS

CASH:

General	721,221.28	
Fed. Revenue Sharing	130,954.32	
Anti-Recession Fiscal Asst	32.17	
HUD Grant	35,439.55	
Stabilization Fund	<u>382,736.09</u>	1,270,383.41

ADVANCE FOR PETTY CASH:

Library		10.00
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ACCOUNTS RECEIVABLE:

Taxes

Levy of 1970	
Personal Property	225.40
Real Estate	211.00
Levy of 1971	
Personal Property	280.50
Real Estate	40.73
Levy of 1972	
Personal Property	194.25
Real Estate	353.73
Levy of 1974	
Personal Property	---
Real Estate	1,293.66
Levy of 1975	
Personal Property	1,548.78
Real Estate	---
Levy of 1976	
Personal Property	2,026.23
Real Estate	---
Levy of 1977	
Personal Property	918.41
Real Estate	94.02
Levy of 1978	
Personal Property	1,593.03
Real Estate	---
Levy of 1979	
Personal Property	1,111.90
Real Estate	---
Levy of 1980	
Personal Property	1,797.33
Real Estate	72,230.65
Levy of 1981	
Personal Property	1,724.81
Real Estate	168,856.46

# ACCOUNTS RECEIVABLE (Cont'd)

## Taxes

Levy of 1982		
Personal Property	3,652.61	
Real Estate	<u>3,981,379.76</u>	4,239,533.26

## Motor Vehicle Excise

Levy of 1968	44.25	
Levy of 1969	12.58	
Levy of 1970	49.70	
Levy of 1971	17,196.02	
Levy of 1972	222.91	
Levy of 1973	9,676.12	
Levy of 1974	19,367.08	
Levy of 1975	24,877.34	
Levy of 1976	25,051.14	
Levy of 1977	28,306.90	
Levy of 1978	27,603.20	
Levy of 1979	29,194.60	
Levy of 1980	36,775.36	
Levy of 1981	18,136.58	
Levy of 1982	<u>47,712.43</u>	284,226.21

## Special Assessments

### Street

Unapportioned	21,477.65	
Added to Taxes		
Levy of 1968	80.11	
Levy of 1969	209.34	
Levy of 1970	38.71	
Levy of 1971	36.99	
Levy of 1974	1,022.79	
Levy of 1977	498.20	
Levy of 1979	480.69	
Levy of 1980	76.33	
Levy of 1981	298.15	

### Committed Interest

Levy of 1968	14.33	
Levy of 1969	55.97	
Levy of 1970	13.92	
Levy of 1971	1.45	
Levy of 1972	12.15	
Levy of 1973	57.61	
Levy of 1974	74.35	
Levy of 1980	32.00	
Levy of 1981	<u>127.57</u>	24,608.31

## Special Taxes

Farm Animal Excise	2,355.24	
Classified Forest Land	<u>156.61</u>	2,511.85



Tax Title & Possession		
Tax Title	121,928.44	
Tax Possession	<u>4,759.38</u>	126,687.82
Departmental		
Highway	380.70	
Cemetery	167.00	
Veterans' Services	<u>22,512.60</u>	23,060.30
State Aid for Libraries		6,717.00
State Aid for Radar		1,100.00
Water		
Rates	15,981.48	
Miscellaneous	1,695.99	
Liens Added to Taxes		
Levy of 1972	217.62	
Levy of 1973	85.54	
Levy of 1976	154.97	
Levy of 1977	<u>152.59</u>	18,288.19
Aid to Highway		
State	228,580.01	
Chapter 765	<u>6,000.00</u>	234,580.01
Revenue 1982-83		10,701,758.00
Due from Stabilization Fund		
Appropriation for 1982-83		200,000.00
Due from Revenue Sharing Fund		255,113.00
Overdrawn Accounts		
Federal Withholding	2,135.24	
Family Funding	57.82	
Federal Grant PL 94-142	19,628.16	
Underestimates 1982		
State		
Pollution Control	36.40	
State Parks	<u>5,007.07</u>	26,864.69
Revolving Accounts		
Cafeteria Meal Tax	1.03	
Cemetery - Perpetual Care	802.50	
School Cafeteria	<u>27,424.73</u>	28,228.26
		<u>17,443,670.31</u>

TOWN OF WESTFORD  
BALANCE SHEET -- JUNE 30, 1982  
GENERAL ACCOUNTS

LIABILITIES AND RESERVES

Temporary Loans		
Tax Anticipation Loan		2,500,000.00
Payroll Deductions		
State Taxes	8.52	
Contributory Retirement	9,667.79	
Group Insurance	4,028.59	
United Fund	278.00	
Tax Annuity	<u>407.00</u>	14,389.90
Overpayments		
Personal Property Tax		
Levy of 1973	136.76	
Levy of 1974	<u>10.82</u>	147.58
Real Estate Tax		
Levy of 1973	794.74	
Levy of 1975	3,053.68	
Levy of 1976	75.49	
Levy of 1978	2,679.18	
Levy of 1979	<u>1,114.51</u>	7,717.60
Street Betterments		
Levy of 1972	50.04	
Levy of 1973	318.44	
Levy of 1975	82.94	
Levy of 1976	229.96	
Levy of 1978	455.58	
Committed Interest		
Levy of 1976	32.50	
Levy of 1977	11.89	
Levy of 1978	48.87	
Levy of 1979	<u>129.63</u>	1,359.85
Water		
Liens Added to Taxes		
Levy of 1975	180.81	
Levy of 1978	49.86	
Interest Charges	<u>33.09</u>	263.76
Guarentee Deposits		
Water Dept. Services	3,974.26	
Water Extensions	4,114.44	
Street Dept.	18,796.85	
Evening School	<u>235.00</u>	27,120.55
Sale of Town Land		9,757.44
Tailings		
Unclaimed Checks		6,555.15



Gifts		
Roudenbush Community Center		15,585.79
Trust Fund Income		
Cemetery	38.79	
Escrow Interest	<u>219.69</u>	258.48
Investment Funds		
Stabilization Fund		382,736.09
Federal Grants		
Schools		
Public Law #874	12,901.47	
Title I PL 89-10	701.51	
Public Law 89-313	.05	
Public Law 94-482	45.49	
Federal Energy Grant	26,065.00	
Chapter 750	3,560.00	
HUD Grant	35,439.55	
Revenue Sharing	130,954.32	
Anti-Recession Asst.	<u>32.17</u>	209,699.56
Revolving Funds		
School Athletics & Band	15,528.07	
Sale of Cemetery Lots	19,497.68	
Police Extra Detail	1,406.83	
School Extra Detail	543.89	
Library Memorial Book Fund	366.48	
Recreation	<u>306.00</u>	37,648.95
Appropriation Balance		
Revenue		
General	157,526.26	
Water		
Construction & Extensions	<u>23,080.38</u>	180,606.64
Overestimates 1982		
State		
Mosquito Control	312.30	
Special Ed. Ch. 760	10,483.00	
Regional Transit Authority	596.00	
County		
County Taxes	<u>20,753.14</u>	32,144.44
County Dog Taxes		786.00
Receipts Reserved for Highway		61,034.92
Reserve Fund-Overlay Surplus		68,196.63
Overlays Reserved for Abatements		
Levy of 1970	109.88	
Levy of 1971	221.75	

Overlays Reserved for Abatements (Cont'd)

Levy of 1974	1,139.87	
Levy of 1976	2,026.23	
Levy of 1977	94.02	
Levy of 1978	1,593.03	
Levy of 1979	1,111.90	
Levy of 1980	13,876.03	
Levy of 1981	58,671.55	
Levy of 1982	<u>277,818.07</u>	356,662.33

Revenue Reserved Until Collected

Motor Vehicle Excise	284,226.21	
Farm Animal Excise	2,355.24	
Classified Forest Land	156.61	
Special Assessment	23,248.46	
Departmental	23,060.30	
Aid to Highway	228,580.01	
Town Roads Construction	6,000.00	
Tax Title & Possession	126,687.82	
Water	<u>14,050.17</u>	708,364.82

Reserve for Petty Cash 10.00

Appropriation Control 1982-83 11,223,500.00

Surplus Revenue

General	1,492,695.83	
Water	<u>106,428.00</u>	1,599,123.83

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17,443,670.31

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PRINCIPAL AND INTEREST ON LOANS  
7-1-81 to 6-30-82

Date	Loan	Principal	Principal and Int. thru 6-30-81	Principal and Int. Paid 6-30-82	Balance 6-30-82
12/16/80	Edwards	125000.00	35000.00	30000.00	60000.00
6/16/84	Beach		7630.58	5625.00	5625.00
2/8/81	Oak Road	20000.00	-----	10000.00	10000.00
8/8/82			620.00	9300.00	310.00
1/30/77	Howard	144800.00	119800.00	25000.00	-----
7/30/81	Road		20070.25	656.25	-----
		289800.00	154800.00	65000.00	70000.00
			28320.83	15581.25	5935.00
5/1/72	Westford	4620000.00	2790000.00	305000.00	1525000.00
11/1/86	Academy		1472745.00	78842.50	179187.50
1/15/69	Robinson	1175000.00	720000.00	60000.00	395000.00
7/15/88	School		424884.00	19125.00	61087.50
		5795000.00	3510000.00	365000.00	1920000.00
			1897629.00	97967.50	240275.00

4/15/70	Francis Hill	236000.00	176000.00	15000.00	45000.00
10/15/84	Stand Pipe		106000.00	3281.25	4218.75
9/1/56	Pur Water	281000.00	251000.00	10000.00	20000.00
3/1/84	Company		104026.00	780.00	780.00
		517000.00	427000.00	25000.00	65000.00
			210026.00	4061.25	4998.75

Paula Brule  
Treasurer/Collector



TREASURER'S REPORT  
7-1-81 to 6-30-82

Cash On Hand	7/1/81	666272.54	
Total Receipts	7/1/81-6/30/82	20243197.77	20909470.31
Total Payments	7/1/81-6/30/82	19639086.90	
Bal. on Hand	6/30/82	1270383.41	20909470.31

TRUST FUND REPORT  
7-1-81 to 6-30-82

Trust Fund	Principal	Int. as of 6/30/81	Int. Rec. 7/1/81- 6/30/82	Withdrawal	Deposit	Balance 7-1-82
Perpetual Care	87680.00	1258.35	18811.12	21000.00	4840.00	91589.47
William Wright	5000.00	2312.95	740.55	-----	-----	8053.50
Lyman Wilkins	1413.11	595.65	206.08	-----	-----	2214.84
J. Herbert Fletcher	500.00	115.99	67.78	-----	-----	683.77
Metcalf & Soldiers	1300.00	3170.55	234.69	-----	-----	4705.24
Lecture Fund	24597.40	5018.57	1897.57	1329.49	-----	30184.05
Book Fund	7650.00	1692.44	998.84	-----	-----	10341.28
All Purpose Fund	17190.08	2074.98	1202.23	3398.74	646.31	17714.86
Library Tr. Fund	25925.95	354.57	4022.08	1000.00	-----	29302.60
Conservation	57667.45	2497.68	5869.82	-----	-----	66034.95
Whitney Tree Fund	2500.00	3438.75	307.09	-----	-----	6245.84
Whitney Playground	10000.00	15473.24	1597.51	-----	-----	27070.75
	241423.99	38003.72	35955.36	26728.23	5486.31	294141.15

Paula Brule  
Treasurer/Collector



TAX COLLECTOR'S REPORT

7-1-81 to 6-30-82

<u>Prev. Yrs.</u>	<u>Commitment</u>	<u>Coll.</u>	<u>Abatelements</u>	<u>Refunds</u>	<u>TaxTitle</u>	<u>Balance</u>
Taxes						
1966-73	70345.52	111.00	56781.54	70.00		13522.98
1974-Excise	18657.78	135.30				18522.48
-P.P.	(117.41)					(117.41)
1975-F.A.	44.39					44.39
-Excise	25609.74	246.56				25363.18
-W.L.	382.36					382.36
-ASB	1197.87					1197.87
-P.P.	1558.82	12.04				1546.78
1976-P.P.	1156.23	73.77				1082.46
-F.A.	412.59					412.59
-W.L.	324.92					324.92
-ASB	160.82					160.82
-Excise	27701.86	351.53				27350.33
1977-R.E.	547.63					547.63
-P.P.	765.99	13.10				752.89
-F.A.	453.00					453.00
-W.L.	143.58					143.58
-ASB	433.44					433.44
-Excise	30175.55	1675.67	52.40			28447.48
1978-R.E.	3248.88	514.75			437.13	2297.00
-P.P.	1738.99	157.02				1581.97
-ASB	1931.87					1931.87
-Excise	33486.93	2183.20	3655.76	35.20		27683.17
1979-R.E.	94118.62	81855.36	798.06		11878.67	(413.47)
-P.P.	1645.94	2014.81		518.20		149.33
-Excise	39037.96	5338.59	3480.73	334.07		30552.71
-ASB	250.26	35.23				215.03
-F.A.	305.91					305.91

TAX COLLECTOR'S REPORT con'd.  
7-1-81 to 6-30-82

	<u>Commitment</u>	<u>Coll.</u>	<u>Abatements</u>	<u>Refunds</u>	<u>TaxTitle</u>	<u>Balance</u>
1980-Excise	51250.09	12407.41	3073.52	467.85		36237.01
-P.P.	1917.18	166.55				1750.63
-R.E.	125032.34	37223.65		780.93	15155.13	73434.49
-Boat	276.00		276.00			-----
1981-R.E.	515001.15	328865.91	1531.56	3840.38	24495.57	163948.49
-Excise	134873.77	10205.50	8419.99	4135.69		120383.97
-P.P.	4120.10	6495.67	931.77	4918.48		1611.14
-ASB	722.04	82.93				639.11
1982-R.E.	7322395.79	3259979.47	6312.59	1096.35		4057200.08
-P.P.	123671.00	187645.34	391.79	1155.13		(63211.00)
-ASB	5632.14					5632.14
-Excise	274984.57	206047.70	12567.28	814.38		57183.97
-F.A.	1665.98	86.73	535.50			1043.75

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8917262.19	4143924.79	98808.49	18166.66	51966.50	4640729.07
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Balance of uncollected does  
not reflect amount collected  
for fy 82 - R.E.-bill was not  
due until 8-16-82.

Paula Brule  
Treasurer/Collector



## REPORT OF THE BOARD OF ASSESSORS

Many, many, changes have occurred in this office during 1982. Almost a completely new set of faces, as well as some radical changes in how the functions are performed and who is responsible for that performance.

June, saw the conclusion, successful or otherwise, of the re-valuation. Also, certification and tax rate approval by the State. This was followed by a herculean effort to get the final and official bills out, for F.Y. 1982.

As with any reval, this was followed by a large number of abatement requests. Not too much time could be devoted to these since we had to put together all the information for the F.Y. 1983 taxes. This effort reached a successful conclusion, with State approval, in November. Without respite, we had to now turn our attention to the 1984 F.Y., including biennial re-certification. During this period a great many changes in valuations were made as a result of statistical or machine errors in the reval figures. This will be an ongoing process until we achieve a much higher degree of equity, as they relate to the market, of our assessed valuations.

Throughout this extremely hectic period, two facts became evident:

1. The personnel, in this office, have exceeded all expectations in addressing the multitudinous problems in an efficient, cooperative, courteous manner.
2. The taxpayers have been very understanding, considerate and even helpful, in arriving at successful determinations. Many thanks.

A fact because of 100% valuation laws; a challenge of an assessed valuation is only valid when the parcel in question and any comparables are measured to market sales.

Due to a couple of years of confusion and late billings, we would like to remind all persons eligible for exemptions; veterans, widows, elderly, to be sure to file for these exemptions immediately upon receiving their first 1984 F.Y. tax bill, in the fall. This will allow us to process them for speedy action.

Board of Assessors  
J. A. McEnaney, Chairman  
Janis Ackerman  
Irene Szylvian  
George Giddings, Assistant Assessor

## REPORT OF THE BOARD OF SELECTMEN

### Overview

The year 1982 was considerably less traumatic than 1981, but certainly a year in which considerable progress was made. With three new Board members and a new Executive Secretary, there were many changes in the operating procedures of the Board and the departments that report to it.

The best news for many was that a wet spring and summer reduced the projected gypsy moth attack to insignificance.

### The Board

With the unexpected resignations of John A. Flavell and Thomas E. Borden, the Board had three new members. Elected at the May 4, 1983 Town election were Avis S. Hooper for 3 years, Robert P. Tierney for 2 years and David R. Earl for 1 year. At the organizational meeting, Ronald H. Johnson was elected Chairman, Avis S. Hooper Vice Chairman and Robert P. Tierney Secretary.

### Tributes

The Board extends its appreciation and thanks to all those citizens and employees who provided support for the Town during the year. Specifically, the Board commends the Cable TV Committee, chaired by Stephen Boudreau, who successfully brought about an agreement with Nashoba Communications Corp. on January 4, 1983; the Solid Waste Advisory Committee, chaired by Kathy Cadigan, who finally saw a bond issue and the start of the NESWC project early in 1983; and the Forge Village HUD Committee, chaired by Mary Smith, who successfully completed the improvement of 77 homes in Forge Village for \$320,000.

### Public Safety

The Board completed negotiations with the IBPO Local 326, Police Union in which the major point was the establishment of a four-two work week. Police officers now work four days on and two days off. This was a two-year contract with no salary increase during the first year, and a six percent increase during the second year.

The Fire Department, under the direction of Chief Rogers, continues to provide excellent service on a call basis. A Fire Needs Study Committee was appointed to evaluate future department needs and report back to the 1983 Annual Town Meeting. To supplement our current Emergency Medical Technician (EMT) program, the Town signed a contract with the Advanced Life Support Team of Emerson Hospital.



The Highway Department continued its efficient operation under the supervision of George Wyman. The project to install traffic lights at Minots Corner (Route 110, Boston and Carlisle Roads) continues, with results expected in 1983.

### Building Department

There was a change of leadership in the Building Department with Joseph Guthrie becoming Commissioner and Nicholas Basinas becoming his assistant - a reversal of their former roles. William MacMillan resigned as Code Enforcer and was replaced by William Stephenson.

After a review of current expenses and fees charged by other towns, the inspection fees were raised in order to bring the revenues received in line with costs. At the Annual Town Meeting, the inspection fees paid to the mechanics were also raised.

### Environmental

The Wellfield Monitoring Committee brought its report to the Board on the possible pollution of the Town's Forge Village Road wellfields by the Town Landfill. The results indicated no pollution at this time, although further studies might be warranted with respect to the wellfields and the wells of individual homes in the area.

The suggested energy conservation measures for the Town House were completed, including insulation, furnace repair and improving the heating system controls. This should result in a considerable savings over the next few years.

### Policies and Procedures/Goals and Objectives

The Board, with the Executive Secretary, made significant headway in establishing a set of written policies and procedures relating to the issuing of licenses. Some areas covered were Automatic Amusement Devices, Alcohol, Common Victualer, Class II Auto Licenses, Storage of Explosive Materials, and Sunday Entertainment Licenses. This process will continue through the next year.

The Board also requested, received and reviewed with each department reporting to it a set of Goals and Objectives to be updated and reviewed annually. The Board also established its own Goals and Objectives. This process will help us all focus on what our function is in the Town and how we might best accomplish it.

### Affirmative Action

With the assistance of the Affirmative Action Study Committee, on December 14, 1982 the Selectmen adopted an



Affirmative Action Plan, a Fair Housing Program, a Contract Compliance Program and a Minority Business Enterprise Program that pledges that all Town employees and officials will take affirmative steps to provide equal opportunities in all municipal matters. The Selectmen appointed the Executive Secretary as the Affirmative Action Officer, and all departments were informed of the new affirmative action requirements.

#### Miscellaneous

Improvements were made to the municipal insurance program and to the employee health insurance plan. Following the advice of the independent auditors, a ballot question pertaining to the appointment of the Treasurer/Collector was placed before the electorate. A Small Cities Block Grant Application was submitted to the Commonwealth. And, in the capacity of the Local Licensing Authority, over twenty-four thousand dollars in revenue was collected and delivered to the Town.

#### Closing

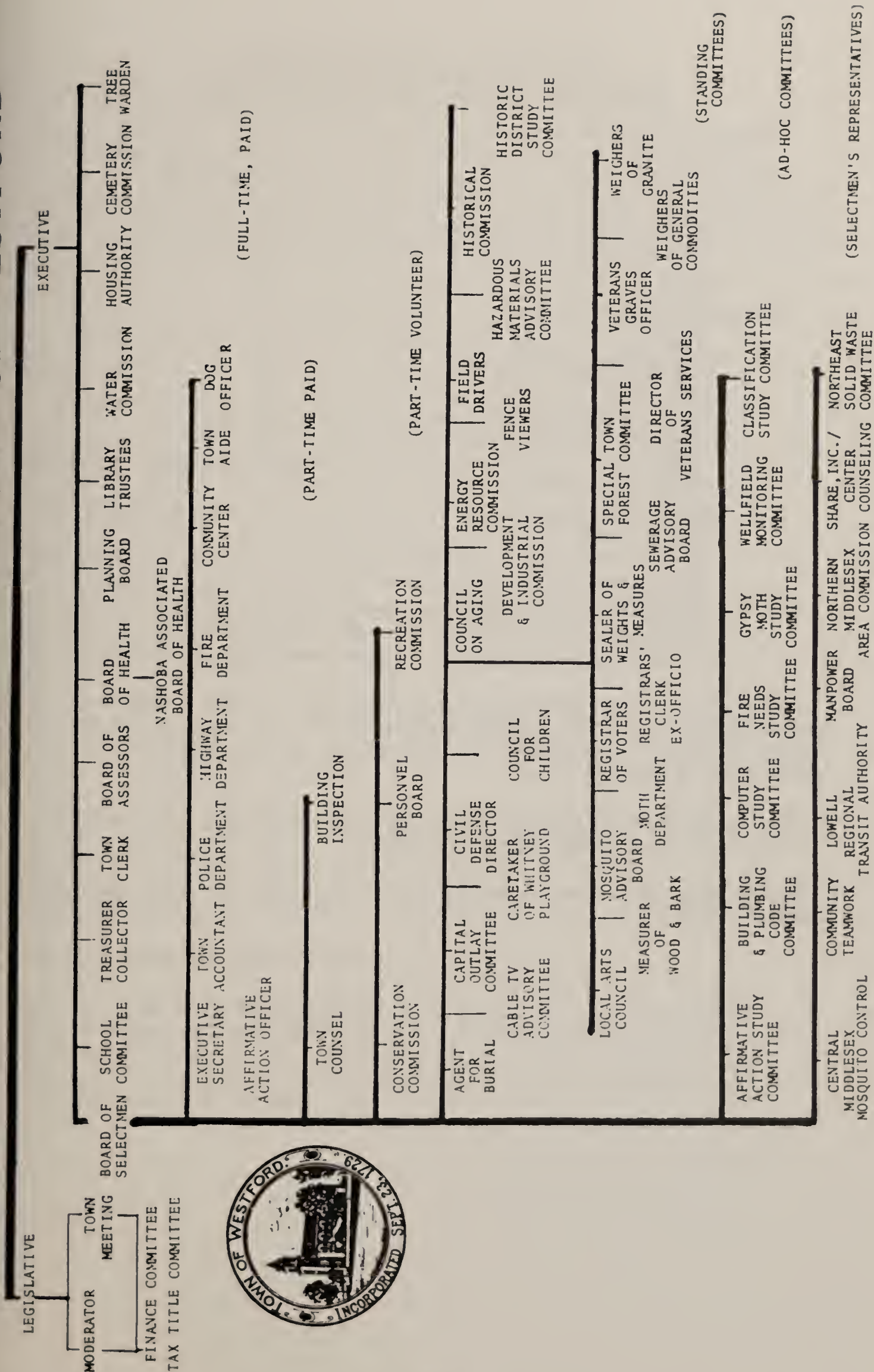
In closing, we wish to express our appreciation to Paul Alphen for all of his efforts as Executive Secretary. He has done a fine job of supporting the Board; but more importantly, he has very effectively supported the Town and its citizens.

Ronald H. Johnson, Chairman  
Avis S. Hooper, Vice Chairman  
Robert P. Tierney, Secretary  
Richard S. Emmet, Jr.  
David R. Earl

Board of Selectmen

ORGANIZATIONAL CHART, FISCAL 1983  
VOTERS

TOWN OF WESTFORD



REPORT OF THE BUILDING COMMISSIONER

PERMITS ISSUED-----502

FEEES COLLECTED-----\$44,282.00

DWELLINGS-----	122
FOUNDATIONS-----	2
WOOD STOVES-----	80
GARAGES-----	20
RAZE -----	5
SIGNS-----	13
ADDITIONS & ALTERATIONS-----	203
POOLS-----	14
UTILITY BUILDINGS-----	13
CHIMNEYS-----	6
BARNS-----	7
BUSINESS ADDITIONS-----	5
WELL HOUSE-----	1
WATER TANK-----	1
RETAIL OFFICES & STORES-----	3
PLAY GYM-----	1
INDUSTRIAL BUILDINGS-----	2
BUSINESS BUILDINGS-----	3
ANTENNA-----	1

I am reporting the last eight months, that I have taken over, responsibility of the building department. I am pleased to report that the department is performing as one unit, in a professional manner.

I feel confident that we are giving the tax payer the service that is expected from this department.

I would like to thank my department personnel for its complete cooperation.

Respectfully submitted

Joseph A Guthrie Jr.  
Building Commissioner



REPORT OF THE GAS INSPECTOR

GAS PERMITS ISSUED-----250

FEES COLLECTED-----\$3,545.00

I would like to thank all connected to the building department and the Fire Chief for another successful year. I would also like to thank my assistant Kenneth Kleynen for his able assistance.

Respectfully submitted

Chester H. Cook Jr.  
Gas Inspector

REPORT OF THE PLUMBING INSPECTOR

PLUMBING PERMITS ISSUED-----378

FEES COLLECTED-----\$8,665.00

40% of these fees are returned to the town.

I want to thank all my fellow workers for the assistance they gave me this past year. I would like to especially thank my Plumbing Inspector Alternate Richard Kelly.

Respectfully submitted

Kenneth W. Kleynen Jr.  
Plumbing Inspector

REPORT OF THE ELECTRICAL INSPECTOR

ELECTRICAL PERMITS ISSUED-----381

FEES COLLECTED-----\$12,875.00

40% of these fees are returned to the town.

We have had a very busy year this year with 122 new homes, and all other types of additional electrical work. This department is self supporting as in the past. I want to express at this time, my appreciation to all involved for another successful year.

Respectfully submitted

Dennis P. Kane  
Electrical Inspector

## CEMETERY DEPARTMENT

To provide a serene and attractive final resting place for our loved ones, the Cemetery Commissioners are dedicated to continue a program of beautification of the grounds.

Ideal growing conditions, mild winters and adequate rainfall, have aided the development of the many newly planted flowering shrubs, trees and ground cover. As the new plantings continue to grow, soon the cemeteries will not appear so barren and hot in the summer, nor like a "marble orchard" in the winter. The central flower garden at the flagpole is changed according to the seasons.

With proper spraying, very few of our shrubs and trees succumbed to the gypsy moth and other insects. Those killed or died have been replaced.

<u>Burial Statistics</u>		
<u>Calendar Year</u>	<u>In Ground</u>	<u>Cremations</u>
1982	32	2
1981	37	2
1980	34	5

New Section - It is anticipated that there will be an increase in method of burial through cremation. The commissioners have set aside an attractive special section at Fairview, our largest and most active cemetery, for this use. It is located in a central area with flower gardens adjacent. If so desired, however, cremated remains may be interred in regular family lots as is now being done.

Improvements - A modest water system is being planned which will give various outlets throughout Fairview, a 10-acre area. The only water available at present is one pump which fails in dry weather. This idea has generous support.

With so many objects protruding through the grass, mowing and trimming is a very time consuming task. This department will continue to remove or bury useless lot corner markers as time permits.

The cut stone wall around the new part of Fairview is badly in need of pointing. This will be a large project and work is planned immediately.



## CEMETERY DEPARTMENT (Continued)

Special Information - The request that no artificial flowers, ornaments or free-standing urns be placed on any grave seems to have the public's approval. This eliminates any clutter around grave stones which may to some seem desirable but to owners of adjacent lots, undesirable.

Plants left in pots or baskets on graves will be removed after a few days at the discretion of the superintendent. For the most favorable showing, flowers planted in front of up-standing markers in a narrow bed is most appropriate. Funeral pieces will be removed after three days.

Shrubs are not permitted alongside flat markers for obvious reasons. Plantings of shrubs at other types of markers must have the approval of the superintendent. It is noticed that families now are choosing, more and more, the flush type of grave marker.

The problem of cemetery vandalism is a fear that besets the community. Parents should be reminded a cemetery is a sacred garden. It is not a playground nor a gathering place. Laws are strict. Damage to memorial structures and to trees and shrubs can be a prison sentence or a fine to \$3,000. Removal of flowers, etc., can bring a sentence or a fine of up to \$500. Anyone old enough to smash or desecrate markers is not too young to understand the significance of what he is doing. Vandalism brings tears and anguish to unknown owners.

Individual U.S. Flags - In honor and respect to war veterans, a large American flag is flown daily, except in inclement weather, at all our cemeteries. When to remove the small individual flags after placement for Memorial Day long has been a question that bothers cemetery managers, says the N.E. Cemetery Association.

"There seems to be considerable confusion as when to remove these individual flags -- too soon, or allow them to remain too long." The code followed by National Cemeteries is to remove these flags from veterans' graves as soon as possible after Memorial Day. The American Legion adopted this code (Resolution 322) at their 1955 national convention.

+ + + + +

The Future - With the population growth of Westford expected to continue at a strong rates, need for expanded burial sites is imminent. West Burying Ground, Hillside and Wright Cemeteries are now at near capacity so burials cannot take place unless related to previous family commitments. Fairview, our most active graveyard, will run out of space within the decade. The opportunity to expand this area was lost several years ago when contiguous land was turned into a housing development. The Commissioners urge a study group undertake a study of this problem. It takes several years to put raw land into condition suitable for burial use.

The placement of a fire-proof vault at the Fairview headquarters greatly enhances the bookwork of the superintendent as vital maps and records are immediately available.



## CEMETERY DEPARTMENT (Continued)

This eliminates use of the town hall facilities. An automatic telephone answering service has been valuable for the public to contact the superintendent.

New Superintendent - Robert J. Armstrong is the new superintendent. His principal duties are to maintain the grounds, amounting to fourteen acres, of Westford's cemeteries. He assists in preparing the graves for burial and works in co-operation with the funeral director. He also installs bases for monuments and markers, and maintains the equipment in good working order. He also keeps the records.

Mr. Armstrong assumed his post starting with the year 1983. His experience in groundskeeping at the three town cemeteries in Concord, Mass., includes the famous Sleep Hollow Cemetery, visited yearly by hundreds from all over the country.

He has introduced a new method of thawing frozen ground in order that interments may be made at any season. This permits the opening of graves under all conditions and eliminates the use of a jack-hammer in winter, a tedious and expensive operation. This is a service much appreciated by bereaved families.

+ + + + +

The commissioners appreciate the assistance and co-operation of various town officials and their departments.

It is with regret that Commissioner Clayton L. Dearth, former chairman and who has served faithfully on the board for the past ten years, has decided to retire.

+ + + + +

A Cemetery is where lives are commemorated - deaths are recorded - families are reunited - memories are made tangible - and love is undisguised.

A Cemetery is a history of people, a perpetual record of yesterday and a sanctuary of peace and quiet today. It is a place of beauty, serenity and rest.

A Cemetery exists because every life is worth loving and remembering.....always!

### CEMETERY COMMISSIONERS:

Brian L. Vaughn, Chairman

Clayton L. Dearth

Gordon B. Seavey

## Dog Officer's Report For 1982

Complaints reported	2172
Lost dogs reported	341
Leash Law violations	1247
Dogs picked up	529
Dogs returned	445
Dogs destroyed	84
Dogs found homes for	5
Dog Bites	37
Cat bite	1
Trip to Veterinaries	29
Dogs Struck by cars	47
Trips to Ayer Court	58
Trips Schools	57
Cases turned over to County	2
Reimbursement from County	\$1680.00

I wish to thank the Board of Selectmen, my assistant, Mr. Albert Pickings, The Dog Officers from other Towns, The Police Department and the Town Clerks, for their assistance and Cooperation. Please report all Dog Bites to the Animal Inspector of the Town where the bite occurs for investigation.

Respectfully Submitted

*William C Mac Millan*  
William C. Mac Millan  
Dog Officer



## REPORT OF THE FIRE DEPARTMENT

In submitting the annual report of the Fire Department, I would like to express the Department's appreciation for the support given in the past by you, the residents, the Board of Selectmen, and all other municipal departments. To the Town of Westford's business community who have unselfishly assisted this Department in the past, and especially to those employers who allow their employees to respond in emergencies, a special note of gratitude.

Instruction dealing with fire prevention and fire safety awareness were continued this past year in the Westford school system and to small groups that visited the center fire station. Groups of young people attending baby-sitting classes were also given instruction on fire safety. Acquiring the knowledge to recognize and deal with possible or actual fire hazards and knowing what action to take in case of fire or other related emergencies is very important to everyone. Planning emergency exits in the home, conducting fire drills, installing that smoke detector(s), having an extinguisher(s) handy, and posting a house number clearly visible from the street for responding emergency help may possibly make the difference in preventing a tragic loss.

The Department has continually provided emergency medical care to residents and persons employed within the Town of Westford since 1948. We now operate with two (2) Class I ambulances and presently are staffed with twenty-six (26) Emergency Medical Technicians (EMT-A's). The training of EMT's is ongoing. It involves many hours of continuing education to obtain the required number of points for recertification every two years. The personal sacrifices of the members that enables the patient to be assured the best medical care is a credit to the Department and community of which we all can be proud.

This past September, the Department, working together with Emerson Hospital, introduced a system that goes one step further in bringing immediate life-saving treatment to the patient. It is an advanced life support system in which a Paramedic team based at Emerson Hospital is sent directly to the scene of an emergency to work with the EMT's. Extensively trained, Paramedics can perform certain emergency room procedures right on the scene under radio direction from the emergency room physician. The Paramedic team does not supplant our ambulance service but adds a second, more advanced level of care.

A condition that has existed, which is of very deep concern to the Department, is the onslaught of telephone calls received over the emergency telephones during adverse weather inquiring whether school will be in session. Calls are received continually beginning around 5:30 a.m. right on up past 8:00 a.m. and, on occasion, received the evening before. At times, it would be virtually impossible for someone with a real emergency to contact



the Fire Dispatcher over the emergency lines. I would urge all students, along with parents, to tune in to local radio and television stations for this information. Radio stations WCAP, WBZ, and WHDH provide "No School" announcements every half hour starting at 6:00 a.m. Television channels 4 and 5 have "No School" announcements on the early news. Your complete cooperation in this matter is vital.

With the increase use of wood for heating purposes, the possibility of one having a chimney fire has become a fact of life. The responsibility of every homeowner, after acquiring a permit for the installation of any type of wood burning device and a follow up inspection by the Building Department, is to follow manufacturer's instructions on the safe operation of such a unit, periodically check all connecting pipes and flues for creosote buildup, and, by all means, use a little common sense at all times.

The large influx of portable un-vented kerosene heaters has recreated an old problem whereby manufacturers are placing the burden of safety on the users of these heaters. Unfortunately, the poor record of the users in this and other products is well known. This is the only device that I know of that takes more instruction, more care, more maintenance, more need for safety warning than any other product I know of. Advertising does not state that the more BTU's the heater produces, the more chances of greater carbon monoxide, nitrogen dioxide, carbon dioxide, and sulphur dioxide. These heaters also produce surface temperatures of 700 degrees and it is predicted that contact burns in 1982 will be a 50% increase over the previous year and most victims are children under six. Consumers are also not being made aware that the use of these heaters in places of human habitation (homes, apartments, etc.) is illegal in the State of Massachusetts.

The storage of gasoline and other highly flammable liquids around the home has always been a concern to fire departments. Concern not only for the safety of the occupants, but also the safety of fire personnel who may respond to a fire emergency. As I have mentioned in previous years, Chapter 148, Section 23, of the General Laws sets forth the maximum amounts of volatile and non-volatile flammable fluids that may be kept or stored in any building used for human habitation or within fifty feet (50') of any building so used. This law would allow only one (1) quart of gasoline contained in an approved safety can within a building used for human habitation, and one (1) gallon of gasoline contained in an approved safety can within fifty feet (50') of a building so used, unless a permit has been obtained from the head of the Fire Department. So, once again, for the safety of our families and fire personnel, we must take a second look in our basements and attached garages at the storage of gasoline for the lawn mower, snow-blower, etc., and all other flammable liquids, and remove and store them in the proper place.



A new pumping engine was purchased and put in service this past year. The Department will be requesting an appropriation at the 1983 annual Town Meeting to replace a thirty (30) year old vehicle this coming year. If successful, this would complete the first phase of a fire apparatus replacement program that was instituted in 1967. Condition of fire apparatus and equipment is most important as it also directly affects the operation of the Department in functioning properly. Depending on the extended use and safe operating condition of all the apparatus, it is the Department's wish that this program be continued.

One of the most important pieces of fire equipment that the fire fighter relies on for his/her own personal safety is the self-contained breathing apparatus (Air-Pak). This unit allows a fire fighter to enter smoke filled areas for either fire suppression or rescue without the fear of being overcome by smoke. This past year, nine (9) complete units were purchased to replace nine that had become obsolete. Another four (4) regulators and face pieces, that could not be modified to meet present Niosh standards, were traded in for three (3) new ones. The remaining eleven (11) self-contained breathing apparatus that the Department has in service were all modified to meet present standards, insuring the safety of the Westford fire fighter.

In closing my report of your Fire Department, it is very difficult to foretell its needs for the future. This past year, a Fire Protection Needs Study Committee was appointed by the Board of Selectmen. It will be the duty of this committee to review the current and future fire protection needs of the town, including, but not limited to, fire station number and siting, water supplies, equipment needs and distribution, Department manning levels, and decision criteria to be used in implementing future Fire Department capability expansion. I strongly feel this is a step in the right direction. The Town of Westford is experiencing severe growing pains that will eventually have an impact, not only on the Fire Department but all municipal departments.

To the area Fire Chiefs and their respectful Departments, I extend a special note of gratitude for their assistance in the past. As I have mentioned before, in the mutual-aid system lies a great fire fighting potential in reserve that no town or city can be without.

The Town of Westford can justly be proud of the accomplishments of their call fire fighters, Emergency Medical Technicians, and auxillary fire personnel for having acquired the knowledge and expertise, only through time consuming hours, which enables them to service you better when the need arises. To all the employees of the Westford Fire Department for your cooperation and support this past year, I extend a sincere thank you.

Respectfully submitted, George P. Rogers, Fire Chief

## REPORT OF FIRE DEPARTMENT CALLS - 1982

Ambulance -----	446
Requests for ALS -----	11
Assistance -----	25
Boiler Problem -----	3
Bomb Threat -----	4
Box Alarms:	
Trouble Indication -----	5
False -----	49
Alarm Tests -----	128
Brush & Grass -----	36
Building -----	9
Car and Truck -----	30
Chimney -----	27
Downed Wires -----	3
Dumpster -----	1
False Alarms (Tel.) -----	14
Fire Drills Schools Recorded -----	20
Gas Grill -----	1
Lightning Strikes -----	3
Machinery -----	2
No School Signals -----	4
Non-Permit Fires -----	16
Rescue (Boat) -----	1
Rescue (Vehicle) -----	1
Railroad Bridge -----	1
Smoke Investigation -----	23
Station Standby (Storm) -----	2
Stove -----	9
Truck Standby -----	14
Water Problem -----	47
Wood Stove & Fireplace Problem -----	5
Agricultural Burning Permits -----	14
Domestic Burning Permits -----	551
Various Other Permits -----	26
Fire Alarm Inspections:	
26-F (Resale) -----	112
26-B (New Construction) -----	103
Oil Burner Inspections -----	35

## MUTUAL AID

TO: Chelmsford - 1 (Air Tanks)      FROM: Chelmsford - 10 (Eng. #5)  
                      - 1 (Fire Company                  Littleton - 1 (Fire Co.)  
                      - 1 (2 Ambulance)

Groton - 3 (Fire Company)

Littleton - 1 (Fire Company  
                      - 2 (Ambulance)

Lowell - 3 (Fire Company)



REPORT OF THE WESTFORD AMBULANCE FUND, INC.

This years Annual Mail-Out again proved to be very successful. Our appreciation to the residents of Westford and its many businesses and organizations for their continued support.

In addition, the Board of Directors and its membership would like to thank Fire Chief, George Rogers and all Emergency Medical Technicians for their skill and dedication.

With the financial support given through memorials and donations, we are maintaining our goal to provide the ambulance vehicles and related equipment necessary in order to assist in the requirements needed for Westford to maintain the best Emergency Medical Service available to its residents.

Plans for 1983 include the purchase of a new ambulance that will replace the older of the two ambulances now in service and stationed within the Fire Departments Center Station.

Respectfully submitted:  
Westford Ambulance Fund, Inc.  
Board of Directors:

Harold A. Fletcher Sr.,  
President  
George Haley, Vice President  
JoAnn McAllister, Secretary  
Nancy Grant, Treasurer  
Kevin Woitowicz  
Robert Doyle  
Peter Dennechek

Financial Report of the Westford Ambulance Fund, Inc.

July 1, 1981 - June 30, 1982

Statement of Assets, Liabilities and Fund Balance Arising From Cash Transactions - June, 1982

ASSETS

TOTAL ASSETS \$ 90,404

LIABILITIES AND FUND BALANCE

TOTAL LIABILITIES \$ -0-

Fund Balance 90,404

TOTAL LIABILITIES AND FUND BALANCE \$ 90,404

REVENUE COLLECTED

Membership Dues	\$ 12
Donations	2,974
Memorial	4,536
Interest Income	9,653
Annual Drive Fund	<u>10,252</u>

TOTAL REVENUE COLLECTED \$ 27,427

EXPENSES PAID

Bond Insurance	30
Office Supplies and Equipment	307
Professional Fees	477
Postage	131
Miscellaneous	<u>655</u>

TOTAL EXPENSES PAID 1,600

EXCESS OF REVENUE COLLECTED OVER EXPENSES PAID

Statement of Changes in Fund Balance Arising From Cash Transactions  
For The Year Ended June 30, 1982

FUND BALANCE - JULY 1, 1981 \$ 64,577

Excess of Revenue Collected Over  
Expenses Paid - 25,827

FUND BALANCE - JUNE 30, 1982

\$ 90,404

CASH

The cash balance at June 30, 1982 consists of the following:

Savings Account - Middlesex Savings Bank

\$ 5,389

Term Deposit Certificates - Middlesex Savings Bank

<u>DATE OF ISSUE</u>	<u>MATURITY DATE</u>	<u>INTEREST RATE</u>	
9/30/81	9/2/82	13.693%	15,000
9/30/81	9/2/82	13.693%	10,000
6/7/82	12/6/82	12.172%	10,0000
4/2/82	10/1/82	13.493%	10,000
6/10/82	12/9/82	12.367%	10,000
12/4/81	12/3/82	12.172%	10,000
5/4/82	11/2/82	13.030%	10,000
11/13/81	11/12/82	12.843%	10,000

Petty Cash Fund

15

TOTAL

\$ 90,404

BACKGROUND OF CORPORATION

Westford Ambulance Fund, Inc. was incorporated on July 12, 1977. The primary purpose of this non-profit corporation is to aid in the purchase of new or used ambulances and accessories and equipment incidental thereto, with the primary objective of donating such ambulances to the town of Westford for the support and advancement of the ambulances services provided by the town for the benefit of the general public.



## REPORT OF THE FIRE PROTECTION NEEDS STUDY COMMITTEE

### Background

In some respects Westford's Fire Department may have been taken for granted by many because of its low profile and the Town's comparative lack of major fires. It is important to realize, however, that the Town's good fortune in this respect and our excellent emergency medical services are a reflection of the competence and dedication of the Department's members. Made up of a full-time chief and a call staff of firefighters and emergency medical technicians (EMT's), the Department provides the Town both educational programs and a high level of emergency service.

Wishing to provide Chief Rogers and his Department the tools to maintain their high level of service in the future, the Capital Outlay Committee proposed Article 29 to the May 1982 Town Meeting to create a Fire Protection Needs Study Committee under the Selectmen, which was favorably voted. Under the Article, the Committee was charged to report their recommendations to the Selectmen and the Town before the 1983 Town Meeting.

### Current Studies

In reviewing its mandate and identifying the range of tasks that must be undertaken to fulfill it, it is the Committee's recommendation that the project be implemented in phases over several years. Thus, it is requested that the Selectmen continue the Committee's function.

In the first phase, to be completed this year, the Committee identified five initial tasks that it felt important in terms of immediacy or in terms of providing the Committee a better understanding of the Town's needs. These were as follows:

1. Information Source Identification  
Associations and governmental sources have been or will be approached including:
  - National Fire Protection Association
  - Insurance Services Office (ISO)
  - Northern Middlesex Area Commission
  - Mass Municipal Association
  - Mass Association of Town Finance Committees
  - Westford: Fire Department, Water Department, Planning Board, Conservation Commission, Computer Study Committee, Cable TV Committee, Civil Defense, Hazardous Waste Coordinator, Board of Health
  - Fire Departments of selected towns
  - State Representative Bickford and State Senator Shea
  - US Representative Shannon
2. ISO Rating Evaluation  
The "5C" fire insurance classification assigned the Town



1 December 1982 (improved from its previous "6C" rating) will be evaluated in detail. Our objective is to benefit from the specifics of their findings and to identify improvements that will yield further resident fire insurance benefits and increased fire protection. Reevaluation by ISO after any improvements will be explored.

3. Water System Master Plan Revision

A revision of the current master plan is being undertaken by the Water Department directed at future fire protection capability and system expansion. Of particular importance is the siting of future standpipes to insure adequate "fire flow" (high rate water flow for fire fighting). Acquisition of critical high elevation sites in advance of current need is considered absolutely essential to insure future fire protection potential.

4. Physical Plant/Equipment Survey

The current resources of the Department will be reviewed to acquaint the Committee with our current capabilities and near-term needs. Equally important, this will afford the Committee an opportunity to begin an open and essential dialog with the Department at the company level. In reviewing Department facilities, attention will be given to energy consumption improvements.

5. 911E Evaluation

Participate in Selectmen's efforts to evaluate 911E system for Westford.

### Proposed Future Studies

Upon completion of the initial tasks just outlined, a more advanced series of topics will be approached. The Committee felt it important to delay involvement in these topics because of initial time constraints. More importantly, it was felt that the complexity of some of these tasks demanded that more time be taken to learn more about the general subject, the Town's needs, other towns' experiences and most importantly, the Department, its members, their needs and their recommendations. Topics include:

1. Fire station number and siting
2. Department manning levels
3. Decision criteria to be used in implementing future fire department capability expansion
4. Public education programs
5. Special hazard identification
6. Computer-based aids
7. Communication system enhancement
8. Training programs
9. Fees for special services

4 March 1983

Respectfully submitted,

John Cadigan, Chairman (Capital Outlay Committee)  
Rick Bahnick  
Harold Fletcher (Water Dept., Captain Company 1)  
Edward Hanley  
Ellen McAndrew  
George Rogers (Chief, Fire Dept.)  
Mark Scolnick  
Edmund Szylvian



## Westford Housing Authority

The Westford Housing Authority respectfully submits its Annual Report to the citizens of Westford.

With Shirley Anderson being re-elected on May 4, 1982 to a five-year term which expires in May, 1987, with Gary Sullivan resigning in June, 1982 due to current job responsibilities, and with Lorraine McElroy voted by the Selectmen and the Housing Authority on September 7, 1982 to fill the vacancy, the Housing Authority is presently made up of the following:

Reginald Blowey, Chairman  
Shirley Anderson, Vice Chairman  
William MacMillan, Asst. Treasurer  
Lorraine McElroy, Member  
Felix Ferrault, State Appointee

Our groundfault receptacle project was not approved/funded by the Executive Office of Communities and Development (EOCD). We are presently working on the following projects: gathering information for the possible purchase of two four-apartment buildings for rehabilitation for low income families, beginning Phase I of a three phase landscaping plan on the grounds at the elderly housing, and investigation of several energy conservation projects.

Edith Lowney and Lorraine McElroy attended the EOCD Annual Conference in Hyannis in November.

The yearly redetermination of rents was completed in July and the waiting list updated in October.

Our residents re-elected Doris Saunders president of their organization. They have been active during the year with their Holiday parties and meals, card parties, Bingo, monthly meetings, as well as the Golden Age and Council on Aging trips and activities. They avail themselves of the Visiting Nurse services, health clinics, and Homemaker Services.

The Tree Department sprayed our area for Gypsy Moths. We are most grateful to them for this service. We extend our thanks to all Town Departments and Organizations for all of their assistance in so many ways. Thank you one and all!

Respectfully submitted,

Edith M. Lowney  
Executive Director

## BOARD OF HEALTH REPORT

The Board of Health organized in May. Charles G. Colburn, M.D. was elected Chairman, Mark W. Mulligan as Vice-chairman, and Charles A. Menzie as Secretary.

The Board appointed Joan Pioli as Board Secretary and established an expanded ten (10) hour per week work schedule. The office is open Monday, Tuesday, and Wednesday mornings from 9:00 a.m. to 12:00 noon. The Board Secretary will also attend all evening meetings conducted by the Board.

The Annual Town Meeting of 6/28/82 passed the Aquifer Protection By-Law, the By-Law was approved by the Attorney General, December 20, 1982. The Westford Board of Health is responsible for the enforcement of this new regulation. The Board has met with the Conservation Commission, the Fire Chief, and the Chairman of the Hazardous Waste Committee to protect, preserve and maintain the Town's groundwater supply. Special efforts will be made to educate the townspeople in safeguarding our environment.

During this past year, the Board has solicited local service stations to accept waste oil from their customers, in hopes of alleviating the dumping of this waste at the sanitary landfill.

The Board of Health along with the Hazardous Waste Coordinator helped oversee the P.C.B. clean-up at the sanitary landfill.

The Board has continued to closely monitor the services from the Nashoba Associated Boards of Health (N.A.B.H.). It has met with key administrative personnel from Nashoba on a regular basis. We have requested detailed reports from Nashoba as to daily inspections and completed follow-ups. The Board has established a committee to continue to evaluate the service it receives from N.A.B.H.

Congratulations to Mike Graf, N.A.B.H., inspector



for the Town of Westford who on December 6, 1982 became a Registered Sanitarian.

The Lowell Visiting Nurse Association, (L.V.N.A.) has continued to provide nursing service to the town. We have been able to reduce this annual appropriation and still maintain quality service by effective utilization of staff time. Projects that have been conducted by the L.V.N.A. are premature infant follow-up clinics, flu vaccine clinics for the elderly and chronically ill, pre-school immunization clinics, and special clinics involving Mantoux and lead testing. Smoking withdrawal and other public health programs are in the planning stages. A well adult clinic was discontinued due to a lack of participation.

The Board of Health would like to acknowledge the outstanding performance of the Roudenbush Community Center for its operation of the well child program when it was discontinued by the N.A.B.H. We have offered our nursing service as a follow-up if it is needed.

The Board would like to thank all the individuals who have contributed their time and energy in helping to make our Town a healthier place to live and work. A special thanks to Dorothy Healy, R.N. for her many years of dedicated service to the Town and Board of Health prior to her retirement.

Respectfully submitted,  
Charles G. Colburn, M.D., Chairman  
Mark W. Mulligan, Vice-chairman  
Charles A. Menzie, PhD., Secretary  
Joan Pioli, Board Secretary



WATER SYSTEMS AND WELL INSPECTOR'S REPORT

Water System Permits issued 38

Well Permits issued 32

Fees collected \$1,027.50

(20% of this is returned to the town)

Water System Installers License Fees collected \$55.00

(All of the fees are returned to the town)

Permit Fees were increased from \$15.00 to \$20.00 effective January 1, 1983 to bring more revenue into the town. The Water System Installers License Fee was also increased from \$5.00 to \$10.00 per year.

I would like to Thank the members of the Board of Health and the Board Secretary, Joan Pioli, for their assistance during the last year.

Respectfully submitted,  
John P. LaFond, Jr.  
Water System & Well Inspector

PUBLIC HEALTH NURSING ACTIVITIES  
1982

Public health nursing activities continued to be provided on a contractual basis by the Lowell Visiting Nurse Association. The contract is for ten hours a week. The duties of the Town Nurse include: follow-up on communicable diseases, tuberculosis testing and follow-up, coordination and implementation of recommended programs, visits to infants of low birth weight, and involvement in community education and screening programs.

Health Maintenance Programs:

Programs are offered to assist persons in behavior modification concepts of weight control, hypertension and smoking, incorporating group support and habit awareness.

Communicable Disease Program:

Investigational reports were completed on those diseases that are reported by law, i.e., tuberculosis, salmonella and shigella.

Seventy-five (75) flu shots were administered.

Several tuberculin tests were given to residents either because of exposure to disease or employment purposes.

Respectfully submitted,

*Patricia Williams, RN*  
Patricia Williams, RN

# ASHOBA ASSOCIATED BOARDS OF HEALTH

CENTRAL AVENUE  
AYER, MASSACHUSETTS 01432

## NASHOBA NURSING SERVICE

The Nashoba Nursing Service offers public health and/or home health Care services for Nashoba's member towns. The following services were provided in 1982:

	<u>Nashoba District</u>	<u>WESTFORD</u>
Well Adult Clinic		
No. of clinics	141	*
No. attending	3,781	*
Health Promotion Nursing Visits	2,022	
Disease-Related Nursing Visits	6,458	
Physical/Occupational Therapy Visits	1,169	
Speech Therapy Visits	145	
Medical-Social Work Visits	154	
Home Health Aide Visits	7,328	
Home Health Aide Hours	15,238	

\*Performed by your town nurse

## MEDICAL-SOCIAL CONSULTANT

A medical-social worker is available at Nashoba to assist residents with information, referral, or direct help. In 1982, Nashoba's medical-social worker did the following:

	<u>Nashoba District</u>
Visits	652
Consultations	968
Meetings	168

## DENTAL HEALTH SERVICES

Nashoba's School Dental Program offers cleaning, screening and fluoride treatment to students in Grades 2, 5, and 8 and educational and screening programs in the other elementary grades.



3. DENTAL HEALTH SERVICES (continued)

In 1982 there were:

	<u>Nashoba District</u>	<u>WESTFORD</u>
Eligible Students	6,756	1,195
Number Participating	4,392	652
Number Referred to Dentist	800	118

4. ENVIRONMENTAL HEALTH

Nashoba's sanitarians serve as the agents for your board of health enforcing the State Sanitary and Environmental Codes. The laboratory tests drinking and bathing waters. Services provided in 1982 include:

	<u>Nashoba District</u>	<u>WESTFORD</u>
Food Service Inspections	314	54
School Surveys	54	7
Well Inspections/Samples	903	84
Bathing Beach Inspections/Samples	207	29
Nuisance Investigations	417	52
Housing Inspections	365	12
Camp Surveys	40	6
Other Inspections	101	18
Public Drinking Water Samples	214	0
Sewage Disposal System Inspections	3,593	653
Sewage Disposal Permits:		
New	193	63
Repair	248	23

5. RABIES CLINICS

	<u>Nashoba District</u>	<u>WESTFORD</u>
No. of dogs/cats immunized	568	87

6. NOTE

On April 14, 1982, a major fire struck the Nashoba Health Center in Ayer. As the result of that fire, some statistical reports of activities were lost. An attempt is made, in this report, to reconstruct the number and type of services provided as accurately as possible.

This fire incapacitated Nashoba's environmental laboratory for four (4) months.

Respectfully submitted,

Gentlemen:

I am pleased to submit herewith my annual report as Superintendent of Streets, Parks and Landfill.

The following work was done by the Highway, Park and Landfill Departments during 1982 and 1983:

#### Snow and Ice Removal

This year 1,600 tons of salt and 3,000 yards of sand were used on the streets in town.

The following are the major times the Highway Department were out for storms:

March 1&2, 1982	Snow 3"	Salted, Plowed, Sanded
March 4	Snow to Freezing Rain 2"	Salted & Sanded
March 9	Snow 1"	Salted & Sanded
April 6&7	Snow 16"	Salted, Plowed, Sanded
December 10	Light Snow	Salted and Sanded
December 19	Light Snow	Salted and Sanded
December 20	Light Snow	Salted and Sanded
December 23	Light Snow	Salted and Sanded
December 24	Freezing Rain	Salted and Sanded
December 31	Snow 1"	Salted and Sanded
January 6	Rain to Snow 2"	Salted, Plowed, Sanded
January 7	Freezing Rain	Sanded
January 15&16	Snow 15"	Salted, Plowed, Sanded
January 23&24	Freezing Rain	Salted and Sanded
January 30	Snow	Salted
January 31	Snow to Rain 2"	Plowed and Sanded
February 6	Snow	Salted
February 7&8	Snow 15"	Plowed and Sanded
February 11	Snow	Salted
February 12	Snow 18"	Plowed and Sanded
February 17	Freezing Rain	Sanded

#### Town Roads

This year 600 tons of bituminous concrete and 300 tons of stone and gravel were used on Town Roads.

Wages for all streets that were resurfaced under materials were taken out of the Town Roads Account.

Regular maintenance under this account were the cleaning of catch basins and manholes, cleaning drainage ditches, cutting brush, repairing guard rails, patching, sweeping, picking up trash along road sides. Graveling and grading all town gravel roads, installing berm, cutting and clearing trees from the roadways during and after storms.



### Drainage

Carlisle Road	375' of 12" perf. pipe	2 catch basins
	225' of 8" perf. pipe	
Prescott Street	68' of 12" pipe	2 catch basins
	24' of 24" pipe	
Francis Hill Road	400' of 12" perf. pipe	3 catch basins
Hildreth street	150' of 8" perf. pipe	1 catch basin
Nutting Road	60' of 12" pipe	1 catch basin
Old Groton Road	50' of 6" pipe	1 catch basin
Carlisle Road	50' of 24" pipe	
Acton Road	50' of 18" pipe	
Hildreth Street	30' of 18" pipe	

### Park Department

Boulders were placed along the parking areas at Edwards Beach, Forge Village Beach and the Forge Village ballfield to keep cars from running on the Beaches and Fields.

This year the Whitney Playground, Town Commons, Monuments, Library, Graniteville, Forge Village and Parkerville ball parks were limed and fertilized. All shrubbery was trimmed and the grass was cut and raked when needed. For Memorial Day, geraniums were placed on the Town Commons and on the monuments. The Town Beach in Forge Village was maintained by the Park Department throughout the summer.

### Chapter 570. Acts of 1980.

The following street was resurfaced with Bituminous Conc:

Groton Road	5,777 sq. yds.
-------------	----------------

### Chapter 90 Construction

The contract on Groton Road this year consisted of; blasting of ledge, installing drainage, cutting trees, removal of stumps, excavating, placing gravel foundations grading and paving of said road with bituminous concrete, and other incidental work. Another section of Groton Road will be started this spring.



### Sidewalks

A section of sidewalk was resurfaced on Broadway Street, and a section of sidewalk was repaired on Brookview Drive.

### Landfill

By early this summer another section of the Landfill will be filled and the slope will be covered with an impervious material to prevent the percolation of surface or rain water and will be seeded.

Another section of the Landfill will be ready for use when the section now in use is filled.

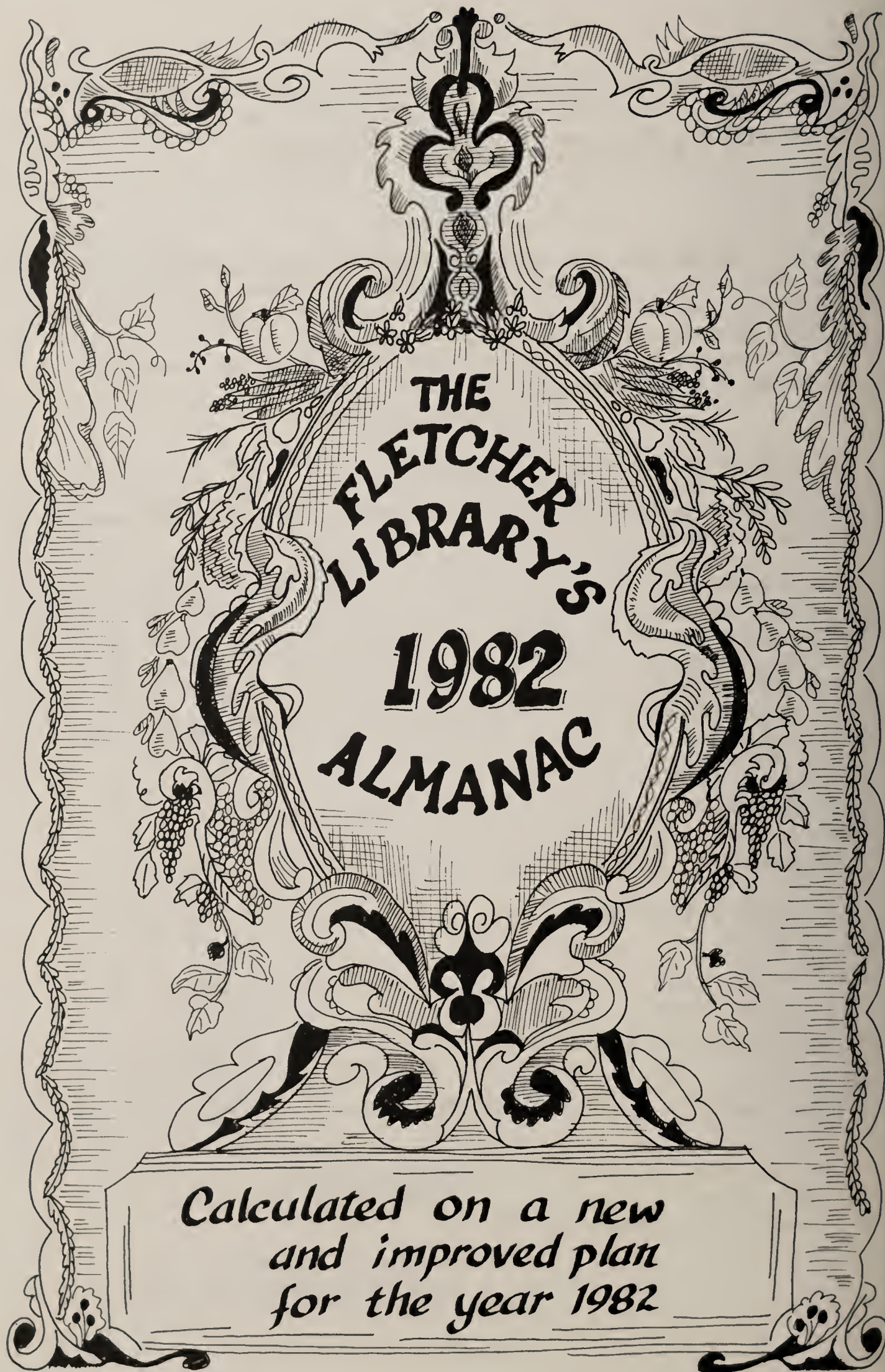
### Materials

The following streets were resurfaced with asphalt and treated stone:

Boston Road	3,333 sq. yds.
Blaney Road	500
Beacon Street	1,711
Concord Road	4,000
Cummings Road	4,307
Coldspring Road	11,114
Elliot Road	622
Flagg Road	6,312
Greenwood Road	1,600
Howard Road	3,734
Lowell Road	13,600
Lillian Road	4,030
Lucille Road	4,801
Millstone Hill Road	4,500
Moore Road	3,553
Nixon Road	3,000
Old Groton Road	670
Pine Ridge Road	15,196
Snow Drive	4,406
Shea Road	622
Texas Road	1,000
Groton Road	1,500
Bit. Conc.	

Respectfully,

George W. Wyman  
Superintendent of Streets





# Dollars & Sense

## APPROPRIATIONS & EXPENDITURES, FISCAL YEAR 1982

### RECEIPTS

Salaries, Operating and Capital Budgets:	
Town Appropriation	\$153,061.00
State Aid Incentive Grant	6,717.00
TOTAL APPROPRIATED	<u>\$159,778.00</u>

### EXPENDITURES

Salaries & Wages	\$114,660.95
Books	18,019.84
Standing Orders/Reference	3,772.71
Magazines	2,807.13
Records/cassettes	1,663.17
Micro-products	234.98
Binding	146.25
Library supplies	2,245.39
Office supplies	761.79
Janatorial supplies	484.16
Repairs	1,884.59
Vehicle expense (bookmobile)	230.98
Insurance	809.00
Publicity	437.21
Dues/Travel/Memberships	306.22
Electricity	4,318.26
Oil	2,455.79
Telephone/fire & theft system line charges	2,406.13
Water	48.20
Postage	240.20
	<u>\$157,932.95</u>
Security System	2,247.41
16mm Film Projector	688.55
TOTAL EXPENDED	<u>\$160,868.91</u>
TOTAL OVEREXPENDED	<u>\$ 1,090.91*</u>

\* A transfer from the Reserve Fund was necessary to cover the unanticipated expenses for a new hot water heater, and service renewal of the water lines.



# *Bright Stars & Growing Seasons*

## LOANS & RESOURCES

Westford residents continue to utilize their public library at an ever increasing rate, and boosted loan transactions by 5% over last year. In 1982, the Fletcher Library and its bookmobile loaned 97,199 books, magazines, audio-visual materials, learning aides, etc. to Library users. This circulation statistic does not, however, include information and reference services to residents who utilized library resources in-house rather than checking them out.

## MEETING ROOMS

Community boards and organizations made extensive use of the Library's free public meeting space. These rooms were booked for public meetings and programs on an average of three nights every week. The Library encourages Town groups to utilize this open meeting space. These rooms can be reserved by calling the Library.

## MUSEUM PASSES

The Library's family passes to area museums are very popular with Westford residents and enable a family to enjoy the following museums free-of-charge:

- Museum of Fine Arts
- Museum of Science
- Children's Museum
- Aquarium
- Massachusetts Audubon sanctuaries, specifically  
Drumlin Farm

These passes are made available through Library Trust Funds and the generosity of Community organizations. Over 2,000 residents, or approximately 500 families, enjoyed these museums at not cost to themselves or the Town.

# *Winning Program Recipes*

Close to 3,000 children and adults attended the Library's 1982 Programming Season. The Children's Summer Reading Program attracted over 2,000 children to such activities as a Medieval Craft Club, Sleepytime Story Hour, and Family Star Gazing Night with an astronomer from the Science Museum. Approximately 200 children participated in the Summer Reading Club. These children read close to 3,000 books. The Reading Club Party was attended by 80 children who enjoyed refreshments as well as a variety of activities: face painting, juggling, sack races. Each child received a certificate of completion, and 12 children received awards for outstanding summer projects.

The Pre-School Story Hour sessions continue to be very popular and well attended by 340 pre-schoolers. Throughout the year the Children's Librarian, Jane Flanders, was assisted by seven volunteers, ages 11 and older, who helped her with a variety of useful tasks such as story-telling, book shelving, craft hours, etc. The December Holiday Open House featured a dulcimer concert by Assistant Director Ellen Rainville and was well attended and appreciated.

All of the programs and activities mentioned above are funded entirely by Lecture Trust Funds and the Mary Atwood Lecture Series which are managed by the Library Board of Trustees. Programs for children and family-oriented cultural entertainment are very popular, and therefore are of primary emphasis in the Library's Lecture and Program Series.

## *Barn ~ Raising*

A major undertaking at the Library this fall was the installation of a new heating system for the Library facility, and new ceiling tiling and lighting for the Children's Area. Two new energy efficient oil-fired furnaces replaced the old furnace that was converted from its original coal-burning activity back in 1942! Additional ductwork now brings heat to areas of the Library previously without heat such as the Pre-School Story Hour Room, public restroom and Children's Reading Room. New acoustic ceiling tiling replaced the old tiles that were worn and often missing.

The scope of this capital improvement necessitated a complete shutdown of the Children's Area of the Library during the furnace and ductwork installations. Fortunately, the Library's bookmobile came in very handy as a "branch" children's library for the duration of the installations. Thus, children's library services, while somewhat limited by space and selection, were still available for most of the Library's open hours.

The new system and ceiling are completely installed and all is back in order. The Library Staff and Trustees are grateful to Library patrons for their patience, understanding and support during this major renovation. The Library is now a warmer place for our young readers, and energy costs should be significantly decreased now that the lower level is no longer heated by electricity, and energy-efficient light fixtures have been installed.

## *Every Good Library's Secret Ingredient*

The "spice" of library services is usually provided through the



generosity of Community civic organizations. Each year these organizations fund special services and equipment purchases for the Library and its users.

THE FRIENDS OF THE FLETCHER LIBRARY are responsible for the beautiful, new wood shelving units in the Children's Area -- a substantial capital improvement! The FRIENDS also fund the family museum pass to the Aquarium in Boston. This December, the FRIENDS also sponsored a puppet performance and holiday party for children.

THE JUNIOR WOMEN'S CLUB very generously donated family museum passes to the Children's Museum in Boston and the Massachusetts Audubon sanctuaries, including Drumlin Farm in Lincoln.

THE WESTFORD GARDEN CLUB outdid themselves this year with gorgeous and fragrant monthly floral decorations at the Library's service desks, and the annual holiday decoration of the entire Library building. The WESTFORD GARDEN CLUB also funded the purchase of books for the Library's gardening collection and provide Library Staff with valued recommendations for the development of the Library's gardening collection.

And last, but never least, are the volunteers who so generously donate their time and skills to the Library and their Community. There never seems to be enough time in the day to complete all of the many tasks, programs and services the Library Staff wish to provide to patrons. But, thankfully, volunteers fill in and assist the Library Staff with book processing, card typing and filing, and other clerical tasks, thereby freeing up Library Staff to assist patrons with their more specialized Library service needs. The Library Staff and Trustees offer a special thanks to Westford resident MRS. KAREN WELZ who has volunteered at the Library for three years and donated over 640 hours of her time and talents to the Westford Library.

## *General Forecast*

The public library may be as venerated an American institution as the Fourth of July and mon's apple pie, but it is currently going through a major identity crisis that is forcing dramatic changes in its operation.

In a period of fiscal restriction, public libraries face major challenges in attempting to keep abreast with user demands. Competing demands for the tax dollar require the library to fight just to maintain its level of funding. At the same time, costs for material and personnel are steadily increasing. In order to balance expenses within the budget with user service demands,



the Library must review the allocation of existing personnel, particularly staff members performing repetitive, clerical and technical activities. Many of the library's functions are repetitive clerical tasks such as circulation control, overdue retrieval, patron registration and file update, card catalog maintenance, etc.

Due to significant advances in automated, integrated systems for library functions, it is now possible for public libraries to apply automated systems for the efficient and cost-effective delivery of library services. Therefore, the Fletcher Library Staff and Trustees plan to implement an automation program to be phased in over a three-year period. Utilization of an automated library technical processing system will enable the Fletcher Library to meet current and future increases in user demands and provide quality library services at an affordable cost to the Town.

No single library can provide the information or materials that all of its users need. Automated library networking can increase our ability to meet the users needs for information and materials that the Fletcher Library does not have in its collection. These multi-type library systems and computer-based information networks provide access to an impressive array of materials and information resources housed in public, school and research libraries throughout the state and the nation. Locally, the public libraries of Chelmsford, Lowell, Dracut and Andover are currently networking to provide their patrons with greater access to their combined resources and more cost-effective library services.

Community resource files on clubs, government agencies, adult education, day care centers, career and occupational databases, and community events will be developed online by libraries, and ultimately be available to Town residents in their homes as penetration of cable communications increases. This access can be the grounds for small public library survival. A community library becoming part of a system assumes a new role -- that of being the vital link connecting the local user with the full resources of the automated library network and, through it, the resources of the state, region and nation. The Fletcher Library is neither weakened nor eliminated; on the contrary, its membership in an automated system enables it to bring Westford residents resources and services previously unattainable.

Many people will call these proposals "science fiction" and many may feel that the issues raised here will not have to be confronted for many years. But, the future is here and automated library networks are as close as our neighboring towns. The issue is not technology. The issue is access and the use of technology to increase access to information and more diverse library resources. In closing, "the future depends more on what we do between now and then, than it does on what has happened up to now. The thing to do with the future is not to forecast it, but to create it."

## REPORT OF THE FLETCHER LIBRARY TRUSTEES

Calendar Year 1982

### TRUST FUNDS MANAGEMENT

RECEIPTS FROM INTEREST	\$7,112.41
EXPENDITURES	
Programming	\$1,368.40
Books and Library Materials	770.53
Conservation of Historic Collection	1,000.00
Insurance	1,042.00
Library Staff Continuing Education	101.22
Equipment (typewriter, carpeting for Children's Room)	<u>2,469.50</u>
TOTAL EXPENDED	<u>\$6,751.65</u>

The major responsibilities of the Library Trustees are determining library policies, defining goals and objectives, and managing trust funds. During this past year Trustee Bylaws were drafted and enacted which regulate the how and why of trustee responsibilities. Trustee manuals were assembled, containing an historical, financial, and administrative profile of the Fletcher Library.

This year, as in past years, the interest from Trust monies was expended to upgrade library resources and services. A third of the money was spent on programming, a third on the purchase of resource materials and a third on the conservation of the historic collection. Traditionally, trust monies are used to upgrade Town funding -- often making the difference between adequate and good library services. A new investment policy for Library trust funds stresses the conservation of capital as its primary goal.

Competent and dedicated staff significantly improve library service. The Board of Trustees was pleased to honor four staff members at a celebration of their ten-year anniversaries with the Fletcher Library. The Library also has an extremely capable director who has guided the Library through important changes, and is currently researching and devising a strategy for automating library technical services. The Board of Trustees is confident that the Fletcher Library will continue to offer good library services in the best of Westford's library traditions.

Mary Ann Finnegan, Chairman  
Nancy Russo  
Richard Joy  
Lisa Dagdigian  
James Healy, Jr.  
Dorothy Swanson



1982  
REPORT OF THE POLICE DEPARTMENT

ARRESTS.....	408
COMMITMENTS.....	5
FINGERPRINTS, TAKEN FOR CITIZENSHIP.....	5
FINGERPRINTS, TAKEN FOR EMPLOYMENT.....	8
FINGERPRINTS, TAKEN FOR FIREARM LICENSE.....	80
FINGERPRINTS, TAKEN FOR PEACE CORPS.....	1
LICENSES, SUSPENDED.....	97
FUNERAL ESCORT.....	32
PROTECTIVE CUSTODY.....	51
RESTRAINING ORDERS SERVED.....	31
SUMMONSES SERVED.....	615
V.I.N. CHECKS.....	<u>23</u>
	1356

INCIDENTS INVESTIGATED

ACCIDENTS, BOATING.....	4
ACCIDENTS, INDUSTRIAL.....	2
ACCIDENTS, MOTOR VEHICLE.....	543
ALARMS, BURGLAR.....	711
ANIMAL COMPLAINTS.....	86
ANIMAL/MOTOR VEHICLE COLLISION.....	58
ARSON.....	7
ASSAULT, AGGRAVATED.....	19
ASSAULT, NOT AGGRAVATED.....	15
BOMB THREAT.....	5
BREAKING AND ENTERING, ATTEMPTS.....	15
BREAKING AND ENTERING.....	128
BUILDINGS FOUND OPEN.....	210
BY-LAW VIOLATIONS, BURNING WITHOUT PERMIT.....	7
BY-LAW VIOLATIONS, LEASH LAW.....	11
BY-LAW VIOLATIONS, ILLEGAL PARKING.....	35
BY-LAW VIOLATIONS, IMPEDING SNOW REMOVAL.....	15



BY-LAW VIOLATIONS, JUNK CARS.....	2
BY-LAW VIOLATIONS, PUBLIC DRINKING.....	3
BY-LAW VIOLATIONS, SOLICITING WITHOUT PERMIT.....	2
CALL BOXES.....	6
CHILD ABUSE.....	4
DISORDERLY CONDUCT.....	51
DISTURBANCE.....	487
DOMESTIC DISTURBANCE.....	81
FIREARMS, UNLAWFUL POSSESSION.....	6
FIREARMS VIOLATIONS.....	69
FIREWORKS VIOLATIONS.....	29
FIRES.....	205
FORGERY.....	2
GAMBLING.....	1
GENERAL SERVICE (PUBLIC).....	489
GENERAL SERVICE (OTHER POLICE AGENCIES).....	213
HEALTH HAZARD.....	65
INDECENT EXPOSURE.....	6
INJURY TO PROPERTY.....	309
KIDNAPPING.....	1
LARCENY, ATTEMPTS.....	14
LARCENY, OVER \$200.00.....	80
LARCENY, \$50.00 to \$200.00.....	106
LARCENY, UNDER \$50.00.....	129
LARCENY, MOTOR VEHICLES.....	25
LIQUOR LAW VIOLATIONS.....	28
LOST CHILD.....	2
MEDICAL EMERGENCY.....	332
MISSING PERSON.....	27
MOTOR VEHICLE, ABANDONED.....	4
MOTOR VEHICLE, DISABLED.....	736
MOTOR VEHICLE, VIOLATION.....	100
MURDER.....	1
NARCOTIC DRUG LAW VIOLATIONS.....	16

POSSESSION OF DANGEROUS WEAPON.....	1
PROPERTY FOUND.....	126
PROPERTY INSECURE.....	57
PROPERTY LOST.....	79
PROPERTY RECOVERED.....	83
PROWLER.....	80
RAPE.....	3
RAPE, ATTEMPT.....	4
REPOSSESSION.....	7
ROBBERY, ARMED.....	3
ROBBERY, UNARMED.....	3
RUBBISH DISPOSAL.....	48
SAFETY HAZARD.....	213
STOLEN PROPERTY, POSSESSION OF.....	3
SUDDEN DEATH.....	7
SUICIDE, ATTEMPT.....	4
SUICIDE.....	1
SUNDAY WORK LAW VIOLATIONS.....	3
SUSPICIOUS MOTOR VEHICLE.....	438
SUSPICIOUS PERSON.....	260
TELEPHONE HARASSMENT.....	46
TELEPHONE OBSCENITY.....	26
TRAFFIC HAZARD.....	165
TRESPASSING.....	81
VIOLATION OF RESTRAINING ORDER.....	<u>1</u>
	7244

#### COURT DISPOSITIONS

A.S.A.P. PROGRAM.....	58
COMMITMENTS.....	9
DISMISSED.....	57
FILED WITHOUT FINDING.....	5
GUILTY.....	1313
NOT GUILTY.....	39

## MOTOR VEHICLE VIOLATIONS

ABANDONMENT OF A MOTOR VEHICLE.....	1
ALLOWING IMPROPER PERSON TO OPERATE.....	2
ALLOWING OPERATION OF UNINSURED MOTOR VEHICLE....	2
ALLOWING OPERATION OF UNREGISTERED MOTOR VEHICLE.	1
ALLOWING OPERATION WITH DEFECTIVE EQUIPMENT.....	1
CARRYING PASSENGER WITHOUT HELMENT.....	1
FAILED TO COVER LOAD.....	2
FAILED TO DIM HEADLIGHTS.....	5
FAILED TO DISPLAY REGISTRATION PLATES.....	1
FAILED TO KEEP RIGHT.....	50
FAILED TO NOTIFY CHANGE OF ADDRESS.....	1
FAILED TO OBEY SIGNAL OF POLICE OFFICER.....	1
FAILED TO OPERATE WITHIN MARKED LANE.....	3
FAILED TO REPORT ACCIDENT.....	1
FAILED TO SIGNAL LANE CHANGE.....	2
FAILED TO SLOW FOR INTERSECTION.....	2
FAILED TO STOP FOR POLICE OFFICER.....	13
FAILED TO STOP FOR SCHOOLBUS.....	10
FAILED TO USE CAUTION IN BACKING.....	2
FAILED TO USE CAUTION STARTING OR STOPPING.....	3
FAILED TO YIELD FOR EMERGENCY VEHICLE.....	1
FAILED TO YIELD FOR PEDESTRIAN.....	1
FAILED TO YIELD RIGHT OF WAY.....	25
FOLLOWING TOO CLOSE.....	7
ILLEGALLY ATTACHING REGISTRATION PLATES.....	16
ILLEGAL USE OF STUDDERED TIRES.....	2
LEAVE SCENE OF ACCIDENT.....	24
MINOR TRANSPORTING ALCOHOLIC BEVERAGE.....	17
OPERATING AFTER REVOCATION OF LICENSE.....	7
OPERATING AFTER SUSPENSION OF LICENSE.....	6
OPERATING MOTORCYCLE WITHOUT EYE PROTECTION.....	6
OPERATING MOTORCYCLE WITHOUT HELMET.....	3
OPERATING MOTORCYCLE SO AS TO ENDANGER.....	2
OPERATING MOTOR VEHICLE SO AS TO ENDANGER.....	18



OPERATING MOTOR VEHICLE WITHOUT HEADLIGHTS.....	3
OPERATING UNDER THE INFLUENCE.....	106
OPERATING UNINSURED MOTORCYCLE.....	2
OPERATING UNINSURED MOTOR VEHICLE.....	27
OPERATING UNREGISTERED MOTORCYCLE.....	2
OPERATING UNREGISTERED MOTOR VEHICLE.....	38
OPERATING WITH DEFECTIVE EQUIPMENT.....	12
OPERATING WITH DEFECTIVE EXHAUST.....	2
OPERATING WITH IMPEDED VISION.....	1
OPERATING WITH TOOLITTLE TIRE TREAD.....	1
OPERATING WITHOUT AUTHORITY OF OWNER.....	7
OPERATING WITHOUT INSPECTION STICKER.....	65
OPERATING WITHOUT LICENSE.....	18
OPERATING WITHOUT LICENSE IN POSSESSION.....	33
OPERATING WRONG WAY ON ONE WAY STREET.....	2
OPERATING WITHOUT REGISTRATION IN POSSESSION....	10
PASSING WHERE PROHIBITED.....	57
POSSESSION OF ALTERED LICENSE.....	1
RECKLESS OPERATION.....	4
SPEEDING.....	865
STOP SIGN VIOLATION.....	102
SPINNING TIRES/OBJECTIONAL NOISE.....	12
TOWING UNINSURED MOTOR VEHICLE.....	1
TOWING UNREGISTERED MOTOR VEHICLE.....	3
TOWING UNREGISTERED TRAILER.....	<u>1</u>
	1614

#### RECREATION VEHICLE VIOLATIONS

OPERATING ON A PUBLIC WAY.....	1
OPERATING SO AS TO ENDANGER.....	1
OPERATION OF UNREGISTERED RECREATION VEHICLE....	<u>3</u>
	5

<u>INCIDENT</u>	<u>1981</u>	<u>1982</u>	<u>INCREASE/DECREASE</u>	<u>PERCENT</u>
ARRESTS	350	408	+ 58	+17%
ACCIDENTS	584	549	- 35	- 6%
ALARMS	702	711	+ 9	---
ASSAULT ***	44	34	- 10	-23%
ARSON	10	7	- 3	- 3%
B&E (INCL. ATT.) ***	157	143	- 14	- 9%
DISTURBANCE	684	619	- 65	- 9%
FIRES	284	205	- 79	-28%
GENERAL SERVICE	866	702	-164	-19%
INJ TO PROP.	436	309	-127	-29%
LARCENY ***	392	329	-63	-16%
LARCENY/MV ***	31	25	- 6	-19%
MEDICAL EMERGENCY	369	332	- 37	-10%
NARC. DRUG VIOL.	11	16	+ 5	+45%
PROPERTY RECOVERED	67	83	+ 16	+24%
RAPE (INCL. ATT.) ***	4	7	+ 3	+75%
ROBBERY ***	6	6	---	---
SUSP MV/PERS	717	698	- 19	- 3%
TELE. COMPLAINTS	77	72	- 5	- 6%
TRESPASS	100	81	- 19	-19%

\*\*\* INDICATE PART I CRIMES

<u>TOTAL INCIDENTS REPORTED</u>	<u>1981</u>	<u>1982</u>	<u>DECREASE</u>	<u>PERCENT</u>
-----	8261	7244	1017	-12%
<u>TRAFFIC CITATIONS</u>	<u>1981</u>	<u>1982</u>	<u>DECREASE</u>	<u>PERCENT</u>
-----	2062	1614	448	-21%



## RECREATION COMMISSION

### Adult Recreation

All adult recreation programs are completely self-supported with all costs borne by the participants except for the facilities provided by the School Department and Recreation Commission.

The Westford Men's Softball League in 1982, involving more than 260 players on 13 teams in two divisions, played all of their games under the lights at Forge Field. The seven team Modified Fast Pitch Division played Monday, Wednesday, Thursday evenings and Sunday afternoons. The season culminated with playoffs and a championship series. First place was captured by Bryant's with 27 wins, 3 losses; Bryant's also won the playoffs in an exciting series with the Fletcher Club.

The six team Slow-Pitch Division, in its fifth year, provided an exciting season for the over-30 gang with the playoff crown going to Auto Accessories this year. Franco Club, Westford Travel and Fletcher Club finished second, third and fourth respectively, in both the regular and season playoffs. Past powerhouses, Westford Anodizing and Parent's missed the playoffs this year but remained competitive to the bitter end.

Other highlights of the 1982 season included annual banquets for both divisions, a Monte-Carlo night and a clambake/all-star game.

The Westford Women's Softball League enjoyed another successful season playing at the Westford Academy, Old Nab and Robinson fields. The same evenly matched four teams competed in 1982, providing some very interesting games. First place was won by Martyn's Jewelers over Kimball's Farm, Red Line Restaurant and Bob's Auto. Each team maintained approximately 15 players. Games were played on Tuesday and Wednesday during May, June and July.

The Women's Volleyball program was conducted on Tuesday evenings from 8:00 to 10:00 p.m., October through May at the Abbot Middle School gym. This group, under the guidance of Marily Gloyd, is not structured and includes members of varying interests and abilities. The emphasis is on good sportsmanship, exercise and fun. Activities are informal. More than 30 women signed up and although attendance was not required, a sizeable group attended each week. The program is open to all women who are residents of Westford, or who work in Westford. There is no age requirement.

The Men's Volleyball Night sponsored by the Recreation Commission continues to be popular for those out for an enjoyable way to get some exercise. The program runs from October through April at Westford Academy gym on Sunday nights and at the Abbot gym on Monday nights when school is in session. Shower facilities are provided. Typically, 20-30 participate on a weekly basis.



This is the fifth highly successful season for the seven team Men's Basketball League. The league runs from January through March. Games are played on Wednesday and Thursday nights at the Abbot gym, and Sunday evenings at the Academy. Participation in this program is limited to men over 30 years of age and who live in or work in Westford.

#### Winter Youth Basketball League

The Winter Youth Basketball League began its eighth season with approximately 300 boys and girls participating. This year there were 4 girl's teams in the 9-11 age group and 4 teams in the 12-14 age group. The boys fielded 14 teams in the younger age group and 14 in the older one. The program uses the Abbot gym on Saturdays from 8:00 a.m. to 6:00 p.m. and the Westford Academy gym and Abbot on Sundays from 1:00 to 6:00 p.m. The season runs from December through the end of March and encompasses 15 weekends of basketball. During the season, all-star games are played in each division. The top four teams in each division compete in a playoff to decide the league champions.

#### Westford Youth Baseball

The League consisted of 45 teams organized into 5 divisions: Peewee, Girls, Minor, Major and Senior. Over 535 participants were involved in the baseball program and the age of players ranged from 7 to 15. A school for the 50 certified umpires was conducted by Bob DeFilippi and Bill Arrington during the pre-season. Town EMT personnel ran a clinic for all managers and coaches in order to increase the safety of all children.

Special thanks is due to those volunteers who helped raise funds and enable the league to manage its finances; they are: Penny Leger and Phyllis Forsythe, who ran the refreshment stand; Dotty Repoza scheduled the umpires, a position that previously had been covered by paid personnel. These and other efforts in the sale of bumper stickers and MacDonald tickets were of immense value to the success of the league.

Special recognition must be given to the members of the WBYL Board of Directors who worked tirelessly to administer the baseball program. The Board included Paul Hilcoff, Gary Bowen, Sharon Labbe, Bob DeFilippi, Bill Arrington, Judy Ramirez, and Dennis Peloquin.

#### Exercise Program

An exercise program was conducted from 6:00 to 8:00 p.m. at the Westford Academy gym by a salaried instructor. Over 50 young men and women, ages 13 to 20, registered and approximately 30 were in attendance each evening.

#### Youth Football

The Westford Lions Pop Warner Football team completed their tenth year of competition in the Wachusett Pop Warner Football league.

Thirty-two boys and twenty-six girls between the ages of 11 and 13 participated in the program.

The Lions finished the season with a record of 7-2 and the Division Championship. In a hard-fought playoff game held in Littleton, the Lions lost to Fitchburg 20-8. However, it was certainly a successful season and much credit is due to both players and cheerleaders alike.

The season culminated with a banquet where players were awarded trophies and certificates. Special thanks to the Parents Auxiliary, the Westford Lions Club, Westford Elks Club and all others who gave their time to make this season successful.

### Ice Skating

The Westford Ice Skating Association, a fully self-supporting and independent organization, but supported by the Recreation Commission, provided a full fall and winter skating program to all town residents. The WISA offers programs in figure skating, intra-mural hockey, traveling team hockey and adult hockey. In 1982, there were over 300 participants involved in all programs.

All costs associated with the program are borne by the participants or defrayed through the fund-raising efforts of the organization. The Board of Directors would like to express their gratitude to the many contributors, volunteer coaches, figure skating instructors, referees and team representatives whose efforts have helped to make our programs successful.

### Westford Youth Soccer

The Westford Youth Soccer Association, a fully self-supporting and independent organization, is supported by the Recreation Commission through the use of Town fields. The WYSA offers spring and fall soccer programs for Town children. In 1982 a total of over 1000 participants were involved in these programs. The 1982 spring program saw Westford enter 14 teams in the Boston Area Youth Soccer (BAYS) and 4 teams in the Middlesex Youth Soccer League. These are traveling competitive leagues; Westford was able to garner three divisional and one regional championship.

The fall program was structured with 40 coed teams in four age divisions playing an eight game schedule during the months of September and October. Games were played at Nabnasset, Abbot, Forge Village and Parker Village Fields. The WYSA also supported the formation of a girls' soccer program at Westford Academy.

### Summer Parks

Operating out of five schools (Robinson, Frost, Sargent, Cameron, Nabnasset) and the new Parker Village Recreation Area, the Summer Parks Program had another very successful summer session serving between 150 and 300 Westford children daily.



The program, designed for youth ages 6 through 12, ran for 7 weeks from 9:00 a.m. to 12 noon, Monday through Friday, and consisted of extensive arts and crafts projects, sports competition, bike hikes, and various games for all ages. Trips to Forge Pond and Edward's Town Beaches were an added attraction.

The program, administered by John Morris, involved 2 parks counselors at each park to provide the necessary leadership and supervision. The Commission would like to extend our thanks to the Westford Public Schools Administration, Principals, Custodians and others without whose help the Summer Parks program would not have been successful. Special Thanks to those neighbors of the Parker Village Recreation Area who provided drinking water and toilet facilities for the playground.

### Track

The past year has been one of growth for Westford Recreation Track, in both size and scope of the program. To open the track season, the program sponsored the Jack Walsh Track and Field Meet, held June 26th at the Academy Field.

The Summer Track program, held on Monday and Wednesday evenings from July 12th through August 25th provided instruction and competition in track and field events for over 110 youngsters from 7 through 14.

Participants in the summer program were encouraged to take part in at least two of the six running events (50-yard dash, 100, 200, 440, 880, and mile) and one of the three field events (long jump, high jump, and softball throw) for which instruction was offered. An intramural meet at the end of the summer provided each participant an opportunity to show what he or she had learned and sent most competitors home with a ribbon for their effort.

Several outstanding performances were turned in by individuals who travelled to state or regional meets in Taunton, Framingham, Braintree Boston and Providence, R.I. This year saw a substantial increase in both the number of Westford youths competing in these meets and the number of awards they received.

The continued growth and success of Westford Recreation Track, now entering its seventh season, is a tribute to the energy and dedication of the volunteer coaches, assistants, parents and friends who devote a great deal of time and effort to planning and carrying out this program. Special thanks is also due to the School Department for the use of the Westford Academy track and equipment.

### Town Beaches

Again this year qualified lifeguard protection was provided from 10:00 a.m. through 6:00 p.m. seven days a week for the period late June through Labor Day weekend at both Forge Pond and Lake Nabnasset (Edward's) Beaches.



During July and early August, a record number of 425 youngsters were enrolled in a very successful certified Red Cross Swim program, conducted in three separate two-week sessions by six Red Cross Instructors. The required lifeguard protection involved two guards on duty at both the Forge Pond and Edward's Beach locations. Lifeguards were certified with advanced lifesaving, instructor ratings, C.P.R. and first aid training. Courses taught included Toddlers, Basic beginners, Intermediates, Swimmers, and two life-saving courses - basic and advanced.

The Town Highway Department, Parks Division, again did an admirable job providing daily maintenance, trash removal and general grounds upkeep at the Forge Pond location. Special Police Officers were appointed to coordinate security and enforce beach and tag regulations.

The Commission would like to extend our thanks to the Lowell Underwater Explorers Club who conducted the Annual Beach Underwater Cleanup and Safety Check in mid-June. We also acknowledge the assistance rendered by Bill Barnett as volunteer administrator for the Aquatic Beach program.

#### Junior Wrestling

The Junior Wrestling team had its third successful season in 1982. The team entered into the Merrimack Junior Wrestling League, and had a very impressive showing. The Town showed tremendous support at both home and away wrestling meets. Many former wrestlers for Westford Academy showed their support by helping the team by coaching during the season.

#### RECREATION FACILITIES DEVELOPMENT PLANNING

The Recreation Commission is planning major improvements to the Parker Village Recreation Area. A subcommittee chaired by Jim Main is currently negotiating with the U.S. Army to enlist their assistance in regrading and landscaping 3 acres at this site. Also being considered is the addition of another parking area as well as perimeter fencing. The new site under construction will be large enough to support two full-size soccer fields.

Lighting for basketball courts at Graniteville and Nabnasset is also being planned. These facilities will provide evening basketball for the over 14 age group.

A continued upgrading of all parks and playing fields was undertaken during this past year, including overseeding of selected areas, spring and fall fertilizing, and continued repair and maintenance of damaged and vandalized fences and facilities.

## ACKNOWLEDGEMENTS

The Recreation Commission wishes to thank the more than 350 volunteers who actively contributed to the success of the 1981-1982 programs. We especially thank the Boosters, Managers, Coaches, Officials, and Administrators who so willingly gave of their time, energy, and expertise to all the programs.

We wish to thank all the parents who supported the teams both at home and on the road, and also Clayton Dearth who, as in the past, provided the excellent fields on which we played.

In addition, the Commission would like to single out the following groups and organizations for their most appreciated contributions:

The A.F.S., Lions Club, and other Boosters for their generous donations;

The School and Highway Department for their excellent assistance and cooperation;

The Roudenbush Community Center, V.F.W. Post, Elks Club, H.E. Fletcher Social & Athletic Club for the use of their Facilities and continued support.

Respectfully submitted,

William Barnett, Chairman  
William Bryant  
Mary Hill  
John Krebs  
Paul Murray  
Don Porteous  
Tom Stiling  
John VanLeeuwen  
Diance Zegowitz

# A few things you should know about Roudenbush

Annual Report  
of the  
Roudenbush Community Center

Q. How many people used the Roudenbush in 1982?

- A.
- 127 families had children in our preschool
  - 505 enrolled in programs offered by groups renting space (Aerobic Dance, Diet Workshop, YWCA)
  - 86 young adults played volleyball one or two nights each week
  - 328 visited the Health Services area for Well Adult and Well Child exams, podiatry clinic, camp physicals, Pap tests, flu shots or to meet with the counselor from SHARE/Centre Counseling
  - 285 members of 18 clubs and organizations used the building at no charge
  - 715 made purchases at Community Commodities
  - 277 children were cared for in our Playgroup
  - 534 traveled on the RoudenBus
  - 112 sold their craft items at Community Commodities
  - 2064 registered for other Roudenbush programs
  - 176 teenagers attended dances in the gym

Q. Where in Westford do most of the people live who use the Roudenbush?

A.

Each • on the map represents one household where at least one family member made use of the Roudenbush in 1982

That's one out of every three in town.





Q. How much of the money spent to operate Roudenbush last year came from the Town?

A. About one fourth.

Here's how the budget breaks down.

INCOME from sources other than the Town:

Preschool tuitions	\$ 33,300
Program registration	31,000
Playgroup	7,400
Rentals	13,200
Roudenbush Associates	<u>3,300</u>
	\$ 78,200
<u>INCOME</u> from the Town	<u>31,600</u>
Total income	\$119,800

EXPENSES

Salaries \*

Director, clerk and 2 part-time maintenance staff	(\$ 36,800)
Preschool teachers & director	(27,200)
Program instructors & coordinator	(28,200)
Playgroup staff	(5,800)
* providing income for 39 Westford residents	
Operating	
Heat, lights, phone, supplies	(13,600)
Preschool supplies & expenses	(3,900)
Capital	<u>(4,300)</u>
Total expenses	(\$119,800)

Q. Who are the Roudenbush Associates?

A. The Roudenbush Community Center Associates Inc. is a non-profit membership organization incorporated in 1976 to raise funds to purchase capital equipment for the Center and to offset operating expenses.

The members of the Board of Directors of the Associates are

Rick Kendall, President	Jack Viera, Treasurer
Fran Cooper	Gretchen Williams
Muriel Drake	Lorraine McElroy
Ellen Harde, V.P.	Jane Reeve, Secretary
Tom Ben-Aroch	

- Q. How do the Roudenbush Associates raise their money?
- A. The Associates hold the license for the Children's Center preschool, all profits from which are used to pay operating and maintenance expenses in the building.

Money spent on capital equipment and improvements comes from

- 130 membership gifts from residents
- THE AUCTION
- publication of the Westford Directory

Since 1976 the Associates have spent over \$ 18,500 at the Community Center for items such as our electric typewriter, copying and mimeograph machines, the playground for the preschool and the local match for the grant from the state for our wheelchair lift.

- Q. Relative to other town services, what does it cost the town to have the Community Center?
- A. According to the 1982 Finance Committee report, it looks like this:

Highway	\$ 653,000
Police	\$ 521,000
Library	\$ 153,000
Fire	\$ 141,000
Health	\$ 55,000
Recreation	\$ 33,000
Roudenbush	\$ 31,600

- Q. The average property tax bill in 1982 was \$ 1600. How much of that total went to run the Roudenbush?
- A. \$5.00. Less than 1/3 of 1% of your tax bill.
- Q. Which Roudenbush staff members are town employees?
- A. George Pomeroy, Director; Jean Bratton, Head Clerk; Bob Doherty, Building Maintenance and Jeff Meikle, Evening Maintenance.
- Q. Who are the members of the Roudenbush Committee appointed by the Selectmen to set policies at the Center?
- A. Mary Jo Cassidy, Bob Ferreira, Ellen Harde, Denny Wood, Barbara Landino, Peggy Martinson and Bert Russo

### ORGANIZATION SCHOOL COMMITTEE

George Murray, Chairman	692-2270	Term expires	1983
Joan O'Brien, Vice-Chairman	692-2222	Term expires	1985
Judith Culver, Secretary	692-7433	Term expires	1985
Donald Bradanese	692-2519	Term expires	1983
John Kavanagh	692-8718	Term expires	1983
Mary Trubey	692-8355	Term expires	1984
Douglas Keele	692-7288	Term expires	1984

### OFFICE OF SUPERINTENDENT OF SCHOOLS

Dr. Everard Nicholson, Superintendent 692-4783  
Dr. John Crisafulli, Ass't. Superintendent  
Doris Santaguida, Director Transp./Food Serv./Energy

Ann Bennett, Secretary to Superintendent  
Shirley Mantone, Receptionist/Sec'y. to Ass't. Supt.  
Alice Watson, Bookkeeper  
Blanche Crocker, Ass't. Bookkeeper  
Carol Sullivan, P/T Sec'y. to Dir. Trans/Food/Energy

Kenneth Sargent, Administrator of Special Education 692-2378  
Dr. Jane Coleman, School Social Worker  
Alma Swartz, School Psychologist  
Nancy Ferraro, Team Chairperson  
Dawn Brine, Speech Pathologist  
Catherine Pawliczek, Speech Pathologist  
Jacqueline McDonald, Speech Pathologist

Joan Chipchak, Secretary to Admin. Spec. Educ.  
Mary Alice Carlson, Secretary

Jean Rubinstein, Chapter I Director

### SCHOOL TELEPHONES

Westford Academy	692-2551	Frost School	692-4051
Music Office	692-2611	Cameron School	692-6542
Guidance Office	692-2334	Nabnasset School	692-4777
Athletic Office	692-2411	Robinson School	692-2541
Abbot Middle School	692-2587		
Norman E. Day School	692-6391		



### SCHOOL VISITS

You are welcome in your schools to talk with the school principal and staff whether or not you have children in the schools. However, in order not to interrupt a class, you are urged to: 1) check in with the principal before visiting a class, and 2) make an appointment if you wish to discuss your child's progress with teacher.

### SCHOOL ADMISSION

Children are eligible for enrollment in kindergarten in September of the calendar year in which they attain the age of five years; in grade 1 in September of the calendar year in which they attain the age of six years. Birth certificate and evidence of successful vaccination are necessary for registration of any child new in Westford. Those transferring from other schools should present transfer cards.

### SCHOOL COMMITTEE MEETINGS

The School Committee meets in regular session, usually the second and fourth Monday of each month at 7:30 P.M. There are also special meetings called from time to time, especially during budget season. Meetings are usually held in Room 114 of the Westford Academy, and are posted at the Town Hall. Public is encouraged to attend.

### SCHOOL CALENDAR 1982-83

Fall Term	September 8	December 23
Winter Term	January 3	February 18
Spring Term	February 28	April 15
Summer Term	April 25	June 17

Total School Days: 180

June 20, 21, 22, 23, 24 - Make up for lost days

### Days Ommitted

Columbus Day	October 11
Middlesex County Teachers Meeting	October 20
Veterans Day	November 11
Thanksgiving Recess	November 24-29
Martin Luther King Day (SATURDAY)	January 15
Good Friday	April 1
Memorial Day	May 30

### SCHOOL PHYSICIAN

Dr. David Watson, 200 Littleton Road, Westford

### SCHOOL NURSES

Anne McCusker, R.N. Head Nurse, Office: Abbot School	692-2587
Virginia Toupin, R.N., Office: Norman E. Day School	692-6391
Barbara Brewer, R.N., Office: Westford Academy	692-2551
Beverly Shepherd, R.N., Office: Robinson School	692-2541

TO THE CITIZENS OF THE TOWN OF WESTFORD, your School Committee respectfully submits its report for the 1981-82 school year.

### SCHOOL SESSIONS FOR PUPILS

Westford Academy	Grades 9-12	7:45 A.M. - 2:25 P.M.
Late Bus		4:00 P.M.
Middle Schools	Grades 6-8	8:40 A.M. - 3:00 P.M.
Late Bus		4:10 P.M.
Elementary Schools	Grades 1-5	8:10 A.M. - 2:00 P.M.
No Late Bus		
Kindergarten A.M.		8:15 A.M. - 10:45 A.M.
Kindergarten P.M.		11:30 A.M. - 2:00 P.M.

### NO SCHOOL SIGNALS

These consist of two blasts on the fire horn at Westford Center and a long wail on the sirens in the villages, all at 6:30 A.M. for the high school. The same signals will be used at 7:00 A.M. for the elementary and middle schools. The following radio and TV stations carry our no school announcement at 6:30 A.M.

WCAP	Lowell	980	WHDH	Boston	880
WBZ	Boston	1030	CHANNEL 4	Boston	
			CHANNEL 5	Boston	

It is the policy of the School Committee to keep schools in session on all days during which it is safe for buses to be operated. The widely varying conditions in the several parts of Westford make it difficult to reach decisions equally fair to all. On days when weather conditions are questionable, parents are urged to exercise their own judgment as to the wisdom of sending children to school.

## 1981-1982 OVERVIEW

Westford School Committee respectfully submits its 1981-82 school operational budget. Early in the budget deliberations guidelines were provided by the Finance Committee suggesting a 4.71% limit to the school budget increase as well as Townwide budget increases. This allowance was based upon anticipated State funds and subject to adjustment, upward or downward, depending upon actual State funds received. Your School Committee has attempted to distribute the limited funds fairly among the various schools and school programs.

The 1981-82 budget actually reduced by 1½% the budget of the previous year and absorbed salary schedule adjustments which of necessity were kept very modest, considerably below the salary schedule adjustments of other Town personnel. With the 4.71% limitation this year, the schools have actually been limited to approximately a 3¼% increase over the past two years in the face of continued inflationary cost increases. During the two years prior to Prop. 2½, the average per pupil day school cost for Westford was either dead last in the 20 area communities or very close to dead last. This means that the Westford schools entered the Prop. 2½ era already with very marginal resources and no expendable programs or staff to eliminate.

Because of the variety of school district organizations, it is often difficult to compare per pupil expenditures. In order to standardize costs among districts, the Dept. of Education calculates an "integrated per pupil cost" for each of the 351 cities and towns in Massachusetts. These figures represent the average cost of education for all children residing in a community, regardless of the district where they attend school. In addition to a local district's current operating cost, a portion of a member regional school district's costs are included in the local district's total expenditures. Tuition paid to other schools is also part of the integrated cost.

The total integrated cost is divided by a town's "Net Average Membership". This figure is the sum of pupils in local schools, other public school districts and in special needs day and residential schools.

<u>CITY OR TOWN</u>	<u>AVERAGE COST</u>	<u>CITY OR TOWN</u>	<u>AVERAGE COST</u>
Acton	2614	Littleton	2563
Andover	2829	Lunenburg	2164
Bedford	2792	Methuen	2282
Billerica	1918	North Andover	2001
Burlington	2455	North Reading	2697
Chelmsford	2178	Reading	2407
Dracut	2170	Tewksbury	2454
Dunstable	2418	Tyngsborough	1869
Groton	2146	Westford	2119
Harvard	2741	Wilmington	2306
20 Communities	2356	State	2410



It is clear that enrollment decline continues, and the prediction is that it will continue significantly to decline for some time. System-wide totals have fallen from 3607 (October 1, 1977) to 3218 (October 1981), and the prediction for the same date in 1982 is 3064 pupils between the Academy, two middle schools and four elementary school buildings.

Basis for computation of 1981-82 aid is the 1980-81 State average per pupil cost of \$2035 for regular day pupils. Westford weighted 1980-81 per pupil cost for regular day pupils was \$1700. The following table of area districts indicates 1980-81 Chapter 70 State Aid, as compared with other districts.

<u>DISTRICT</u>	<u>CALCULATED AID</u>	<u>SAVE HARMLESS AID</u>	<u>CHAPTER 70 AID</u>
Acton	-0-	615,584	615,584
Andover	-0-	1,682,810	1,682,810
Bedford	-0-	1,034,149	1,034,149
Billerica	2,406,797	4,572,239	4,572,239
Burlington	-0-	2,206,598	2,206,598
Chelmsford	121,134	3,954,518	3,954,518
Dracut	2,895,256	2,854,912	2,895,256
Groton-Dunstable	-0-	675,890	675,890
Harvard	-0-	264,867	264,867
Littleton	-0-	520,566	520,566
Lunenburg	330,641	1,065,719	1,065,719
Methuen	2,953,234	3,284,707	3,284,707
N. Andover	-0-	782,675	782,675
N. Reading	-0-	1,424,985	1,424,985
Reading	-0-	2,039,116	2,039,116
Tewksbury	1,211,037	2,920,308	2,920,308
Tyngsborough	55,262	577,469	577,469
WESTFORD	213,872	1,722,614	1,722,614
Wilmington	-0-	1,976,832	1,976,832

In the last quarter of fiscal year 1981-1982, the Westford School Committee was still in collective bargaining negotiations with its teachers and custodians. Just prior to Town Meeting, the School Committee received from its administration a projects fiscal year 1981-1982 unobligated balance of \$89,650. After consultation with the Finance Committee, it was agreed that the School Committee would purchase items budgeted for fiscal year 1983 from the unobligated fiscal year 1981-1982 balance. It was felt that this action would greatly reduce the necessity of the School Committee requesting an extension of Town Meeting to seek additional monies to meet the unknown salary adjustments for next year.

#### PERSONNEL

This past year saw the retirement of Lloyd Blanchard, Superintendent of Schools in Westford for 25 years. During his tenure, the Town experienced tremendous growth. In this period, we built most of our schools, saw increases in both staffing and budget. It was during

this period we also witnesses tremendous growth and improvement in our educational and instructional programs. The outstanding leadership and commitment of Mr. Blanchard will be missed by students, staff and community.

Mrs. Edith Crawford, secretary to the principal of Robinson School since its opening, retired at the close of school. Her happy smile and caring manner and personality have turned many a child's sad face to a happy smile. We all wish Edith sound health and happiness in her retirement.

Mary Caless, our dedicated School Committee member for the past twelve years, decided not to re-run this year.

During her civic service to the community, Mary continuously demonstrated a keen commitment for financial accountability, quality education, and the pursuit of continued school improvement. Mrs. Caless' strong leadership and cooperative personality will be missed.

## CURRICULUM AND PROGRAM IMPROVEMENT PROJECTS

Dr. John A. Crisafulli  
Assistant Superintendent  
Director of Curriculum

During the 1981-82 academic year, curriculum and instructional programs continued to be re-evaluated and improved upon. Continued updating of curricula provides students and staff with a more meaningful and enriched instructional program.

We have been fortunate in Westford to have staff, parents and community representatives aid the Assistant Superintendent by serving on committees which have led to improved instructional programs. We have ongoing advisory and task groups in the areas of basic skills, comprehensive health, language arts, math, science, social studies, gifted/talented, integrated arts (music, art, physical education, practical arts).

### LANGUAGE ARTS

Since 1977, the Language Arts Task Committee has met to assist and make curriculum improvements within our K-12 program. During the past two years, the group has implemented a new grammar program and a differentiated Lang. Arts instructional program in our middle schools, grades 7 and 8. In 1980, with Title IVB federal funds, a coordinated literature program for grades K-8 was implemented.

Since 1980, the task group has been assessing our existing K-6 reading program. Its comprehensive assessment involved research, visitations to other school systems, utilization of consultants and limited field studies. In the spring of 1982, a recommendation was made and approved by the School Committee to implement a new reading program for grades K-6, effective September 1982. This exciting program allows staff a wider range of core and supplementary materials so they may better meet the individual needs of our students.

### COMPREHENSIVE HEALTH TASK COMMITTEE

Since 1978-79 academic year, under the leadership of Marilyn Frank, our part-time coordinator, we have assessed our current health program, recommended updates and developing a comprehensive health curriculum.

The group instituted an Alcohol Awareness Program for all students K-9. This was the result of becoming an integral component of a replication grant awarded the North Central Alcoholism Commission in Leominster by the federal government. In addition we have also implemented programs in the health areas of nutrition, drugs, smoking and human sexuality.

During 1981-82 the staff researched and developed a K-5 human sexuality program. In 1983 the Health Task Group will be working in conjunction with the Citizens Human Sexuality Advisory Committee to finalize and recommend a K-6 program for implementation in 1983. In 1983 drug (other than alcohol) resource materials, films & games will also be provided, free of charge from the North Central Alcoholism Commission for



Westford's use. This will complete the drug curriculum currently being used.

### SOCIAL STUDIES

This year a task committee has been formed to evaluate and suggest improvements to the K-12 social studies program. The group has representation from all three levels: elementary, middle and high school. They have surveyed staff, sought input from students, researched literature and visited other schools. In addition, they have sought outside consultants and examined texts. From this assessment and other input, the group concluded that the secondary level programs should be updated. In 1982-83 the committee will be developing and recommending an improved secondary program.

### SCIENCE

Our Science Task Committee has recommended a new science program for grades K-6 which has been approved and will be in place for school opening in September 1982. For the past 8 years we had the SCIS science program. This was a child-centered, highly consumable program which became increasingly expensive. A substitute had to be found that would provide our students with a balance physical and biological program.

The task group researched 15 programs and limited field studies 3 of these prior to its recommendation. Input from staff played a vital role in judging the merits of each piloted program. A recommendation and School Committee approval occurred in the spring of 1982.

### MUSIC

Under the leadership of Blair Bettencourt, our part-time coordinator, the music staff researched and developed a coordinated K-6 general music program. This new program, approved by the School Committee, includes a specific, by grade level, course of study. In addition, the study plan includes specific lesson plans with accompanying student skills and objectives. Also included are periodic student assessments which will assist the teacher in determining student achievement. The new program will be implemented in September.

### TESTING

Bruce Cohen  
Testing Supervisor

#### Achievement Testing Results

During the 1981-82 school year all students, except those whose educational plan specified otherwise, in grades 2-10 were tested in reading and mathematics. Pupils in grades 2, 4, 5 and 7 took the Stanford Achievement Test in both reading and mathematics and the Otis-Lennon Mental Ability Test. Pupils in grades 3 and 6 took the Stanford Achievement Reading Tests and Westford's Minimum Basics Tests in math

and writing. Grade 8 pupils took the Massachusetts Test of Basic Skills (minimum basics). Students in grades 9 and 10 took the Stanford Test of Academic Skills in reading, English, and mathematics. The testing program was administered during December 1981.

The Stanford Achievement Testing Program stanine scores are expressed above a scale ranging from a low of one (1) to a high of nine (9), with the value of five (5) representing the average performance for the norm group. Pupils scoring the stanines 1, 2 & 3 are considered to be scoring below the average stanine bands. Those that score in the stanine range of 4, 5 & 6 are considered to have average scores. The pupils that score in stanines 7, 8, & 9 are reported as having stanine scores that are above average.

1973 EDITION - STANFORD ACHIEVEMENT TEST  
STANINE SCORES, DECEMBER 1981

	<u>Westford Scores</u>					
<u>GRADE</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
Total Reading	9	9	9	9	9	9
Total Math	9	-	9	9	-	9
No. of Pupils	207	213	215	236	290	292

STANFORD TEST OF ACADEMIC SKILLS

Percentage of students scoring average or above average stanine range

	<u>Westford Scores</u>			
	<u>Grade 9</u>		<u>Grade 10</u>	
	<u>Average</u>	<u>Above Average</u>	<u>Average</u>	<u>Above Average</u>
Reading	51%	47%	58%	38%
Mathematics	50%	47%	56%	40%
English	58%	36%	55%	41%

Westford has continued to demonstrate a high scholastic achievement when compared with national scores. In all areas, the grade level stanine scores are equal to or higher than the previous year's scores. The total reading, total math, and battery total scores for grades 2-7 are all at the ninth stanine.

Basic Skills Improvement Program

It is a policy of the State Dept. of Education that every school system develop a Basic Skills Program. The purpose is to assist all students in achieving mastery of basic skills by the time they graduate high school. Each school district measures the student's mastery of the basic skills and identifies students who need further instruction in these basic skills. The standards are determined by each local school district. Any student who does not pass any area is give appropriate follow-up instruction and then re-tested.

In 1981 we initiated a task group of staff, parents and students to complete the requirements of the 1978 State Basic Skills Improvement Program. A plan was developed to determine pupil competence in the area of listening commencing in 1982.

The State regulations require that in 1983 all school systems measure student achievement in the areas of reading, writing and mathematics. These assessments must occur at three levels: early elementary, later elementary and secondary. Westford assesses students at the 3rd, 6th, and 8th grade levels. In the two years we have measured, the results were very positive. They are:

MINIMUM COMPETENCY TESTING 1981-82  
PERCENTAGE OF STUDENT PASSING

<u>Curriculum Area</u>	<u>Grade 2</u>	<u>Grade 6</u>	<u>Grade 8</u>
Reading	100%	98%	98%
Writing	92%	89%	89%
Mathematics	97%	94%	99%



## SCHOOL HEALTH REPORT Sept. 1981-June 1982

All pupils in grades 3, 7, 11 and students participating in sports at Westford Academy are required by State law to have a physical examination. The physical screening is done by the school physician, Dr. David Watson, or by the family private physician.

The vision and hearing of all pupils are screened annually. The initial screening is conducted by Mrs. Jane Moore who has been trained as an audio-visual technician by the Mass. Dept. of Public Health. Any necessary follow-up screening is done by the school nurses. Parents are notified if any student fails either the vision or hearing test.

Postural screening for scoliosis (curvature of the spine) is now required on all students grades 5 through 9.

In September, Dr. David Friedman coordinated a lazy eye clinic for all kindergarten students with the volunteer assistance of the Junior League of Women, the Lions Club, and graduate students from the New England College of Optometry. Ninety-nine (99) students were tested; thirteen (13) were requested to seek further medical evaluation.

Students received immunizations in November to meet the State requirement for attendance at school. The program was sponsored by the Nashoba Assoc. Boards of Health and required parental permission.

The school nurses are responsible for the temporary and emergency health and safety of your child.

The nurses work cooperatively with parents, but time spent at schools by the nurses is limited. Most nurses attend to more than one school.

Sending your child ill to school only adds to the spreading of illness as well as the need to call you and send home a child who does not feel well enough to remain in school. Judgment on the part of the parents is necessary to help prevent this situation.

It is not possible to apply repeated dressing, treat injuries received at home, or give medication unless written permission is received from the parent and physician.

The school nurses work with parents and school personnel to provide a safe and healthy environment for all students.

SUMMARY FOR SCHOOL YEAR 1981-82

Physicals

Grades 3, 7, 11	<u>604</u>
Sports	<u>303</u>
Students Referred to Family Physician	<u>103</u>
Students Who Completed Referral	<u>32</u>
Students Who Had Physicals by Private Physician	<u>217</u>
Students Returned Complete Private Physician Forms	<u>135</u>

Vision

Failures Referred to Private Physician	<u>158</u>
Returned Completed Forms	<u>83</u>
Dr. Friedman's Kindergarten Screening	<u>142</u>

Immunizations

DT	<u>209</u>
Polio	<u>39</u>
MMR	<u>17</u>
Flu Vaccine	<u>12</u>

Tuberculin Screening Program

Mantoux Tests Given	<u>110</u>
Students Transported by Ambulance	<u>12</u>
Nurse-Pupil Conferences	<u>15,715</u>
Nurse-Teacher Conferences	<u>1,185</u>
Throat Cultures Done at School	<u>236</u>

Postural Screening for Scoliosis

Screened	<u>1,399</u>
Re-Screened by Dr. Watson	<u>275</u>
Referred to Private Physician	<u>49</u>
To be Followed by School	<u>72</u>

Conference & Continuing Programs Attended

34

Hearing

Failure Referred to Private Physician	<u>57</u>
Returned Completed Forms	<u>22</u>

## SPECIAL EDUCATION SERVICES ANNUAL REPORT 1981-82

The efforts made by Special Education Services during this year were primarily of implementing and improving on changes initiated or planned for during the previous year. These changes have generally been quite successful.

The level of TEAM activities, as shown by the chart below, continued to slowly increase; this year the increase was at an overall rate of about 5% above last year's. Most of this increase occurred in Review (Annual and those which provided Re-evaluation), resulting in an increase of almost 8%. While increases are occurring, the rate is slowly decreasing year by year. A general flattening out is still anticipated in the future.

### TEAM ACTIVITIES REPORT

1981-82 School Year

TYPE ACTIVITY	CAM	FRO	NAB	ROB	ABB	DAY	W.A.	PRE	OUT OF DISTR. PLACE- MENT	TOTAL
Evaluation	23	5	23	51	13	26	11	3	2	157
Review	30	23	50	108	64	63	82	9	45	474
Re-evaluation	2	5	6	9	4	8	1	0	0	35
Speech	17	5	16	14	0	2	0	4	0	58
Speech Reviews	31	14	27	27	2	8	2	2	0	113
Medical SPED 16	0	4	0	1	0	1	9	0	0	15
TOTALS	103	56	122	210	83	108	105	18	47	852

During this year, the Westford Academy Substantially Separate Class has come of age, in spite of the fact that a change of instructor occurred. Were it not for the individual attention provided children through this class, in at least four instances, youngsters probably would have dropped out of school or been placed outside the system. Most youngsters in this class also were in the Intensive Vocational Program, and this combination of educational services helped to move these children one step closer to high school graduation.

The Intensive Vocational Program was initiated at Westford Academy this year and serviced on the average ten youngsters at the middle and high school levels. As expected with a new offering, difficulties were encountered but these were faced, resolved, and the program moved to higher and more effective levels. Youngsters gained experience in sheet metal, welding, auto body, graphics, automotive, and electronics. The future for this program, now successfully launched, looks brighter.

A systemwide TEAM Chairperson is now a viable part of Special Education Services in Westford. The addition of this position has helped to insure uniformity of practices and procedures, and released principals from duties they previously were responsible for in their schools.



As one looks back, one wonders how Special Education Services operated without this important additional service. Closely related to the functioning of this position was the use of improved forms designed to more intensively reflect the current regulations which were revised just prior to the school year and to doubly insure that parents were aware of their rights..

Tuition payments for children placed in out-of-district classes and schools continue to be a considerable percentage of Special Education expenditures. During this year, the State legislature approved some relief by reimbursing school districts for about 60% of the costs of residential placements. For the 1980-81 year, Westford received about \$37,000 as a result of this new statute. During the current year, Westford should be eligible for about \$60,000 of reimbursement.

Special Education Services opened the systemwide in-service training program of Westford schools by arranging for a presentation in December 1981 by Dr. Lawrence Lieberman. The concept offered was that regular education can and must do more to deal with the special needs of children, or special education services will consume, percentage-wise, more and more of funds now being limited by Prop. 2½. Suggestions made indicated that regular education could, in fact, do more for special children.

Another in-service session related to the above, dealt with the developmental differences of young children, in spite of similar chronological ages. Many young children are referred for special services but really do not have special needs, they just are not developmentally ready for school or the grade. Such children could profit from another year at home, growing up, or staying in a grade an extra year. Serious steps should be taken this coming year to study further ways of dealing with developmentally delayed children.

This report could not be complete without some reference to the retirement of Lloyd Blanchard, Sup't. of Schools. The successful program of special education services in Westford is a reflection of the sound philosophical base upon which the program has been built. That philosophy says that every child is important and should have their individual educational needs met, in the least restrictive mode, but yet met. Lloyd Blanchard's constant support, unfailing faith in his philosophy, and his understanding of the role of special education has made it possible for Special Education Services to do its job.

Parents continue to be a source of constant support of efforts made in behalf of their children. Of all the many cases dealt with during the year, one or two disagreements have occurred as to what might be appropriate education for a child. In each case, satisfactory and respected arrangements have been worked out.

The 1981-82 year has been one of assimilation of changes. With these changes and adjustments, Special Education looks forward to new and better ways to serve Westford children.

## WESTFORD ACADEMY ANNUAL REPORT 1981-82

Joseph F. Lisi  
Principal

### Curriculum and Instruction

The 1981-82 school year saw strengthening of instruction through the refinement of curriculum. Curriculum sessions were scheduled to allow departments to meet, discuss and update curriculum guides for each discipline. Honors curriculum were added to augment what was being done. Remedial materials were also developed in Reading and Communication Skills program.

### Student Activities

Our Student Council had an exceptional year planning and organizing student activities. Under the direction of Albert Duffet, our Student Council finished one of their most productive years in history. The fall featured Freshman orientation, Freshman elections and the Senior/Freshman Powder Puff football game. Delegates were selected for student government day and Regional Student Advisory and a great effort delivered a very successful School Spirit Week. The winter lull was broken by the activity created by the 6th annual Christmas Bazaar, the Bloodmobile, and Secret Admirer's Day. Spring activities to close the year featured the Leadership Banquet, class elections and Student Council Scholarship presentations at graduation. Student Council officers were: President, Cathy Mahanna; Vice-President, Kris Laping; Treasurer, Jo-Ann Flory; Secretary, Andrea Szylvian.

### Parent Advisory Committee

Scheduled meetings were held with Westford Academy parents in order to continue good communications with interested parents. The best attended meeting was the one that covered financing a college education presented by Guidance Coordinator, Mary Westcott. Other programs presented the wide range of excellent curricula and extra-curricula offerings available to students at Westford Academy.

### Student Behavior

The majority of our student body exerts a very positive influence on our school. Unfortunately, a small percentage of our students misbehave often and require a great deal of supervision and support from our staff.

We usually find that pressures outside of school, family problems, peer pressures and the general lack of respect for any form of authority generally create situations that result in excessive behavior. We must then try to resolve them if the student is to progress academically, or if other students are to learn without disruption of the learning process.



The key to improved behavior is parental support and communication with high school staff. If problems that surface at home are communicated directly to House Team personnel, much can be done to help correct the situation before it becomes a school problem.

Suspension Summary

Smoking	57	Represents 171 students.
Truancy	83	
Profanity/Disrespect	16	119 were in-school suspension
Theft	6	
Fighting	29	
Habitual School Offense	2	
Multiple Class Cuts	10	
Drugs/Alcohol	9	
Vandalism	13	
Other (snowball throwing, firecrackers, fire alarm)	5	

Referrals and Other Services

Intensive Vocational Program, Mass. Rehabilitation, Juvenile Probation Office, Westford Police, School Social Worker/Psychologist, Psychology/Social Worker, Learning Disability Tutor, Special Transportation, Work Study, S.A.S., Share, Inc., Home Tutor/Phone, Review, Team (Full), Re-evaluations, G.E.D., Private Psychologist, Al-Anon/Al-Ateen, Welfare, Private Physicians, Family Planning (Therapist), Department of Youth Services, Department of Employment Security, C.E.T.A. (Lowell), Social Security Administration, Divorced Kid's Group, Concord Family Services, Charles River Hospital, Office for Children, Children's Protective Service, Women's Group, Substantially Separate Classroom, Mass. General Anorexis Clinic, Replace (½-Way House, Lexington), Hampstead Hospital, Talent Search, Healthworks, D.S.S.

Follow-up Report of 1982 Graduates

Post-high school pursuits generally reflect a student's orientation and preparation. The following is a statistical report of the graduates of 1982:

<u>Placement</u>	<u>Students</u>	
	<u>Attending</u>	<u>Percentage</u>
4-year Mass. Universities or State Colleges	62	25.7
2-year Mass. Community Colleges	32	13.4
4-year private or out-of-State Univ. & Colleges	54	22.4
2-year private or out-of-State Univ. & Colleges	2	.8
Other post-secondary education/Career or Technical	11	4.6
Employed - Planning college later	9	3.7
Employed	34	14.1
Seeking Employment	9	3.7
At home - child care	4	1.6
Military	10	4.1
Did not graduate	12	5.0



<u>Placement</u>	<u>Students Attending</u>	<u>Percentage</u>
A.F.S. - Returned to respective countries	2	.8
116 going on to a 4-year school	48%	
34 going on to a 2-year school	14%	
11 other post-secondary	4%	
<u>161</u>	<u>66¢</u>	

### WESTFORD MIDDLE SCHOOLS ANNUAL REPORT

Richard E. Neal  
Principal

I hereby submit my ninth annual report as Middle School Principal and my first as Principal of the combined Westford Middle Schools.

During the summer of 1981, upon the retirement of Mr. John Bone as Principal of the Abbot Middle School, the School Committee voted to reorganize the middle schools with one supervisory principal overseeing both buildings. Additionally, with the resignation of Mr. John Mann as Assistant Principal, Mr. Carl Lyman was elected to this post at the Abbot Middle School.

When I accepted the challenge of the principalship of both middle schools, I set as my overriding goal to make the Westford Middle Schools the best middle schools possible for their students. Throughout the year my direction has been to consider the two building as one middle school located on two campuses. In setting the theme for the year, "Success by Design", I asked each staff member to work diligently to provide each student with a program specifically designed to enable him/her to grow and meet success throughout the year.

Due to staffing reductions and an increased sharing of staff, much of the flexibility of scheduling at the middle school level was lost this year. Middle school students' diverse physical characteristics and the changes in intellectual growth and social behavior they are undergoing demand flexibility in shceduling to allow teachers and students time to design programs around the needs of students. Recognizing this, a School Committee sub-committee studied the middle school organization in depth and made a series of recommendations to the full School Committee which, when implemented next year, will restore much of the lost flexibility. Out of this study came the re-affirmation of support by the School Committee for the middle school concept.

One major loss this year due to the staffing reduction was Industrial Arts and Home Economics instruction for the 6th grade students. This program will be re-instituted next year.

A series of parent workshops was organized and presented this past year for parents of both middle schools. One which was positively received featured Dr. James Garvin, head of the Middle School Studies Department at Gordon College. His presentation entitled "Living

Through the Middle School Years" was both informative & entertaining.

A variety of programs were developed to recognize those students who fulfilled expectations in various fields. Honor Rolls and Principal Citation lists were developed each term. "Recognition Dinners" were held at the end of the year to commend the 152 students who achieved honor roll status during every quarter of the year.

Also at the end of the year, a booklet of "Writings from the Middle Schools" was published. Every student in the two schools received a copy of the booklet which contained writings and poetry from a majority of the students at both schools.

The winter was an extremely hard one, expecially for the Abbot Middle School. A freeze-up of the water lines in the heating units over a weekend resulted in thousands of dollars of water damage to the building. Thanks to the extraordinary efforts of Westford's maintenance crew, the building was back in operation after the loss of only two school days.

Recognizing a void in the community, the Abbot Middle School provided a Memorial Day observance at the Westford Common. Following a parade to the Common which included the Abbot School Band, students, staff, and veterans, several students delivered prize-winning essays they had composed. A wreath was placed on the memorial marker.

At the Norman E. Day School the 8th grade students purchased & presented a gift of a flowering tree to the school at the 8th grade final assembly. This gift will serve as a living remembrance of these students' days at the middle school.

A combined schools art display, initiated by the middle school Art teachers, was presented during the Saturday of the annual Apple Blossom Festival. Hundreds of visitors toured the Abbot gymnasium to view the work of students in grades K-12.

In conlcusion, I wish to thank my colleagues at the two middle school buildings for their efforts and support during the year. I also wish to thank Mr. Lloyd Blanchard, Superintendent, and Dr. John Crisafulli, Assistant Superintendent, for their continued support and encouragement.

#### ROBINSON SCHOOL ANNUAL REPORT 1981-82

Kenneth DeBenedictis  
Principal

Robinson School enjoyed a very successful and productive year of educational activities. Some of these programs included the following:

##### Curriculum and Instruction

Microcomputer usage has been expanded so that now all children grades 2-5 are involved with programmed materials in language arts and/or math. This material focuses on either reinforcing or enriching skill



needs. Volunteer mothers work with teachers on monitoring student use.

Weekly unit leader sessions further examined coordination of all academic areas within and between grades. Appropriate changes were initiated where needed, and specific approaches implemented to more effectively provide for individual students.

The social studies curriculum was further enriched through the involvement of parents who shared their resource backgrounds in a variety of areas. Field trips scheduled for all classes further enhanced the concepts and understandings taught.

A coordinated effort by specialists in art, music and physical education more effectively integrated their instruction with that of the classroom, and created more meaningful learning opportunities.

Several Robinson teachers actively participated in systemwide curriculum studies. Their suggestions were incorporated in changes recommended in language arts, science and health education. As a result of their efforts and those of other Westford teachers, coordinated materials and instruction will be available in all schools.

#### Staff Changes

Mrs. Edith Crawford, principal's secretary at Robinson, retired after fourteen years in this building, and four previously enjoyed at the Norman E. Day School. Mrs. Crawford's dedication, sensitivity to children and assistance to parents and teachers are most appreciated qualities. The staff extends to her our best wishes for an enjoyable retirement.

Our gratitude is also extended to five interim teachers who enjoyed a very successful year: Lillian Cooper, Francine Tillman, Judith Daly, Judith Troughton and Lucille Dadmun.

#### Communication

Several efforts were organized to assist parents with understanding the operation of the school. 1) An evening open house was held in October. Parents were joined by their children who "guided" them through our facilities and explained where their various programs took place. 2) Classroom unit leaders prepared an evening presentation in late fall to review coordination of program within the room and between grades. The variety of services provided children was further discussed, and building procedures followed were explained. 3) Parent Visiting Days were arranged in January. Parents were invited to visit classes, observe their children, and view all activities and services provided in the school. 4) Frequent newsletters were distributed sharing news about the school, and further describing classroom and specialist teacher activities. 5) The Robinson Home/School Organization held evening informational meetings to further communicate with parents. 6) The Parent Advisory Council of the RHSO held monthly meetings. Agenda items often included discussion about school activities.



### Parent Involvement

One hundred twenty-five (125) parents regularly provided assistance as classroom, library, and microcomputer volunteers. These people, working under the direction of classroom teachers and specialists, reinforced primary instruction and provided extra help for children.

Forty-eight (48) additional parents assisted as room mothers for classroom holiday parties and field trip monitors.

Many parents enriched curriculum offerings through sharing resource background in classroom presentations.

The Robinson Home/School Organization coordinated the efforts of over 200 parents in a variety of fund raising and informational activities. Funds were made available to partially pay the costs of field trips, arrange for the visit of the Magic Bus Company (a dramatic presentation), purchase microcomputer software, and provide for the construction of a timber climber built on the school playground during the summer of 1982.

### Enrichment

Pupil programs at Robinson were further enriched through a variety of entertaining and meaningful activities.

The previously indicated Magic Bus Company, a dramatic organization, provided a fascinating American folklore through magic presentation to all K-5 children.

The stage bands of the Abbot Middle, Norman E. Day and Westford Academy performed before our children.

Field trips coordinated with class curriculum visited classes to share resource backgrounds.

Classes were scheduled for art enrichment as well as sessions for those requiring small motore assistance.

Physical education acitivites for those requiring adaptive help were also arranged.

Each class presented a musical program related to a curriculum area studied. These productions were coordinated by Miss Janice Nickerson, music specialist. Miss Nickerson also planned and directed the following school programs: Thanksgiving, Christmas, Chanuka, Spring Concert, Art Exhibit, and Memorial Day.

Mrs. Arlyss Becker, art specialist, arranged for two art exhibits this year, the art display at the Apple Blossom Festival and the display at the Spring Concert. Hundreds of examples of Robinson children's efforts were arranged.

### Recognition of Student Accomplishment

Each month, children were selected from each class group for success with academic improvement or excellence, school citizenship or leadership. Certificates of achievement were presented, and the child's photograph was placed on a bulletin board display in the central corridor.

The Robinson School Memorial Fund was established in 1980 to honor the memory of three children who passed away while enrolled as students. 1981-82 recipients of the Memorial Fund Awards included:

David M. Lemire Music Award - Craig Doescher  
Mary Ellen Bissonette Physical Education Award - Shelley Atkinson  
Derek R. Wisnowski School Citizenship Award - Jennifer Stanton

Each of these children received an individual plaque, their names were inscribed on larger plaques mounted in the central corridor, and their families received funding from the Memorial Fund Committee to provide enrichment activities approved by the committee.

At the annual Awards Day program in June, the following children received trophies in recognition of the accomplishments.:

Francis Barrus and Jennifer Schafer - Art  
Elizabeth Birch - Band  
Anne Marie Halstead - Strings  
Jason Plaisted - Chorus  
David Daly - All Around Music

Kenneth Gerken, physical education specialist, presented many awards at this assembly for pupil success with national physical education testing.

### In Summary

Robinson School staff was very pleased with accomplishments of our pupils this year. We are very grateful to the hundreds of parents who are involved in our efforts. This partnership enables us to not only work successfully together, but also to more carefully provide for our children.

We anticipate continuing our efforts in all areas mentioned in this report so that we can maximize student growth opportunities.

## NABNASSET SCHOOL ANNUAL REPORT 1981-82

### Personnel

The school year started with reduced secretarial services. Mrs. Gay McEvoy was appointed principal's secretary. Mrs. Barry fell and broke her hip and Mrs. Marcia Newell served as substitute library secretary.



Mrs. Pam Theodoros, Special Needs teacher, gave birth to a baby boy and was replaced by Miss Cheryl Campbell. At the end of the school year, Mrs. Kathleen Gendron was transferred to Grade 3 at Robinson School. This resulted from a reduction of staff at Nabnasset School.

Mrs. Kirk, Mrs. Quillin, Mrs. Coughlin, Mrs. Cancellla and Mrs. Sheridan all had apprentice teachers as a result of our affiliation with Lowell University.

### School Activities

An Open House was held at the start of the school year. Each teacher greeted parents in his/her own room and there was a display of student work.

There were two musical presentations as well as an Art show. At Christmas Grade 2 presented "Grandma Visits Santa" and in the spring, Grades 4 and 5 presented the play "Alice in Wonderland". Grade 5 chorus joined with the play to make a full musical production.

In June, all Grade 5 students went to East Boston Camps and this year slept over one night. Field trips to Federal Reserve Bank, Children's Museum, Garrison House, Museum of Fine Arts, Aquarium and Worcester Science Museum were provided by funds raised by our Parent Council.

Student of the Month was started in mid-year. Each month a student is recognized on each grade level in one of four areas, Citizenship, Academic Achievement, Improved Academic Achievement, and Leadership. A picture is taken and posted on the bulletin board at main entrance.

### Parent Council

The Parent Council president, Mrs. Carlene Craib, held monthly meetings September through June. There were two successful social activities, a Spaghetti Supper and Square Dance Night for families.

"Nab News" continues to be the most welcomed important activity of the Parent Council. Mrs. Webster and Mrs. Kostek have made the format most attractive by respectively typing and providing eye-catching art work. Volunteers, headed by Mrs. Lisien, held an orientation in the beginning of the school year and with level coordinators successfully helped with drill and clerical chores in classrooms. A computer volunteer group headed by Mrs. Tibbs and Mrs. Crocker introduced the Apple Computer to our children in Grade 2. Volunteer parents have made costumes for our play, corrected papers, drilled children in math and reading in addition to the other previously mentioned activities. At the end of the school year, staff of the school had a "Thank You Tea" for volunteers. In all, 100 parents have provided service to Nabnasset School.



CAMERON/FROST SCHOOL ANNUAL REPORT 1981-82

Mrs. Rita E. Miller  
Principal

Cameron/Frost School students, teachers and parents participated in many interesting and varied programs during the past year.

Grades 1, 2 and 3 piloted reading programs at the request of the Language Arts Curriculum Committee. Materials and the services of consultants were furnished by the companies involved.

The Westford Junior Women's Club sponsored a very comprehensive program aimed at encouraging children to become interested in books and develop their skills through wide reading. Initially students K-5 participated in a poster contest. This was followed by a Book Fair in each building. Phase three involved students in a Read-A-Thon. Appropriate prizes were awarded and money donated for special school purposes.

This group, through the Merrimack Special Education Collaborative, donated a disability awareness kit titled Kids Come in Special Flavors.

Cameron/Frost students were provided a wide range of physical education programs. Our intermural program consisted of a soccer tournament in the fall, floor hockey during the winter season, softball, baseball, and whiffle ball in the spring. An after school gymnastics class and exercise program were also offered. To conclude the year, the annual bicycle safety trip and field days were held. Grade 5 students attended the annual camp week held at East Boston Camps.

Our schools, under the direction of our Art specialist Susanlee Bozman, were represented at a systemwide Art Exhibit at the Apple Blossom Festival in May. Cameron students participated in a poster and/or essay contest sponsored by the Ladies Auxiliary of the V.F.W. Post No. 653.

Officer Roy, Safety Officer for the Westford Police Dept., spent time discussing school bus safety and conducting emergency bus evacuation drills. He also spoke at assemblies regarding Halloween safety.

Mrs. Patti Mason planned a fire safety program acquiring an excellent film loaned by Burger King. Mr. Robert Parsons, a volunteer member of the local Fire Dept., visited classrooms discussing fire safety and providing an opportunity for student questioning.

P.T.O. continues to be very active and tremendously supportive. Their fund drives, T-Shirt sale; Family Night Spaghetti Supper; Holiday Nut Sale, provided money for field trips in the spring and 3 enrichment programs. Field trip listing were as follows:

Kindergarten	Aquarium, Boston
Grade 1	Aquarium, Boston
Grade 2	Science Museum (either Boston or Worcester)
Grade 3	Sturbridge Village

Grade 4	Science Museum, Boston
Grade 5	Museum of Fine Arts; State House, Boston

Enrichment programs included:

State Production titled Stage Works by the Learning Guild of Duxbury, MA

Puppet Workshop, performance and classroom workshops held in each building presented by The Puppet Workshop, Providence RI.

"Legend of Sleepy Hollow" - Stage play presented by the Guild Players, Lunenburg, MA

Many parents serve as volunteers in the classrooms, as room mothers, and as members of various education committees. With the current emphasis on the use of the computer as an educational tool, a cadre of parents provides time for an instruction in this area.

Cameron/Frost P.T.O., seeking to provide community service, co-sponsored with other elementary P.T.O.'s a program by Jim Trelease titled Children, Books, and Motivation.

A human sexuality program providing parents with an opportunity for input into the curriculum and a forum for discussion was also held.

Chapter I (formerly called Title I) continues to provide assistance to qualifying students. Many of the children involved do not qualify for special needs programs, but do profit from additional assistance in language arts and math. Mrs. Jean Rubinstein, Director, and her Parent Advisory Council planned an evening program for parents entitled Building Your Child's Esteem. An Open House for parents of Chapter I students was also scheduled.

Our two annual musical evenings for parents were well received. Miss Ruth Irvin and Mrs. Carolyn Geissler directed. Students and staff deserve credit for excellent performances.

Grade 5 band students performed at an all elementary school presentation under the capable direction of Mr. David Manseau.

Frost School welcomed Miss Ann Marie Kintz, from Rivier College, Grade 1 student teacher.

Our fall Education Week Open House at both buildings was a huge success. Many parents showed their interest in and concern for the education of their children.



## PLANT OPERATIONS AND MAINTENANCE ANNUAL REPORT 1981-82

Dr. John A. Crisafulli  
Assistant Superintendent

The school administration has continued to research and implement cost effective measures in operation and maintenance of our school plants. Through the efforts of the Merrimack Education Collaborative, in conjunction with other school districts within the Merrimack Valley, we purchased large volume items through competitive bidding. This approach has resulted in significant savings in the areas of: heavy oil, bread, duplicator/mimeograph paper, and electric bulbs. In addition, we have taken advantage of the Commonwealth's State Bid List which allows any municipality the opportunity to purchase a wide range of supplies/materials from vendors at the same cost enjoyed by all State Department sub-divisions. In addition to purchasing items at low prices, we save on cost and time that is associated when preparing, advertising, and awarding bids.

Doris Santaguida, our Energy Director, working cooperatively with our energy audit consultant and Citizen Advisory Committee, received a 50% matching Federal grant to implement energy saving measures. Those approved include - Westford Academy: an energy management system, new showers, replacement of gym lighting; Norman E. Day School: optimal start on heating system, exterior floodlights, damper control.

In addition to the Federal grant, we have implemented other energy conservation measures. Frost: additional attic insulation, window caulking. Abbot: lowering of classroom ceilings, adjustments in univent air intakes, and replacement of all air vents. In all schools except Cameron and Frost, we have installed boiler control panels which monitor and regulate boiler operation as called for by inside/outside temperatures.

During the year we experienced two serious emergencies. At the Abbot Middle School we encountered a mid-winter pipe freeze-up. On behalf of the School Committee, we would like to thank our staff, custodian/maintenance personnel and Town tradesman who unselfishly gave of their time to quickly rectify and ready the building. Through these outstanding efforts, school was closed for only 2 days. Due to the costs and labor associated with this emergency, other planned maintenance projects had to be deferred.

The second emergency was the failure of the Robinson School septic system. We had to replace the original leeching field. This was accomplished without any lost school time.

Ongoing maintenance projects continued during the summer of 1981 and into the school year. At Westford Academy, 12 classrooms were painted by our maintenance department. Carpeting and drapes were replaced in 2 classrooms at Robinson School. The gym floors at Abbot Middle School and Westford Academy were refurbished. At Norman E. Day School our maintenance department built an additional classroom to accommodate a special needs classroom.



ANNUAL REPORT - CAFETERIA  
1981-1982

Doris Santaguida  
Director, Food Services

The fine cooperation and dedication of the cafeteria staff has resulted in a successful year for the school lunch program. At year end, the program was within its operating monies.

In January the pre-packaged lunches for Nabnasset, Cameron and Frost Schools were replaced with our own Satellite Lunch Program, utilizing simple lunches which are cooked at the serving school.

To insure lowest possible costs, all paper goods and other disposable supply items were purchased on bid this year, as well as milk and bread.

WESTFORD ACADEMY 1982 GRADUATES

Class Officers

Christine Kavanagh, President  
Michelle Evans, Vice-President

Leslie Hickey, Secretary  
Kathleen Wilkie, Treasurer

Clayton W. Ackerman  
Corine M. Ahern  
Charlotte A. Albright  
Sarah Anne Anderson  
Amy Andreliunas  
Michelle D. Aranyi  
James A. Ashby  
Marianne J. Bakke  
Regan M. Barry  
\*Suzanne Beaumont  
Lisa L. Bechard  
Stephen C. Bergholm  
Lisa C. Bohne  
Christina R. Bochnik  
Alan J. Boisvert  
Lynne-Marie Bowle  
Donald F. Bradanese  
Julia M. Buffo  
Dianne Marie Burke  
Mikiko Burrill  
Rita Capeless  
Brenda L. Carroll  
Jennifer C. Carroll  
Kimberly R. Carson  
Kathleen M. Casey  
Marcia G. Cassidy  
Dawn M. Champiny  
Deborah J. Clark  
Kristine Anne Clough  
Seth James Cockerline  
David S. Connell  
Judith Marie Cooke  
Judith Anne Daigle  
Alan W. Daukantas  
Tara Lee Day  
Anthony J. Dearan  
Eileen Renee Dee  
\*Steven M. DeFreitas  
Theresa Delaney  
\*Sharon Ann DeLouchrey  
Richard Deneault  
Gayle I. Desrochers  
Patrick J. Doherty  
Margaret Sara Dolan  
\*Sharon Lee Donahue  
Margaret F. Donnelly  
Donna L. Donahoe

Dennis J. Doucet  
Jeffrey Dries  
Kim Allison Duggan  
Matthew W. Eddy  
Mark C. Einarson  
Kenneth P. Eldridge  
Daniel J. Ericson  
Michelle Joanne Evans  
\*Sally Anne Evans  
Kevin J. Farley  
Joseph E. Ferreira  
Linda C. Finney  
Ellen A. Fisher  
Lisa Flanagan  
Lauren Sue Fletcher  
Michael James Floyd  
Richard L. Flynn  
\*Nancy J. Foster  
Elaine M. Fournier  
Kirstina Franz  
Jane C. Funke  
Gradford Gagnon  
Andrew J. Garside  
Brent J. Gelinas  
Christina A. Gizara  
John E. Goulden  
Lisa A. Gradie  
Jeffrey Grant  
\*Todd A. Grantham  
Brian J. Grantz  
Genevieve A. Guenet  
Karen Haley  
Barbara L. Hall  
Linda E. Hall  
Deborah L. Harkins  
Mary J. Harpley  
Debra J. Hayward  
\*Maureen Ann Healy  
Donna L. Heath  
\*Leslie Jean Hickey  
Margaret S. Hoffman  
Cynthia A. Holmes  
Pamela A. Holmes  
Sharon A. Holmes  
Kathleen M.H. Hurd  
Karen Lee Hopkins  
Robert P. Hovanec

\*National Honor Society

Debra A. Hulslander  
 Joseph B. Ingalls  
 Joseph A. Jascewsky  
 Jill A. Jekanoski  
 Dennis J. Jolin  
 Lawrence F. Jong  
 Glenn A. Jordan  
 \*Melissa A. Joyce  
 Jennifer Kansanniva  
 \*Christine Kavanagh  
 \*Kathleen Kavanagh  
 Karen Sheila Kearns  
 John W. Keele  
 \*Sonja L. Keith  
 Kristine Kelty  
 Davis S. Kendall  
 \*Martha Kennedy  
 Thomas W. Kilroy  
 Timothy J. Kilroy  
 William M. Knowles  
 Angela D. Kondos  
 Kevin Kouble  
 \*Alan D. Kropp  
 Sandra R. LaCourse  
 David C. Lahme  
 Anthony L. Lamothe  
 Linda M. Lamy  
 Sherri A. Langley  
 \*Kristine C. Laping  
 \*Kevin M. Lehan  
 Darrn T. L'Hussier  
 \*Todd M. Lobo  
 Alicia T. Loiselle  
 \*Beth Anne Loring  
 Scott J. Mack  
 \*Cathy A. Mahanna  
 Caroline Jane Mailhot  
 \*Elizabeth M. Martin  
 Dorothy E. Massie  
 Craig W. Mayer  
 \*A. Dawn McCall  
 Deborah J. McCormack  
 Richard F. McCusker  
 Albert J. McEvoy  
 William G. McIlwrath  
 Susan P. McLenna  
 \*Christopher D. Meagher  
 John W. Meikle  
 Allen T. Mudgett  
 Kristin Mueller-Popkes  
 Kathryn S. Murch  
 Catherine A. Murphy  
 Albert J. Murray

Michelle A. Neal  
 Wendy June Neiland  
 Lori Ann Nelson  
 Valerie Susan Newell  
 Philip S. Nikoras  
 \*Laura Lee Nipps  
 Eric D. Nolin  
 Donna Lee O'Clair  
 Joseph J. O'Connell  
 Michael J. O'Connor  
 Daniel O'Donnell, Jr.  
 Karen Marie O'Donnell  
 \*Theresa O'Loughlin  
 Cynthia L. Olson  
 Michael R. O'Malley  
 Ted Palmer  
 Constantine Panagskos  
 Rodney E. Panneton  
 Monica Patton  
 Lisa J. Peladeau  
 Ronald P. Peladeau  
 Robert J. Pepin  
 Michael C. Perron  
 Anna Marie Piacentino  
 Andrew I. Pinard  
 Sandra D. Pond  
 Terri Diane Pond  
 Joyce Lynn Poullos  
 Robert Prestidge  
 John W. Pyra  
 \*Amy J. Radcliffe  
 William J. Rathke  
 George F. Rayne, III  
 Beth Reed  
 Robert W. Reed, Jr.  
 Michael Anthony Regan  
 Jean Reilly  
 Elsie L. Reynolds  
 Ronald V. Richardson  
 Natalia N. Ristic  
 Patricia M. Rodwell  
 William Rogers, Jr.  
 Marsha Kent Rooks  
 James L. Rossi  
 Cheryl A. Roux  
 Davis W. Russo  
 Karen M. Sahagin  
 David A. Salisbury  
 David M. Sallet  
 Mark W. Savage  
 Kelly J. Schaub  
 Diane E. Schmid  
 Todd E. Schofield

\*National Honor Society



Mary Ann Sellers  
Stephanie D. Selman  
Kristin R. Shepherd  
Heather A. Sheridan  
Holly B. Sheridan  
Mary E. Sheridan  
James Michael Shields  
Seth Andrew Sladek  
Sherryl Marie Smerigan  
Paul William Smith  
Cheryl Lynn Snow  
Mary L. Southworth  
David A. Spicer  
\*Lori-Ann Spinner  
Nancy L. Stevens  
Donna K. Strakhovsky  
J. Frank Strauss, Jr.  
Kimberly A. Sullivan  
\*Michael J. Sullivan  
\*Pamela S. Tatelman  
Lisa M. Thibodeau  
Robert D. toombs  
Leona Towne  
\*Stacey Anne Tuttle  
Brian J. Vose  
Linda Maureen Wacome  
Christine E. Walter  
Jeffrey R. Waring  
Mary Ann Waring  
Cynthia M. Waterman  
Patricia Grace Welch  
Kathleen L. Wilkie  
Juliana M. Wilson  
Tammy S. Worobey  
Kevin M. Wright  
William Wright, Jr.  
Beth Ellen Yetman  
Joseph F. Zegowitz  
Jeanmarie Zona

Class Advisors: Janet Bryant  
James Casserly

## PROGRAM

PROCESSIONAL: "Pomp & Circumstance".....Elgar

NATIONAL ANTHEM

INVOCATION.....Reverend Robert E. Nee

SALUTATORIAN.....Cathy Mahanna

PRESENTATION OF CLASS GIFT

President of the Class of 1982.....Christine Kavanagh

ACCEPTANCE OF CLASS GIFT

President of Class of 1983.....Mary Hedderman

HONOR SPEAKERS.....Sonja Keith  
Kristine Laping

CLASS SONG.....Vocalists: Alicia Loiselle  
MaryAnn Waring  
Piano: Sally Evans

## PRESENTATION OF AWARDS & SCHOLARSHIPS

Trustees of Westford Academy Awards & Scholarships

Presented by.....Edward M. Abbot

For Excellence in Art.....Alan Mudgett  
Jane Funke

For Excellence in English.....Beth Loring

For Excellence in Latin.....Regan Barry

For Excellence in French.....Nancy Foster

For Excellence in German.....Kristine Laping

For Excellence in Spanish.....Maureen Healy

For Excellence in History.....Sonja Keith

For Excellence in Science.....Cathy Mahanna

For Excellence in Mathematics.....Sharon DeLouchrey

For Excellence in Home Economics.....Anna Piacentino

For Excellence in Music.....David Russo

For Excellence in Industrial Arts.....Seth Cockerline

For Excellence in Physical Education.....William Rathke

For Excellence in Secretarial Science.....Terri Pond

## THE MOST WORTHY REPRESENTATIVES OF WESTFORD ACADEMY

Martha Kennedy - Class of 1982

Monique Joyce - Class of 1984

Adrea Szylvian - Class of 1983

Ellis Eckel - Class of 1985

William C. Roudenbush Memorial Scholarship

Cathy Mahanna

1st Lt. Jeffrey H. Peterson Memorial Award

Robert Prestidge

Arthur & Bertha Hildreth Memorial Scholarship

James Ashby

Gorden B. Seavey Communications Scholarship

Lori-Ann Spinner

Frederic A. Fisher Scholarship

Beth Loring

Nabnasset Booster Club Scholarship

Albert McEvoy

Andrew Garside

Richard Hall Memorial Scholarship  
Westford Academy Student Council Scholarship

Lehan Memorial Scholarship  
Westford Business Association Scholarship  
Brian Belleau Memorial Award  
Digital Equipment. Corp. Scholarship  
Westford Lions Club Scholarship  
Mattawanakee Post 6539 V.F.W. Scholarship  
Westford Garden Club

Westford Academy Faculty Scholarship

Kathy Mayer Memorial Scholarship  
Gertrude Sorkin Memorial Scholarship  
U.S. Military Academy  
League of Women Voters  
National Honor Society  
D.A.R. Good Citizenship Award  
D.A.R. American History Award  
Elva Judd Rollins Award  
Charles L. Hildreth Award  
Charles E. McGregor Memorial Scholarship  
Eric G. Hook Memorial Scholarship

Sara A. Connolly Memorial Scholarship  
American Field Service Scholarship

Newcomers Club of Westford

Westford Education Assoc. Scholarship

Shields Memorial Scholarship  
Westford Rotary Club Scholarship  
Westford Kiwanis Scholarship

H.E. Fletcher Social & Athletic Club  
Stony Brook Fish & Game Association  
Westford Academy Athletic Boosters Scholarship

Westford Junior Women's Club Scholarship

Matthew Eddy  
Cathy Mahanna  
Christine Kavanagh  
Kristine Laping  
Sharon DeLouchrey  
Albert McEvoy  
Kathryne Murch  
Stephen Bergholm  
Amy Radcliffe  
Beth Reed  
Michelle Evans  
Sharon Donahue  
Martha Kennedy  
Lori Nelson  
Heather Sheridan  
Lori-Ann Spinner  
Cathy Mahanna  
Kristine Clough  
Joseph Jascewsky  
Presidential Classroom  
Dawn McCall  
Martha Kennedy  
Kristine Laping  
Donna O'Clair  
Dennis Jolin  
Jane Funke  
Regan Barry  
Martha Kennedy  
Christine Kavanagh  
Todd Grantham  
Sheryl Smerigan  
Sally Evans  
Jean Reilly  
Alicia Loiselle  
Lori Nelson  
Todd Grantham  
Heather Sheridan  
Mikiko Burrill  
Kevin Lehan  
Todd Grantham  
Albert McEvoy  
Martha Kennedy  
Michael Sullivan  
Lori Nelson  
Kevin Lehan  
Sharon Donahue  
Todd Grantham  
Todd Lobo  
Albert McEvoy  
Dave Spicer  
Tara Day  
Kathie Wilkie  
Jill Jekanoski  
Christine Kavanagh



Alpha Data Associates, Inc. Award	Michael Floyd
Gen Rad Award	Steven DeFreitas
Nettie Steven Scholarship for Environmental Science	Martha Kennedy
Forty Memorial Scholarship	Heather Sheridan
	Jennifer Jansanniva

---Presented by Joseph F. Lisi, Principal---

CONGRATULATORY REMARKS.....George Murray, Chairman  
Lloyd G. Blanchard, Superintendent

AWARDING OF DIPLOMAS.....Members of the Westford School Committee

WESTFORD ACADEMY ALMA MATER

To thee, our Alma Mater dear,  
We raise our voices high in cheer.  
Our gratitude we would express  
And pledge to the our faithfulness.

Built high on Tadmuck Hill so fair,  
By those whose mem'ry we revere,  
She stands a beacon light for youth  
To guide them in the way of truth.

In field of battle and in peace,  
We strive they glory to increase,  
That ever shall dear Westford be  
An emblem of fraternity.

..Words by Pauline Ferguson Cariford  
..Music by Calkin

BENEDICTION.....Reverend Thomas Hawkins

RECESSIONAL.....Wagner

Played by Westford Academy Band, Blair Bettencourt, Director

CLASS MARSHALLS.....Mary Hedderman, Lisa Melville  
CLASS COLORS.....Light Blue, Dark Blue and White  
CLASS FLOWER.....Red Rose  
CLASS SONG.....Theme from "Mahogany"

RECEPTION FOR GRADUATES - Westford Academy Catetorium  
Hosted by Class of 1983

# TEACHING STAFF

## TEACHERS

### WESTFORD ACADEMY

Joseph F. Lisi, B.S., M.Ed. (Salem State)  
 Thomas S. Casey, Jr., B.A., M.Ed. (St. Anselms, Fram. State)  
 Richard DiSimone, B.S., M.Ed. (Salem State, Northeastern)  
 Laurie Laba, B.A., M.Ed. (Simmons College, Boston College)  
 Mary Westcott, B.S., M.Ed. (Salem State, Tufts Univ.)  
 Edward Walsh, B.S., M.Ed. (Fitchburg State)  
 Carolann Wais, A.B., M.A. (Boston College, Fitchburg St.)  
 Elaine McMahon, B.S., M.L.S., (Univ. Lowell, Univ. New York)  
 Nancy Bermann, B.A., M.A. (Univ. of Florida)  
 Blair Bettencourt, B.Mus.Ed., M.Mus. Ed. (Univ. of Lowell)  
 James Bogue, A.B., M.A., PhD. (Harvard, Univ. of Illinois)  
 Eva Brown, B.A. (Univ. of New Hampshire)  
 Janet Bryant, B.A. (Univ. of Maine)  
 Anna Burgoon, B.S.Ed., M.A.T. (Ohio Univ. UVM)  
 Nancy Burt, B.S. (Gordon College)  
 Sandra Carignan-Whittemore, B.S. (Keene State)  
 H. Earl Carlson, B.S., M.A.T. (Salem State, B.C.)  
 D. Ann Carter, B.S. (Salem State)  
 James Casserly, B.A. (Bridgewater)  
 William Cody, B.S., M.Ed. (Salem State)  
 Andrew Coravos, B.S., M.Ed. (Northeast, Boston Univ.)  
 Janet Cunningham, B.S. (University of Mass.)  
 Albert Duffett, A.B., M.Ed. (Salem State)  
 Joseph Freitas, B.A., M.S., M.Ed. (Fitchburg, Univ. Wash.)  
 Edward Galotta, B.S., M.A.T. (Boston Coll, Salem State)  
 Katherine Ganas, B.S. (Lowell State)  
 Norma Graham, B.A., B.S., (Ohio State University)  
 Sally Haberman, B.S. (American University)  
 Janet Harrington, B.A., M.Ed. (Framingham State)  
 Frederick Henrichs, B.A., A.M. (Gordon Coll, Northeastern)  
 F. Davis Herbert, B.A., M.A. (Carleton, Columbia, U. Mass.)

## UNINTERRUPTED SERVICE SINCE

PRINCIPAL  
 Housemaster  
 Housemaster  
 Guidance Counselor  
 Guid.Cnslr/Coordinator  
 Guidance Counselor  
 Special Needs Teacher  
 Librarian  
 Spanish  
 Music/Band Director  
 Social Studies  
 English  
 Mathematics  
 English  
 Phy. Educ./Health  
 Social Studies  
 Mathematics, Dept. Head  
 Business  
 Science  
 Business, Dept. Head  
 Business  
 Home Economics, Dept.Hd.  
 History  
 Science  
 Mathematics  
 History  
 Spanish  
 Science  
 Home Economics  
 History, Dept. Head  
 French

Sept 1968  
 July 1973  
 Sept 1963  
 Feb. 1978  
 Sept 1970  
 Apr. 1970  
 Sept 1969  
 Mar. 1980  
 Sept 1967  
 Sept 1970  
 Jan. 1976  
 Jan. 1973  
 Oct. 1979  
 Sept 1972  
 Apr. 1980  
 Sept 1977  
 Sept 1966  
 Sept 1973  
 Sept 1975  
 Sept 1964  
 Oct. 1968  
 Sept 1974  
 Sept 1974  
 Sept 1974  
 Sept 1971  
 Sept 1981  
 Sept 1974  
 Sept 1964  
 Sept 1973  
 Sept 1966  
 Sept 1980

Priscills Hughes, A.B., M.Ed. (Middlebury, Boston State)	English	Sept 1971
Paul Janocha, B.S., M.Ed. (Salem State)	Business	Sept 1968
Francis Joyce, B.S., M.Ed. (Fitchburg State)	Industrial Arts	Sept 1959
Michael Joyce, B.A. (Drake University)	German	Sept 1978
Kevin Kane, B.S. Assoc. (Mt. Wachusset, Salem State)	Business	Sept 1980
Jean Kelley, A.B., M.S. (Bates, Conn. State)	Latin	Sept 1964
Michael Kelly, B.S., M.Ed. (Boston College)	Chemistry	Sept 1963
John Kent, B.A., B.F.A. (Stonehill, Mass. College of Art)	Art	Sept 1980
Debora Kupperstein, B.S., M.S. (Lesley College)	Special Needs	Sept 1980
Frank Lewis, B.S. (Northeastern University)	Physical Education	Sept 1977
Joan Longobardi, B.S., M.Ed. (R.I. School of Design, Temple)	Art	Sept 1966
Linda MacDonald, B.S. (Springfield)	Physical Education	Sept 1975
James McNiff, A.B., M.L.S. (Boston College, Boston Univ.)	English, Dept. Head	Sept 1972
Robert Maguire, B.A. (Westfield State College)	History	Sept 1979
John Morris, B.S. (Springfield)	Physical Education	Sept 1967
Linda Morrison, B.S., M.Ed. (University of Maine)	Home Economics	Sept 1969
Judith Murphy, A.B., M.A.T. (Radcliffe, Harvard)	History	Sept 1973
Diane O'Donnell, B.A. (University of Mass.)	French	Sept 1972
John Pawlak, B.S. (University of Lowell)	Mathematics	Sept 1976
Geraldine Penney, B.S. Ed. (Salem State)	Business	Sept 1971
Ann Perham, B.A. (Hartwick College)	History	Sept 1973
Leroy Pindara, B.S., M.Ed. (Iowa State, Wayne State Univ.)	Phys. Educ. Dept. Head	Sept 1972
Paul Poisson, B.A., M.M.T. (Salem State, Univ. of Lowell)	Math/Science	Sept 1974
Richard Prescott, B.S., M.A.T. (Univ. of Massachusetts)	Science Dept. Head	Sept 1964
Christopher Saunders, B.A. (Stonehill College)	Reading/English	Sept 1979
Edward Scollan, Jr. B.S. (University of Lowell)	History	Sept 1976
Nancy Sears, B.A., M.A. (Colby, Lesley)	Special Education	Sept 1981
Claire Sheehy, B.S. (Salem State) A.S. (North. Middlesex)	Business	Feb. 1980
Joan Shuda, B.A. (Boston University)	Art	Sept 1981
Patrick Smith, B.A., M.A. (University of Michigan)	English	Sept 1972
Thomas Smith, B.S., M.Ed. (Salem State)	Business	Sept 1967
Robert Sobek, B.S. (University of Massachusetts)	Biology	Oct. 1965
Joseph Spadano, B.S.Ed. (Fitchburg State)	Math	Sept 1979
Anne Stowe, B.A. (Salem State)	Mathematics	Sept 1974
Loretta Tanner, B.A. (University of Lowell)	English	Sept 1979



# TEACHING STAFF

## TEACHERS

### WESTFORD ACADEMY

Patricia Tollefson, B.A., M.A. (Concordia Univ. of Dubuque)  
 Barbara Toohey, B.A. (Boston University)  
 Gloria Vogel, B.A. (University of New Hampshire)  
 Heiner Wais, B.A., M.Ed. (Lowell State, Fitchburg State)  
 Michelle Wilson, B.S. (University of Maine)

## UNINTERRUPTED SERVICE SINCE

Math Sept 1981  
 English Sept 1981  
 English Sept 1973  
 Art/I.A. Dept. Head Sept 1975  
 Physical Education Sept 1976

### ABBOT MIDDLE SCHOOL

Carl Lyman, B.S., M.Ed. (Boston State, Tufts Univ.)  
 Martha Bentley, B.A., M.Ed. (UCLA, Northeastern)  
 Carol Fernsten-Lyman, B.S., M.Ed. (Fitchburg State)  
 Mary Ellen Milne, B.S. (Fitchburg State)  
 Thomas Pagel, B.A., M.A.T. (Oakland University)  
 Joseph Barriero, B.S., M.Ed. (Fitchburg State)  
 Garrett Barry, B.S.Ed., M.Ed. (Salem State)  
 Adela Blackburn, B.A., M.Ed. (Denison Univ., Univ. of Lowell)  
 John Doucette, B.A., M.Ed. (Univ. Mass., Univ. Lowell)  
 Clenna Emery, B.S. (Marion College)  
 Noreen Forbes, B.S. Ed. (Univ. of Lowell)  
 Jeffrey Haight, B.S. Forestry (Univ. Maine at Orono)  
 Christy Hawkins, B.A. (Eastern Illinois Univ.)  
 Cecily Howell, B.S. (Mass. College of Art)  
 Robert Kennedy, B.S., M.Ed. (Univ. of Lowell)  
 Marsha Kistler, A.B., M.A. (Univ. of Michigan)  
 Christine Lightbody, B.S. (E. Stroudsburg State)  
 Richard Lydon, B.A., M.A. (Un. Mass., Framingham State)  
 Robert Mancusi, B.A.A., M. Ws. (Univ. of Mass., Univ. Lowell)  
 David Manseau, B.Mus.Ed. (Boston Conservatory)  
 Lloyd Maranville, B.Mus., M.Ed. (Univ. of Lowell)  
 William O'Neil, B.S., M.Ed. (Boston Univ., Univ. of Lowell)

Ass't. Principal Sept 1973  
 Guidance Counselor Sept 1972  
 Special Needs Sept 1978  
 Special Needs Sept 1978  
 Special Needs Sept 1977  
 Grade 6 Team Leader Dec. 1970  
 Grade 7 Team Leader Sept 1967  
 Grade 7 Sept 1965  
 Grades 5-6 Sept 1973  
 Grade 6 Sept 1973  
 Grades 5-6 Sept 1974  
 Grade 8 Science Oct. 1979  
 Grade 8 Sept 1977  
 Art Sept 1980  
 Grade 8 Sept 1969  
 French Sept 1972  
 Physical Education Sept 1971  
 Grade 5-6 Team Leader Jan. 1972  
 Grade 8 Team Leader Sept 1970  
 Music/Band Sept 1963  
 Music Sept 1973  
 Grade 7 Sept 1970

## TEACHING STAFF

### TEACHERS

#### ABBOT MIDDLE SCHOOL

Peter Pecorelli, B.S., M.Ed. (Fitchburg State)  
 Sarah Reynolds, B.S. (St. Lawrence Univ.)  
 Jane Spillane, B.S., M.Ed. (Framingham St., Univ. Mass.)  
 Kevin St. Cyr, B.A. (Merrimack College)  
 Marilyn Scott, B.S.Ed. (Bridgewater State)  
 Janet Veves, B.A. (Lowell University)  
 Charles Vogel, B.A. (Univ. of Massachusetts)  
 Frederick Vona, Jr., B.S. (Fitchburg) M.A. (Ohio State)  
 David Yazbek, A.B., M.A. (Merrimack, Univ. of Lowell)  
 Randolph Young, B.S., M.Ed. (Univ. of Mass., Boston State)

#### NORMAN E. DAY SCHOOL

Richard E. Neal, B.A., M.Ed. (Brown Univ., Salem State)  
 Ralph N. Drinkwater, B.A., M.Ed. (Univ. Mass., Northeastern)  
 Paul Taylor, B.S.Ed., M.A.Ed. (Boston Univ., Suffolk)  
 Pamela McGovern, B.S. (Fitchburg State)  
 Kathy Auerbach, B.S. (Boston Univ.) M.Ed. (Northeastern)  
 Paula Newell, B.S. (Fitchburg), M.Ed. (Worcester State)  
 Arthur Bailey, B.S.Ed. (Fitchburg State)  
 Karen Benedict, B.A. (Elmira College)  
 Patricia Bennett, B.A., M.Ed. (Syracuse Univ., Univ. Lowell)  
 Shelagh Brady, B.A. (Emmanuel College)  
 Dorothy Brown, B.A. (Univ. Mass.)  
 Diane Clifford, B.S. (Fitchburg State)  
 James Coster, A.B., M.Ws. (Gordon College, Boston State)  
 Patricia Culbert, B.A. (Bridgewater State)  
 Saverio DiLorenzo, B.S., M.S. (St. Bonaventure, Rivier)  
 Vicki Epler-Fitzpatrick, B.F.A. (Mass. Coll. of Art)  
 Deborah Forbes, B.A. (Lowell State)  
 Jean Haight, B.S. (University of Maine)

### UNINTERRUPTED SERVICE SINCE

Grade 7, Guid. Cnslr.  
 Math  
 Home Economics  
 Social Studies  
 Grade 6  
 Social Studies  
 Grade 8  
 Industrial Arts  
 Grade 8  
 Physical Education

Sept 1971  
 Sept 1980  
 Sept 1979  
 Nov. 1979  
 Jan. 1976  
 Jan. 1982  
 Sept 1973  
 Nov. 1981  
 Sept 1967  
 Sept 1970

PRINCIPAL  
 Ass't. Principal  
 Guidance Counselor  
 Special Needs  
 Special Needs  
 Special Needs  
 Industrial Arts  
 Grade 8  
 Grade 6 Team Leader  
 Grade 5  
 Social Studies ½-time  
 Grade 7-8  
 Grade 7  
 Language Arts  
 Grade 8  
 Art  
 Grade 7-8  
 Home Economics

July 1973  
 Sept 1960  
 Sept 1966  
 Sept 1979  
 Sept 1981  
 Sept 1981  
 Sept 1965  
 Sept 1974  
 Sept 1969  
 Sept 1973  
 Sept 1981  
 Sept 1976  
 Sept 1968  
 Sept 1981  
 Sept 1964  
 Sept 1976  
 Sept 1972  
 Sept 1980



UNINTERRUPTED  
SERVICE SINCE

TEACHERS  
NORMAN E. DAY SCHOOL

Fun Lan Hung, B.S. (Suffolk University)	Grade 7	Oct. 1971
Margaret Keltz, B.S. (Good Counsel College)	Science	Jan. 1980
Suzanne McGrail, B.A. (Salve Regina Coll.)M.Ed. (Boston Coll.)	Language Arts	Sept 1980
Janis Micali, B.A. (Hunter College)	Language Arts	Sept 1980
Doris Popson, B.A. (SUNY at Albany)	Spanish ½-time	Sept 1981
Nancy Sandock, B.S. (Westfield State College)	Physical Education	Sept 1980
Mary St. Onge, B.A. (Merrimack College)	Grade 6	Sept 1970
Robert Shepherd, B.S.Ed., M.Ed. (Northeastern, Univ.Lowell)	Grade 7 Team Leader	Sept 1967
Gregory Wadleigh, B.Mus.Ed. (Lowell State)	Instrumental Music	Sept 1980
Philip Weinshenker, B.A., M.Ed.(Univ. of Wis., Univ. Lowell)	Grade 7	Sept 1973
Dr. Nancy Whitton, B.S., M.Ed.(Lowell State)Ph.D.(B.C.)	Language Arts	Sept 1976
Joan Woods, B.S.Ed. (Bridgewater State)	Grade 6	Sept 1957

FROST SCHOOL

Rita E. Miller, B.S., M.Ed. (Univ. of Lowell, Rivier)	PRINCIPAL	Sept 1939
Beverly Anderson, B.S., M.Ed. (Univ. of Lowell)	Intermediate	Sept 1970
Marilyn Frank, B.A.(Hunter Coll.), M.A.Ed.(Wheelock Coll.)	Grade 1	Sept 1970
Jane Jurgeleit, B.S.Ed. (Boston State Coll.)	Intermediate	Sept 1978
Barbara Manuel, M.A. (Univ. Maine) B.M. (N.E.Cons. Music)	Intermediate	Sept 1968
Shirley Oliver, B.S.Ed., M.Ed. (Univ.Lowell, Rivier Coll.)	Primary	Sept 1940
Sandra Martinez, B.A., M.Ed. (Caroll, Coll, Wright St. Univ.)	Special Needs	Sept 1976

CAMERON SCHOOL

Rita E. Miller, B.S., M.Ed. (Univ. of Lowell, Rivier)	PRINCIPAL	Sept 1939
Marcia Brown, B.A. (Univ. of Massachusetts)	Primary	Sept 1963
Pamela Flavell, B.S. (Univ. of Lowell)	Intermediate	Sept 1976
Charlotte Jeltsch, A.B., M.Ed. (DePaul Univ., Northeastern)	Primary	Sept 1966
Martha Jennings, B.S.Ed., Fitchburg State College)	Primary	Sept 1975
Alice McIntosh, B.S. (Boston University)	Kindergarten	Sept 1970
Mary Mourtzinos, B.S. (Salem State)	Imtermediate	Sept 1969
Roberta Atkinson, B.S., M.Ed. (Boston Univ., Northeastern)	Special Needs	Sept 1974



UNINTERRUPTED  
SERVICE SINCE

TEACHERS  
NABNASSET SCHOOL

Henry J. Leyland, A.B., M.Ed. (Merrimack Coll, Rivier)	PRINCIPAL	Sept 1956
Donald Babin, B.S.Ed., M.Ed. (Salem State)	Intermediate	Sept 1966
Elizabeth Bagas, B.S., M.Ed. (University of Lowell)	Primary	Sept 1969
Karen Bettencourt, B.S.Ed., (Oregon State)	Kindergarten	Sept 1971
Frank Bishop, B.S. (Boston University)	Physical Education	Sept 1967
Beverly Cancellla, B.S., M.Ed.(Un. Lowell, Northeastern)	Primary	Sept 1966
Elizabeth Chachus, B.S.Ed., M.Ed. (Univ. Lowell, Rivier)	Intermediate	Sept 1955
Joyce Coughlin, B.S.Ed. (Fitchburg State)	Primary	Sept 1971
Margaret Geary, A.B., M.Ed. (Regis College, Boston Univ.)	Intermediate	Sept 1965
Kathleen Gendron, B.A. (Rivier College)	Kindergarten	Sept 1974
Nancy Gill, B.S. (University of Lowell)	Intermediate	Sept 1972
Ann Kirk, B.S.Ed. (Lowell State Univ.)	Primary	Sept 1964
Kathleen Pacsay, B.S. Ed. (Lowell State Univ.)	Intermediate	Sept 1972
Joseph Parrino, B.A., M.Ed. (Queens College, Salem State)	Intermediate	Sept 1967
Rose Quillan, A.B. (Albertus Magnus)	Primary	Sept 1962
Marilyn Sheridan, B.S.Ed., M.Ed. (University of Lowell)	Primary	Sept 1966
Loretta Veracka, B.S., M.Ed. (Calif. State, Univ. of VA)	Special Needs	Sept 1974
Cheryl Campbell, B.S. (Lesley College)	Special Needs	Feb. 1982

ROBINSON SCHOOL

Kenneth L. DeBenedictis, B.S., M.Ed. CAGS (Northeastern, BU)	PRINCIPAL	Sept 1968
Darryl Alexa, B.S. (Lowell State)	Intermediate	Sept 1970
Kathleen Archibald, B.S. (University of Lowell)	Primary	Sept 1973
Joyce Cederberg, B.S. Ed. (University of Lowell)	Primary	Mar. 1969
Lillian Cooper, B.S.(Cornell Univ.) M.S.(City Un. of N.Y.)	Primary ½-time	Oct. 1981
Lucille Dadmun, B.S. (Salem State)	Intermediate ½-time	Sept 1979
Ruth Guild, B.S.Ed., M.Ed. (Bridgewater St., Northeastern)	Primary	Sept 1967
Wanda Hall, B.S.Ed., (Lowell State)	Intermediate	Sept 1976
Gertrude Kalinen, B.S.Ed. (Fitchburg State)	Primary	Sept 1968
Joan Kavanagh, B.S.Ed. (University of Lowell)	Primary	Sept 1972
Barbara Keenan, B.A. (Univ. of New Hampshire)	Primary	Sept 1972
Linda Lemire, B.S. Ed. (Univ. of Lowell)	Primary	Sept 1970

<u>TEACHERS</u>		<u>ROBINSON SCHOOL</u>		<u>UNINTERRUPTED SERVICE SINCE</u>	
Joan Leyland, B.S.Ed.(Lowell State College)			Intermediate	Sept 1967	
Virginia Lovett, B.S.Ed. (Lesley College)			Kindergarten	Sept 1970	
JoAnn Menzia, B.S. (Univ. of Lowell)			Primary	Sept 1970	
Mary Surprenant, B.S.Ed. (Suffolk University)			Primary	Sept 1972	
Francine Tillman, B.S.Ed. (Rhode Island College)			Primary	Sept 1979	
Ellen Barry, B.S. (University of Lowell)			Intermediate	Sept 1968	
Judith Daly, B.S. (University of Vermont)			Intermediate	Jan. 1980	
Donna Dufour, B.S., M.S. (Fitchburg State)			Intermediate	Sept 1973	
Florence Michaelides, B.S. (University of Lowell)			Intermediate	Sept 1970	
Gail Wilson, A.B. (Mt. Holyoke College)			Intermediate	Feb. 1973	
Susan Yetten, B.S. (American Int'l. College)			Intermediate	Sept 1975	
Leola Foden, A.B. (Boston University)			Special Needs	Sept 1967	
Jeannine Haberman, B.S.(Lowell Univ.), M.Ed.(Rivier Coll)			Special Needs	Sept 1979	
Cathleen Estep, B.A.(Rosemont);M.Ed.(Boston U);CAES(B.C.)			Special Needs	Sept 1980	
Louise Allshouse, B.S. (Univ.Pittsburgh) M.Ed.(Fitchburg)			Special Needs	Sept 1981	$\frac{1}{2}$ -time
Catherine MacQuarrie, B.S. (Fitchburg)			Special Needs	May 1981	$\frac{1}{2}$ -time
<u>SPECIAL SUBJECT TEACHERS</u>					
Arlyss Becker	Art	Robinson		Sept 1981	
Sue Bozman	Art	Frost/Cameron		Jan. 1980	
Barbara Joki	Art	Robinson		Jan. 1968	
Janice Nickerson	Music	Robinson		Sept 1970	
Frank Bishop	Phy. Educ.	Nab/Frost		Sept 1967	
Kenneth Gerken	Phy. Educ.	Robinson		Sept 1969	
Carolyn Geissler	Strings	Grades 4-12		Sept 1966	
Marsha Kistler	French	Middle Schools		Sept 1972	
Kathy Zemaitis	Phy. Educ.	Elementary		Sept 1980	

CENTRAL OFFICE STAFF, 35 TOWN FARM ROAD

UNINTERRUPTED  
SERVICE SINCE

Lloyd G. Blanchard, A.B., M.Ed., CAS (Dartmouth, Harvard)		
Lloyd G. Blanchard, A.B., M.Ed., CAS (Dartmouth, Harvard)	Superintendent	Aug 1957
John A. Crisafulli, B.S., M.Ed. (Boston Univ) Ed.D. (Nova Un)	Ass't. Sup't.	Jul 1973
Doris Santaguida, (Northeastern University)	Trans/Food Serv/Energy	Aug 1966
Kenneth Sargent, B.S.Ed., Ed.M. CAGS (Boston University)	Admin. Spec. Education	Sep 1971
Jane Coleman, B.S., M.Ed., Ed.D. (Springfield, Boston Univ.)	School Psychologist	Sep 1970
Alma Swartz, B.A. (Univ. of Mass.) M.Ed. (Tufts Univ.)	School Psychologist	Dec 1980
Nancy Ferraro, B.A., M.Ed. (Boston College)	Team Chairperson	Sep 1981
Bruce Cohen, B.A.(Merrimack); M.A.(Univ. W.Fla.);PhD.(Univ.CT)	Testing Supervisor	Nov 1981
Dawn Brine, B.S., M.Ed. (Salem State, Northeastern)	Speech Pathologist	Oct 1981
Catherine Pawliczek, B.A., M.A., (Univ. of Mass.)	Speech Pathologist	Sep 1974
Jacqueline McDonald, B.S.Ed., M.S.Ed. (State Un. at Fredonia)	Speech Pathologist	Sep 1979
Margaret Donahue, A.M., E.M. (Emmanuel College, Boston Univ.)	Title VIB Counselor	Sep 1977
Lydia Seif, B.A.(Mich. State Un.) Ed.M.(Boston Univ.)	Title BIB Counselor	Sep 1978
Christine Becker, B.S.(Boston Univ.) MSW (Boston College)	Psychiatric Social Worker	Sep 1980
Michael Parent, B.S. (Fitchburg)	Teacher, Sub.Sep.Classroom	Feb 1982



ENROLLMENT - OCTOBER 1, 1981

<u>GRADE</u>	<u>ACD</u>	<u>ABB</u>	<u>DAY</u>	<u>FRO</u>	<u>CAM</u>	<u>NAB</u>	<u>ROB</u>	<u>TOTAL</u>	<u>NASH TECH</u>	<u>PROJ</u>
12	240							240	45	245
11	248							248	48	260
10	239							239	47	242
9	<u>235</u>							<u>235</u>	<u>50</u>	<u>243</u>
	<u>962</u>							<u>962</u>	190	<u>990</u>
8		155	143					298		<u>286</u>
7		155	150					305		304
6		<u>144</u>	<u>160</u>					<u>304</u>		<u>296</u>
		<u>454</u>	<u>453</u>					<u>907</u>		<u>886</u>
5				24		73	151	248		<u>254</u>
4				25		58	151	234		228
3				28	45	75	83	231		220
2				25	42	74	81	222		223
1				<u>17</u>	<u>41</u>	<u>54</u>	<u>84</u>	<u>196</u>		<u>200</u>
				<u>119</u>	<u>128</u>	<u>334</u>	<u>550</u>	<u>1131</u>		<u>1306</u>
K					<u>53</u>	<u>51</u>	<u>81</u>	<u>185</u>		
Sp	<u>7</u>	<u>11</u>	<u>5</u>				<u>10</u>	<u>33</u>		
TOTAL	969	465	458	119	181	385	641	3218	190	

SUMMARY OF FEDERAL PROJECTS  
July 1, 1981 - June 30, 1982

FEDERAL GRANTS

<u>A) E.S.E.A.</u>	<u>INCOME</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
1. <u>Title I, PL 89-313</u> This money was awared to provide physical therapy for physically handicapped youth.	250.05(Bal) 3,500.00	3,750.00	.05
2. <u>Title I, PL 89-10</u> This grant provides for tutorial and remedial help for the fiscally disadvantaged in several of our schools.	642.98(Bal) 37,861.00	38,503.98	701.51
3. <u>Title IVB, PL 95-561</u> This money was used to help with the purchase of microcomputers to be used for academic remediation of pupils.	11,041.50(Bal) 18,462.00	29,503.50	-0-
4. <u>Title VIB, PL 94-142</u> This grant provides for elementary counseling & special needs staffing at secondary level. \$81,795 was the appropriation. Final check not received June 30, 1982.	-4,738.20(Bal) 72,957.00	87,846.96	-19,628.16
 B) <u>PL 874</u> This is money reimbursed to system for federally employed families with children in our school system.	 33,308.85(Bal) 39,504.62	 59,912.00	 12,901.47
<u>PL 94-482</u> This grant funded 3 projects this year: 1. Guidance Support 2. Child Development 3. Business Update	256.93(Bal) 10,259.00	10,470.44	45.49
<u>Chap. 750 Incentive Grant</u> To provide special education for students transferred from Chap. 750 private school account to local education program.	3,925.00	365.00	3,560.00
<u>Federal Energy Grant</u>	26,065.00	-0-	26,065.00
TOTAL CARRIED FORWARD 7/1/82	253,295.73	230,351.88	23,645.36

FINANCIAL REPORT OF SCHOOL ATHLETIC FUND July 1, 1981 - June 30, 1982

Receipts

Balance July 1, 1981	11,628.73	
Town of Westford	26,285.00	
Football	7,827.25	
Basketball - Boys	1,514.60	
Girls	213.25	
Wrestling	454.50	
Gymnastics	109.50	
Tournament	191.89	
Student Fees	<u>4,210.00</u>	52,434.72

Expenditures

Custodians, Officials, Physician	11,114.00	
Supplies, Equipment, Repair	14,009.65	
Football Insurance	1,525.00	
Transportation	10,258.00	
Conferences, Dues, Awards	<u>-0-</u>	36,906.65

Balance July 1, 1982.....15,528.07

FINANCIAL REPORT OF SCHOOL BAND July 1, 1981 - June 30, 1982

Receipts

Balance July 1, 1981	2,400.00	
Town of Westford	5,576.46	
Summer Band Receipts	<u>-0-</u>	7,976.46

Expenditures

Summer Concerts	-0-	
Music	3,241.99	
Supplies	914.77	
Equipment	590.00	
Uniforms	<u>3,229.70</u>	7,967.46

Balance July 1, 1982..... -0-

FINANCIAL REPORT OF SCHOOL CAFETERIA July 1, 1981 - June 30, 1982

Receipts

Balance July 1, 1981	-0-	
Sales	217,707.46	
State & Federal Aid	65,708.51	
Town of Westford	-0-	
Other Receipts	<u>8,676.60</u>	292,092.57

Expenditures

Labor	137,931.27	
Purchases	<u>157,101.44</u>	295,032.71

Balance July 1, 1982.....(2,940.14)



NASHOBA VALLEY TECHNICAL HIGH SCHOOL  
DISTRICT SCHOOL COMMITTEE

Mr. Randolph Brumagim, Chairman	Chelmsford
Mrs. Cecile Stefanski, Vice-Chairman	Westford
Mr. Robert Manning, Secretary	Shirley
Mrs. Jane Barry	Groton
Mr. William Buxton	Pepperell
Mr. Stratos Dukakis	Chelmsford
Mr. John Keating	Chelmsford
Mr. Augustine Kish	Littleton
Mrs. Irene Machemer	Townsend
Mrs. Charlotte Scott	Westford

ALTERNATES

Mr. Harvey Atkins, Jr.	Littleton
Mr. Kevin Finnegan	Westford
Mr. Rodney Huff	Shirley
Mrs. Mary Pierce	Townsend
Mr. Rudolph Schultz	Pepperell
Mr. David Snow	Chelmsford
Mr. Jordan Waugh	Groton

ADMINISTRATION

Mr. Bernholdt Nystrom	Superintendent-Director
Mr. Charles Valera	Assistant Director/Principal
Mr. David McLaughlin	Technical Coordinator
Mr. Paul Royte	Director of Pupil Personnel
Mr. Thomas Eng	Dean of Students

For the third consecutive year, the Nashoba Valley Technical High School District has maintained a level assessment. This has been accomplished through the utilization of federal, state and local reimbursements and the maximization of our investments by our Treasurer, Mr. Thomas St. Germain.

Nashoba Tech's student enrollment has steadily increased and all indications point to a continued increase as more and more students choose vocational training. Over the past ten years, the record of employment for our graduates has averaged over 95%.

Each year qualified seniors may elect to take advantage of our Co-op Training Program which allows senior students to work in industry during their shop weeks and receive valuable training in their chosen fields as well as a salary. 62% of the students in the 1982 graduating class took advantage of this program.

Nashoba Valley Technical High School is accredited by the New England Association of Schools and Colleges, Inc. and provides its students with on-the-job training, saleable skills, co-op program, high school diploma, trade certificate and an opportunity for further education and job placement.

The following programs are offered at Nashoba Tech:

Technical Programs

Air Conditioning/Refrigeration	Electronics
Auto Body	Horticulture/Landscaping
Automotive	Machine
Baking	Medical Occupations
Carpentry	Metal Fabrication
Culinary Arts	Painting and Decorating
Data Processing	Plumbing and Heating
Drafting	Printing
Electrical	Welding

Academic Programs

English	Geometry
Social Studies	Trigonometry
U.S. History	Advanced Mathematics
Consumer Education	Biology
General Mathematics	Physics
Algebra	Chemistry

In addition to the technical and academic programs, a full Inter-scholastic Athletic Program is offered to the students.

Enrollment as of October 1, 1982

Chelmsford	242
Groton	70
Littleton	85
Pepperell	99
Shirley	74
Townsend	67
Westford	207
Total	844



## TOWN AIDE REPORT

The Town Aide acts as a liaison and an agent assisting and coordinating the delivery of social services to the elderly and the low income residents of the town of Westford, as well as provides information and referral assistance and administers all programs and services of Community Teamwork, Inc. and the Elder Services of the Merrimack Valley Home Care Corporation. Community Teamwork, Inc. is the local Anti-poverty Agency for Westford and the Elder Services Home Care Corp has been designated as the Area Agency on Aging for the Merrimack Valley which is known as Region VIII on the State level and Westford is one of the 23 cities and towns encompassed.

Headstart is a federally funded pre-school child development program for three to five year olds. Westford's class is located at the Old Nabnasset school at the corner of Oak Hill Road and Plain Road. Direct services are given to the child and to his or her whole family and parent involvement is one of the most important concepts of the program. Class size is limited to 20 children who attend Headstart classes four hours per day, four days per week with a weekly field trip on the fifth day. Transportation by small busses is provided to and from school. Children receive a light breakfast and usually a hot lunch. Children with handicaps or learning disabilities are accepted, and given all special services available to bring them up in skills.

We have three programs under ACTION which is a federal agency formed by combining several existing federal volunteer programs. It was established in July of 1971 and is composed of the following programs: Foster Grandparents, Retired Senior Volunteers, Peace Corps, Vista, Service Corps of Retired Executives, Active Corps of Executives and University Year for Action. In Westford, the Town Aide has implemented three of these programs namely--Foster Grandparent Program, the Senior Companion Program and the Retired Senior Volunteer Program.

Foster Grandparent Program has ten seniors who are stationed in Cameron, Frost, New Nabnasset and Robinson schools where they have given 7,376 hours serving the needs of kindergarten youngsters. Volunteers serve 20 hours a week following 40 hours orientation and in-service training. A small stipend is provided to cover any out-of-pocket costs involved for the Seniors.

The Senior Companion program provides friendly visitors for the isolates in town. Each Senior companion visits the same people each week at the same time every day. (Our Senior Aides have a broader field in that they visit all the elderly just to see if they have any unmet needs). Our Senior Companions at the moment are four in number and this past year have logged 2,720 hours with shut-ins. For this, they put in 20 hours a week and receive a small stipend. They have enhanced the lives of 18 people and made them a little less lonely.

The Retired Senior Volunteer Program offers people over 60 years of age new and varied opportunities for part-time volunteer service to the community. Authorized in 1969, operational in 1971, the program was first administered by the Administration on Aging in the Department of Health, Education and Welfare. Qualifications are that a person be 60 or over, in good health. There are no income or educational



requirements needed to participate in this program. Areas of work are schools, parks, museums, hospitals, libraries, nursing home, etc. Any place where human help is needed to make for better operations. These volunteers do not receive any stipend but are reimbursed mileage as we feel they should not be out of pocket especially since they do live on a fixed income. At the moment, we have seven volunteers in Westford.

Neighborhood Youth Corps was originally funded by the Department of Labor in the summer of 1965 for economically disadvantaged youngsters in a work-training program in many public and private non-profit agencies. Youngsters work from 10 to 30 hours a week for the minimal federal wage as clerks, typists, bookkeepers, receptionists, library aides, teacher aides, maintenance aides, painting aides, health aides, environmental aides, and a variety of other career oriented placements. Neighborhood Youth Corps has been cited by the U.S. Congress, as well as the Department of Labor, as being one of finest in the country due to its innovative programs, service to the community, and its economic proficiency. The impact of the community because of Neighborhood Youth Corps, though difficult to measure, is a positive force in utilizing youth's unbridled energy in understandable and dignified work experience. It can be stated unequivocally that it has a definite meaning in terms of effect on family income, economic impact on local businesses, not to mention the pride of accomplishment, increase of confidence and positive attitudinal changes in behavior. Westford employed 35 youngsters last summer who earned \$32,660.00 during the summer months. We also have very limited number of youngsters who work during the winter with the After-School Program as well as an Out-of-School Program where they are obligated to attend classes to get their high school diploma. This year the CETA office at 10 Kearny Square operated this program instead of Community Teamwork, Inc. and that office has a representative every third Thursday at the Town Hall to interview applicants.

The Vocational Advancement Through Skills Training (V.A.S.T.) program was designed to prepare individuals lacking in skills for careers in a number of field through a comprehensive system of supportive services and classroom instruction. A total of 62 slots is maintained, divided among the following training areas: Machine Shop, Food Service Electronics, Clerical, Word Processing Instruction, and Welding. In addition to skills training, V.A.S.T. provides supportive services which include Job Related Education, transportation, job development, career counseling and follow-up assistance. As Slots become available, participants are referred by the Central Intake Unit at CETA for further assessment, a process which always includes an interview and as needed additional testing for entry into particular shops. It is also mandatory that an enrollee attend G.E.D. classes if he or she does not have a high school diploma. A stipend of ten dollars a day is paid to the enrollee with an incentive bonus of ten dollars if he or she has perfect attendance and never tardy. Placement and follow-up services continue for 90 days after termination from the program. Anyone who obtains a job and then loses it or leaves within that period can contact the Skill Center for job search assistance. Westford only had five people go through the Skill Center last year but with Nashoba Technical High School available, this town doesn't have that large a market for this kind of training.



The Energy Assistance Program is now in its sixth year and has experienced exceptional growth in its services to low-income residents of Westford. This program evolved out of a bargain struck by legislators when they agreed to decontrol oil. Legislators realized that, following decontrol, the cost of home-heating oil would climb far beyond the financial reach of most low-income and elderly citizens. To ease the staggering burden of fuel costs, the Federal Fuel Assistance Program was established and Congress passed the Windfall Profits Tax to tax the oil companies' excess profits. Every time one hundred dollars is spent for home-heating oil, about three dollars goes back to the government for the support of the Fuel Assistance Program. Also due to both federal and state regulations, the manual was very complex this past year and also included an extensive bulk oil purchase program which clients who met the federal level of service were plugged into. The elderly families served this past year totaled 150 and received \$79,374.81 in assistance and the non-elderly families numbered 88 and received \$45,094.33 for a grand total of \$124,469.14. Also included in last year's energy programs was 150 "No-cost, Low-Cost" weatherization kits which consisted of plastic storm windows, calking compound, water widgets, shower stoppers, outlet covers and weatherstripping for doors and windows.

From the U.S. Department of Agriculture, Westford received surplus Processed American Cheese which I distributed to qualifying households in the amount of 1500 pounds. The same income criteria used by the Fuel Program was also used in administering this program.

Community Teamwork, Inc. offers three programs for families which are the Protective Service Family Day Care and this provides play care for protective service clients in that it stimulates educational, emotional, social and physical growth of the child from infant to six years. Program capacity is limited to 20 and hours vary between 6 a.m. and 5:30 p.m. (2.) Emergency Shelter provides temporary (30 days Maximum) foster care for children unable to remain with parents. CTI worker must determine the situation to be of an emergency nature and there is no fee charged. (3) Children in Need of Services (CHINS) Emergency Shelter provides temporary (30 days), 24 hour foster care for teenagers who have been processed through the courts and determined to be in need of service. Teenager must have been referred by the Social Worker from the Department of Welfare.

Section 8 Housing Assistance is an assistance payments program to reduce the rent of eligible tenants to 25% of their income. Balance paid on behalf of tenants by Community Teamwork, Inc.

Agency Advocacy program co-ordinates efforts in the areas of welfare, energy, food stamps, consumer complaints, and alcoholism. A full time staff person is also working as a mediator for protection of the consumer in all these areas.

Programs under the Elder Services of the Merrimack Valley, Inc. are five in number and available to anyone 60 years and over. The Supportive Homemaker program is administered by the Family Services of

Greater Lowell and is based on the Supportive Homemaker model of Home Health Services of Northern Essex, this program will offer para-professional support for elders who are experiencing emotional problems significant enough to alter their ability to function independently. Homemakers receive specialized training and both individual and peer supervision. Homemaker hours must be authorized by ESMV case managers after the town aide has made the initial interview and referral. The program expands the capabilities of the mental health system by the utilization of the paraprofessional. Also under the family services is the Protective Service Program and since 1978, the Protective Service Program has been providing help to the isolated, frail elders who are resistive to help and have been considered by others to be a situation that may be physically or psychologically dangerous. Each agency employs a Master's level social worker on a part-time basis.

Merrimack Valley Legal Service Program has been operational since 1978 to serve elders with legal problems. Priorities for service include: health care, housing utilities/energy, property, consumer/financial, transportation and government benefits. Three attorneys and senior aide paralegals comprise the staff. The attorneys are housed in Lowell, but arrange meetings with clients at community or in home sites. Town aide does the intake and referral for this program.

Geriatric Nursing Services Program continues to offer health screening clinics, monitoring, maintenance and education at community-based clinics, at home visits by RNs and home health aides. Barbara Campbell, R.N. conducts all clinics while home visits will be provided by staff nurses based on geographical assignment. This allows for continuity of care for a client regardless of the funding source. Well-Oldster clinics as they are known in Westford are held in all sections of town during the fourth week of each month.

Guardianship/Conservatorship Program is a private non profit corporation whose sole purpose is to serve as a conservator or guardian of older persons and other adults who are unable to handle their personal or financial affairs due to mental or physical disability. GSI will seek the most unrestricted plan to meet the needs of clients. Once the court has ruled the resolution, a GSI case worker will carry out the necessary day to day activities. Network agencies may utilize GSI for phone consultations and training sessions are available.

In all of the previous programs that are administered through the Town Aide, the least being just plain information and referral to any one who telephones, I have an enormous number of "walk-ins" who come to make applications for the particular program he or she may qualify for. The actual filling-out of the application is very time consuming due to the fact that many documents must be procured to verify data and eligibility. It is also a very frustrating time for applicants who have a multitude of other worries and are usually a little unsettled in their time of need. Another facet of the office is the supervision of the Senior Companions and Senior Aides. Keeping abreast of all programs and activities, compiling information, set-up layout and typing of the Council on Aging Bulletin is also under the jurisdiction of the Town Aide.



## COUNCIL ON AGING REPORT 1981-1982

Westford's Council on Aging shall continue to co-operate with the Commonwealth of Massachusetts Commission on Aging and shall be cognizant of all State and Federal legislation concerning funding, information exchange and program planning which exists for better community programming for the elderly.

With all the budget cuts on both the State and Federal level, we had a waiting list for homemaking services for the first time in 18 years due not only to the higher costs involved but people are living longer and more and more people are in that age bracket of 65 years and up. In the case of Westford seniors, we were able to manage this year by utilizing the Respite Care Program and the valuable hours donated by volunteers. The only problem is that we do not have nearly enough volunteers who can cover five full days and in the case of an isolate who needs daily care and supervision, this is necessary. You can't push a button and put a sick person on "hold". This year also found us with an enormous requests for Meals on Wheels and we simply do not have enough drivers to deliver them to the outlying sections of Westford which in some cases is eight miles from the meal site.

The Nutrition Program (hot lunch) and Meals on Wheels are under the capable management of Jeanne and Jim Mungovan and are held at the Elks Hall in Forge Village five days a week (Mon through Friday) at 11:45 a.m. Reservations are requested to insure ample food at least 48 hours in advance by calling 692-4480 between 10 a.m. and 12 noon. Transportation is available for a small fee by calling 448-2071.

Well-Oldster clinics are conducted one day a week in all sections of the town by the Nashoba Associated Boards of Health and the Lowell Visiting Nurses Association. Council sponsors a Podiatry Clinic once a month on the third Thursday at the Roudenbush Clinic. This year a Hearing Clinic was started and is held on the second Monday of each month. These clinics are all free of charge for anyone 60 or over.

Golden Age Club meets on the last Monday of each month at the Franco American Hall on West Prescott Street, Forge Village at noon. Helen Desmond is the President of the club--all seniors are welcome.

Elder Services of the Merrimack Valley are doing a fantastic job in spite of budget cuts to continue to serve us with Home Care and in supplying the funds for the Senior Aides. At this time, we would like to extend our best wishes and appreciation to Jim Mello who has resigned this past year. Jim has been invaluable to us in reaching the elderly shut-ins and we wish him good health and luck. Ruby Ellen Regan replaced Jim and was very well-received. Claire Westwood is also a Commonwealth Service Corps Senior Aide. These senior aides provide a vital link between the isolates and services for us.

"Call-A-Bus" our door-to-door roadrunner still provides limited transportation to medical facilities, nutrition sites, shopping and friendly visiting trips. We remind everyone that ample time must be

given to the dispatchers to allow for a smooth-running schedule. Medical trips to Boston can be arranged by calling the Roadrunner. While it isn't the best system in terms of waiting time for people who are ill, it is the best we can offer with limited funds.

In addition to the Call-A-Bus program, we would like to remind all seniors that they are welcome to use the weekly free shopping bus every Friday morning which is donated by Mr. Leo Kahn of Purity Supreme Markets. This is the seventeenth year he has provided this bus.

Community Teamwork, Inc. of Lowell has increased our Senior Companions to four senior citizens who make regularly scheduled visits to 18 of our elderly shut-ins. Under this program, the Senior Companions provide friendly visits to the same people every week either on a one hour a day every day or two hours two or three times each week. They do not perform household chores but are allowed to make a cup of tea, coffee, etc. and a sandwich for the client they are visiting. Some of them play checkers, cards or other games and also write letters or cards if the person so desires.

This year we applied for a State Council on Aging Formula Grant and received \$1,055 which we applied to the continued services of the Respite Care Program which is running out of funds. We also have a Senior Aide with that program Ruth Hendrickson who has worked very hard with the Co-ordinator Joan Connell in making home visits and doing routine office work at the 15 Mill Road Senior Center office.

Community Teamwork, Inc. has provided our local schools with ten Foster Grandparents who assist teachers in the kindergarten and lower grades with children who need that little extra personal attention to keep them up with the rest of the class. The Foster Grandparents have given 7,376 hours this year to the school department. While speaking about the Foster Grandparent Program, we would like to thank the H.E. Fletcher club members for their wonderful Recognition Banquet they served free of charge to the Foster Grandparents, Senior Companions, and the Retired Senior Volunteers last year at their social club.

At Christmas time, the teachers and students of the Fourth grade at Robinson School once again gave Christmas Presents to the elderly shut-ins instead of to each other. We were able to send one in each Meal on Wheel that went out as well as to many others who were so pleased that someone remembered them at what could be for many--a very lonely time of the year when they have out-lived other family members.

Under expenditures the Council was able to sponsor nine recreational trips to many interesting places of interests: \$2,748.26; Fourteen clinics: \$550.00; Nutritional Program: \$800.00; General Program and contractual services: \$1,180.85; Dues Mass. Older Americans Assoc: \$20.00 and Office Supplies: \$170.89. Total appropriation: \$5,470.00.

Respectfully submitted: Carl G. Lyman, Chairman  
Helena Crocker, Horace Wyman,  
Cecilia Healy & Veronica Sullivan



### VETERANS' SERVICES

Veterans' Services according to the laws of the Commonwealth of Massachusetts is to the veterans and their dependents. Its basic concept creating fiscal assistance to veterans and their dependents had its roots in legislation established in 1861 according to Chapter 115 of the General Laws of the Commonwealth. The law has been recordified strengthened and amended following each war in order to include each and every veteran. Therefore, every veteran has a right to be served with dignity and courtesy whenever he finds himself in need. In the FY 1981-1982 we serviced eighteen direct cases and the expenditures were as follows:

Ordinary Benefits	\$20,435.80
Medical Assistance	<u>9,118.66</u>
	\$29,554.46
Returned to the Town	1,352.06
Annual Federal awards	9,555.61
Reimbursements on Assignments	1,034.72
Burials	450.00
Retro	2,169.04
State Reimbursement-FY80-81	14,323.08
	<hr/>
	\$28,884.51

As Veterans' Agent, I am a member of the Massachusetts Veterans' Services Association and of the Middlesex County Veterans' Service Agents Association and Westford's Human Services Board.

Respectfully submitted

*Helena M. Crocker*

Helena M. Crocker  
Veterans' Agent



REPORT OF THE WATER DEPARTMENT  
July 1, 1981 - June 30, 1982

RECEIPTS:

WATER RATES	\$272,832.28
GUARANTEE DEPOSITS - SERVICES	22,228.81
GUARANTEE DEPOSITS - EXTENSIONS	37,290.34
ADDITIONAL SERVICES and MISCELLANEOUS	15,034.02
INTEREST	<u>312.32</u>
	\$347,697.77

EXPENDITURES:

WAGES and SALARIES	\$122,851.50
PIPE and SUPPLIES	26,688.36
MAINTENANCE and OPERATION:	

Electricity	\$45,961.22
Telephone	2,027.20
Postage	2,467.63
Office Supplies and Equipment	1,091.64
Dues and Travel	537.80
Insurance	2,828.00
Gas and Oil (Heating)	7,176.42
Advertisements and Surveys	4,150.79
Repairs to Buildings and Equipment	5,921.71
Well Improvements	6,065.27
Hot Top and Gravel	3,056.05
Trucks, Backhoe and Radio	5,162.49
Well Treatment	6,616.53
Hardware Supplies	3,214.91
Laboratory Fees	<u>1,378.00</u>
	97,655.66

REFUNDS:

Services and Miscellaneous	573.45
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CAPITAL OUTLAY:

Dump Truck	\$20,762.00
Backhoe	<u>14,515.00</u>
	35,277.00

EXTENSIONS (Deposit Accounts):

Costs through 6/30/82	\$34,925.99
Less account balances 7/1/81	<u>2,426.65</u>
Refunds	
Account balances 6/30/82	

LOANS:

Purchase Water Company	
Frances Hill Standpipe and Gravel	
Packed Well, Forge Village Road	
Elm Road Extension	

\$32,499.34
676.56
<u>4,114.44</u>

37,290.34

\$10,780.00

18,281.25
<u>8,272.73</u>

37,333.98

\$357,670.29

EXTENSIONS (Guarantee Deposits)

ROUTE 110 EXTENSION (Charles Korsak)

Deposit		\$11,895.43
Expenses:		
Pipe	\$ 8,949.60	
Hydrant	771.00	
Supplies	1,494.43	
Account balance June 30, 1982	<u>680.40</u>	
	\$11,895.43	

GROTON ROAD EXTENSION (76 Development Corporation)

Deposit		\$15,668.68
Expenses:		
Pipe	\$ 1,194.82	
Hot Top	2,446.53	
Police	266.02	
Inspection Fee	500.00	
Supplies	3,966.02	
Labor	5,841.25	
Account balance June 30, 1982	<u>1,454.04</u>	
	\$15,668.68	

RIVER STREET EXTENSION (Contractors Unlimited, Inc.)

Account balance July 1, 1981		\$ 1,000.00
Expenses:		
Supplies	\$ 58.32	
Account balance June 30, 1982	<u>941.68</u>	
	\$ 1,000.00	

FORREST ROAD EXTENSION (Tidan Corporation)

Account balance July 1, 1981		\$ 164.14
Refund		

CARL THOMPSON DRIVE EXTENSION (Tidan Corporation)

Account balance July 1, 1981		\$ 512.42
Refund		



VILLANOVA DRIVE EXTENSION (DECA Corporation)

Account balance July 1, 1981		\$	51.36
Account balance June 30, 1982	\$	51.36	

INDUSTRIAL WAY EXTENSION (Roy Smith)

Balance due July 1, 1981	\$	21.15
Additional deposit	\$	21.15

MELISSA DRIVE EXTENSION (Fieldstone Realty Trust)

Account balance July 1, 1981	\$	300.00
Expenses: Wages	\$	92.16
Account balance June 30, 1982	\$	<u>207.84</u>
	\$	<u>300.00</u>

FIELDSTONE DRIVE EXTENSION (Fieldstone Realty Trust)

Account balance July 1, 1981	\$	419.88
Deposit		<u>8,561.08</u>
	\$	<u>8,980.96</u>
Expenses: Pipe	\$	8,143.55
Supplies		<u>417.53</u>
Account balance June 30, 1982	\$	<u>419.88</u>
	\$	<u>8,980.96</u>

OAK HILL ROAD EXTENSION (Gary R. Paquin, Inc.)

Deposit	\$	1,144.00
Expenses: Supplies	\$	784.76
Account balance June 30, 1982	\$	<u>359.24</u>
	\$	<u>1,144.00</u>

EXTENSIONS (Out of Water Surplus)

RIVER STREET EXTENSION

Account balance July 1, 1981	\$	587.08
Expenses: Pipe	\$	190.00

Supplies		<u>397.08</u>	
		\$ 587.08	
PERSHING STREET EXTENSION			
Account balance July 1, 1981			\$20,296.00
Expenses:			
Pipe		\$ 3,810.00	
Tapping Sleeves		989.00	
Hot Top		2,932.00	
Hydrant		720.27	
Supplies		1,653.83	
Labor		800.00	
Account balance June 30, 1982		<u>9,390.90</u>	
		\$20,296.00	
EAST PRESCOTT STREET			
Account balance July 1, 1981			\$ 9,250.85
Expenses:			
Hot Top		\$ 1,522.00	
Hydrants		1,230.70	
Supplies		742.88	
Labor		520.00	
Account balance June 30, 1982		<u>5,235.27</u>	
		\$ 9,250.85	
OAK HILL ROAD EXTENSION			
Account balance July 1, 1981			\$ 8,779.21
Expenses:			
Hot Top		\$ 325.00	
Account balance June 30, 1982		<u>8,454.21</u>	
		\$ 8,779.21	
FRANCES HILL STANDPIPE			
(Borrowed Money)			
Account balance July 1, 1981			\$ 1,074.98
Account balance June 30, 1982			\$ 1,074.98

FORGE VILLAGE ROAD WELL FIELD AND PUMP  
(Borrowed Money)

Account balance July 1, 1981  
Account balance June 30, 1982

\$ 1,939.00

\$ 1,939.00

Respectfully submitted,

Board of Water Commissioners

*Walter W. Gerlach*

*Hervy J. Cote*

*Carlton M. Rooks*

Walter W. Gerlach, Chairman

Hervy J. Cote

Carlton M. Rooks



REPORT OF THE WATER DEPARTMENT SUPERINTENDENT  
FOR THE YEAR ENDING DECEMBER 31, 1982

NUMBER OF GALLONS PUMPED

January	. . . . .	32,303,800
February	. . . . .	31,141,000
March	. . . . .	33,836,900
April	. . . . .	33,572,500
May	. . . . .	36,779,000
June	. . . . .	30,084,600
July	. . . . .	35,951,500
August	. . . . .	31,605,700
September	. . . . .	31,316,000
October	. . . . .	28,925,300
November	. . . . .	30,421,500
December	. . . . .	31,694,800
		<u>387,632,600</u>
LARGEST DAY - July 11, 1982	. . . . .	1,954,800
LARGEST WEEK - July 11-17, 1982	. . . . .	9,354,500

NEW EXTENSIONS

Groton Road	. . . . .	1,155 feet 12 inch pipe
Littleton Road	. . . . .	1,825 feet 12 inch pipe
Hildreth Street	. . . . .	1,685 feet 16 inch pipe
Pilgrim Drive	. . . . .	1,370 feet 8 inch pipe
Windsor Drive	. . . . .	370 feet 8 inch pipe
Buckingham Drive	. . . . .	1,105 feet 8 inch pipe
Spruce Road	. . . . .	575 feet 6 inch pipe
NUMBER OF NEW SERVICES INSTALLED	. . . . .	50
NUMBER OF NEW HYDRANTS INSTALLED	. . . . .	13

Respectfully submitted,  
*Harold A Fletcher*  
Harold A. Fletcher  
Superintendent

## REPORT OF THE ZONING BOARD OF APPEALS

The Board schedules hearings monthly on a regular meeting night at 7:30 in the Town Hall. The present meeting night is the first Monday of the month. Hearings are held on applications received by the date of the previous month's hearing.

Applications for variance or special permit should be processed through the Town Clerk to the Board's administrative assistant after the applicant has reviewed the Zoning Bylaw and the Information About Hearings instruction sheet, both available from the Town Clerk. Applicants are reminded that there is a 14-day filing period and a subsequent 20-day appeal period from the date of decision before granted variances and special permits can be implemented by the applicant. The fee for all types of applications is \$100.

In 1982 there were twelve hearings with a total of 35 appeals. The appeals dates and decision are as follows:

<u>DATE HELD</u>	<u>APPEAL</u>	<u>DECISION</u>
January 21	To use existing garage for small stove shop	Granted*
January 21	Amendment to a previous Decision to delete second restriction on granted special permit	Granted
January 21	Variance in square footage of 21,517 sq. ft. and in frontage of 89.5 ft. to enable conveyance of property to permit installation of septic system	Granted
January 21	Variance in square footage of 3,100 sq. ft. and in frontage of 50 ft. to enable curing of title defects	Granted
January 21	Variance in square footage of 3,100 sq. ft. and in frontage of 50 ft. to enable curing of title defects	Granted
February 11	To permit the boarding of horses in a Residence A District	Denied
April 22	To allow construction of an automated bank building within a parking lot in a CH district	Denied
April 22	To permit storage of 12 commercial vehicles in a Residence A District	Denied
April 22	To create a building lot with less than the required frontage	Granted
April 22	To allow construction of a detached two-car garage without the necessary side and rear and front yard requirements	Granted

May 27	To vary the terms of the Zoning Bylaws regarding frontage and area requirements	Denied
May 27	To reduce the clearance needed at side foundation from 15 feet to 11 feet from lot line to enable construction of a one-car garage	Granted
May 27	To vary the terms of the Zoning Bylaws regarding rear lot line to permit construction of a family room to back of house leaving 21.7 ft. to rear lot line	Granted
May 27	To permit construction of a single-family dwelling on a lot with less than the required frontage for a Residence A District	Granted
June 24	To permit converting of an ell adjoining a driveway into completely self-contained in-law apartment	Granted*
June 24	To permit conversion of a single-family dwelling into a two-family dwelling	Granted*
July 15	To allow construction of an access road to cross a wetlands area	Granted*
July 15	To allow addition of an in-law apartment - separate, self-contained, one-bedroom attachment	Granted*
July 15	For a variance of 13 ft. of the rear lot line requirements of the zoning bylaw for the purpose of installment of an above-ground pool	Granted
July 22	Appeal from decisions of the Building Inspector	Denied
August 19	To allow construction of a single-family structure on a lot with less than the required frontage	Denied
August 19	To convert an existing 24' x 36' family room into a mother-in-law apartment	Granted*
August 19	To allow locating an above-ground pool 18 ft. from the rear lot line	Granted
August 19	To maintain existing deck and addition closer to side and rear lot lines than required by the zoning bylaw	Granted



September 16	To allow building of a front porch 18 feet from street	Granted
September 16	To allow addition of an entry to the existing structure which would result in a front yard of at least 20 feet	Granted
September 16	To continue the use of an area above the garage as an in-law apartment constructed and existing pursuant to a limited variance granted October 15, 1979	Granted*
October 27	To allow construction of an accessory building used for business purposes within a Residential A Area	Granted*
October 27	To divide two (2) existing non-conforming lots into two (2) non-conforming lots	Granted
October 27	To permit use of one (1) additional sign on west facial of building 64 feet in length with two-foot letters	Denied
November 17	To permit attachment of a 24' x 33' structure to left side of house	Granted
November 17	For a variance of eight (8) feet to rear of existing house	Granted
December 16	Special Permit to allow Petitioner to erect a garage and operate an automotive repair business out of said garage	Denied
December 16	To permit relocating of existing sign in an easterly direction of about 500 feet along the same line of its present location	Granted
December 16	For variance in minimum side yard requirement of 1.4 feet	Granted

\*with conditions

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\*with conditions

## REPORT OF THE TOWN OF WESTFORD CABLE TELEVISION COMMITTEE

The Cable Television Committee has been very busy over the past year, working to bring a cable television system to the town.

On January 22, 1982 a provisional license was awarded to Nashoba Communications Inc. by the Board of Selectmen. The award authorized NCI to do preliminary work to try and meet the prerequisites for a final cable license as required by Mass. General Law Chpt. 166A.

After many meetings and long hours of work between NCI officials and CATV committee members, it was decided that NCI had met the requirement of substantial compliance with the prerequisites. This conclusion by the CATV committee led to a 6-0 vote to recommend NCI to the Selectmen as the company to receive the final cable license.

On January 4, 1983 at a public hearing, the Board of Selectmen voted 3-0 in favor, of awarding the final cable license to Nashoba Communications Inc.

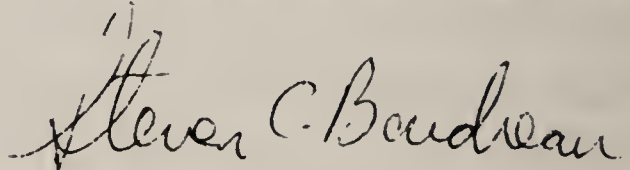
The result of the award will be that 90% of the homes in town (4000 out of 4465) will be served initially by the cable plant, and that the remaining homes and future homes will be served in accordance with the line extension policy agreed to by NCI and the Town.

Construction of the cable plant, a state of the art, 52 channel addressable system, will begin in March 1983 and progress according to the schedule agreed to in the license. This schedule is represented on a map posted outside the selectmen's office in the Town Hall.

The CATV Committee will remain in place over the life of the license to advise the Selectmen and the townspeople in matters pertaining to the cable system. The times for regular monthly meetings are posted in Town Hall. The committee receives written communication addressed to P.O. Box 1356, Westford, MA 01886.

We have compiled information which we thought useful to the residents of Westford to be included with this report.

Respectfully submitted for the  
Cable Television Committee

A handwritten signature in cursive script that reads "Steven C. Boudreau". The signature is written in dark ink and is positioned above the printed name of the signatory.

Steven C. Boudreau-Chairman

#### CATV Committee Members

Steven C. Boudreau, Chairman  
Kenneth Dwyer, Vice Chairman  
George Switzer, Secretary  
Roy Lamb, Treasurer  
Roger Parent  
John Kavanagh  
Hajo Koester



COMPANY: NASHOBA COMMUNICATIONS LIMITED PARTNERSHIP  
 ADDRESS: 219 GROTON ROAD (WILL RELOCATE TO RT 110 IN  
 WESTFORD)

PHONE: (617)692-3574

RATES:

EXHIBIT H

WESTFORD  
 RATES

\*\*\*\*\*

Residential--

Installation Charges: first set = \$20  
 each additional set \$20 (no charge if  
 at time of original hook-up)

<u>Monthly Charges:</u>	TIER I	TIER I and TIER II
first set	\$7.45	\$10.45
each additional set	3.00	3.00
FM service	2.00	2.00
remote control	4.50	4.50

<u>Pay Cable Charges:</u>			
	Home Theatre Network	\$4.95	month
	Home Box Office	8.95	"
	Showtime	8.95	"
	Cinemax	8.95	"
	The Movie Channel	8.95	"
	New England Prism	9.95	"
	Disney Channel	9.95	"
	Entertainment	9.95	"

Deposit Fee:

Converter deposit = \$25.00 (refundable), interest paid on all  
 deposits, highest allowed by the State of  
 Massachusetts  
 no deposit for service-payment in advance

Miscellaneous Charges:

reconnect fee	\$20.00
move to location with existing outlet	\$20.00
move connection within house	\$20.00
A/B switch	\$5.00

Commercial Charges: on an individual basis

Senior Citizens: 10% discount on Tier I and on Tier II  
 (65 years of age or  
 older) basic service only  
 20% Senior Citizen discount applies  
 on Tier II only on award of final licens  
 in any other town in the System.

## TIERED PROGRAMMING

### TIER I = \$7.45

- 2 WGBH TV CH 2
- 3 Time/Temp./Com. BB
- 4 WBZ TV CH 4
- 5 WCVB TV CH 5
- 6 WTEV TV CH 6
- 7 WNEV TV CH 7
- 8 Westford 8/Channel Guide
- 9 WMUR TV Ch 9
- 10 WJAR TV CH 10
- 11 Nickeledeon
- 12 WPRI TV CH 12
- 13 CNN
- 14 Daytime
- 15 Gov. Access
- 16 Education Access
- 17 Leased Access
- 18 Local Access
- 19 WSBK TV CH 38
- 20 WGGB TV CH 40
- 21 Cultural Access
- 22 WWLP TV CH 22
- 23 Senior Citizens/Ecumenical Access
- 24 WGBX TV CH 44 (ETV)
- 25 WXNE TV CH 25
- 26 WLVI TV CH 56
- 27 WSMW TV CH 27
- 28 WOTV CH 68
- 29 Weather Channel
- 30 CBN-Christ. Brdcst. Net.
- 31 Nashville Network
- 32 Pay TV
- 33 Pay TV
- 34 Pay TV
- 35 Pay TV
- 36 Pay TV
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- 44
- 45
- 46
- 47
- 48
- 49
- 50
- 51
- 52

### TIER II = \$10.45

- WGBH TV CH 2
- Time/Temp/Com. BB
- WBZ TV CH 4
- WCVB TV CH 5
- WTEV TV CH 6
- WNEV TV CH 7
- Westford 8/Channel Guide
- WMUR TV CH 9
- WJAR TV CH 10
- Nickeledeon
- WPRI TV CH 12
- CNN
- Daytime
- Gov. Access
- Education Access
- Leased Access
- Local Access
- WSBK TV CH 38
- WGGB TV CH 40
- Cultural Access
- WWLP TV CH 22
- Senior Citizens/Ecumenical Access
- WGBX TV CH 44 (ETV)
- WXNE TV CH 25
- WLVI TV CH 56
- WSMW TV CH 27
- WOTV CH 68
- Weather Channel
- CBN-Christ. Brdcst. Net.
- Nashville Network
- People That Love
- WGN TV Chicago
- WTBS Atlanta
- ESPN
- ABC Alpha
- USA Network
- Appalachian Network
- WOR TV New York
- Modern Satellite Network
- Music Channel MTV
- Window On Wall Street
- UPI News Service (Stock Tic)
- Reuters Stock Ticker
- Pay TV
- Pay TV
- Pay TV
- Pay TV
- Pay TV
- Reserved Security
- Reserved Computer
- Reserved For Future Use

## LOCAL ORIGINATION

Nashoba will make equipment available for use in the schools or by qualified citizens for the production of local programming. Nashoba will conduct qualification training on the equipment at no charge.

### EXHIBIT F

Below is a list of equipment to be placed in Westford Public Buildings. In addition, all buildings will have a free cable drop and free Tier I service.

#### Total Equipment Allocated for Westford

- 21 19" color receiver
- 1 12" color receiver
- 1 25" color receiver
- 1 50" color video beam projection system
- 4 VHS portable video units with color cameras and AC adapters
- 8 VHS video cassette recorders
- 1 VHS editing system
- 10 Video carts
- 1 Set EMT training tapes

#### MOBILE STUDIO VAN is as follows:

- 1. Trans-van with air conditioning and 4.0 KW ac generator
- 2. 3/4" U-Matic Editing System
- 3. Portable 3/4" U-Matic VCR
- 4. (2) Color video cameras (van has capacity of 4) + tripods
- 5. (4) 5" B/W monitors
- 6. 12" Color monitor
- 7. 17" Color rec./mon.
- 8. Switcher/Special effects generator:
  - 4 subcarrier phase shifters
  - 4 distribution amplifiers
  - vertical interval switching
  - full genlock and ratelock sync generator
  - color bar board
  - intercom +3 headsets for camera communications
- 9. Time Base Corrector
- 10. Character generator
- 11. Image record system
- 12. Waveform monitor
- 13. Audio cassette recorder
- 14. FM tuner
- 15. Amplifier/monitor speaker
- 16. Audio mixer
- 17. 3 microphones
- 18. mic. stands
- 19. lighting kit
- 20. Audio/video cables and connectors
- 21. Videotape and audiotape
- 22. Mounting racks
- 23. Patchboard/Routing Switcher
- 24. Frame w/power supply for modular distribution system



## CONSUMER INFORMATION NOTES FOR CABLE SUBSCRIBERS:

The following should be noted when purchasing TV equipment:

### Cable Ready Sets

Television sets should not be purchased which have a "cable ready" option at extra cost. No advantage will be gained by having this option as all subscribers must use an addressable converter which is supplied at the time of installation of the cable.

### Remote Control Units

RCU's supplied by the Television manufacturer will only work when your set is connected to your private television antenna. When connected to the cable, you must use the RCU supplied by the cable company for use with their addressable converter.

### Roads not Initially Served

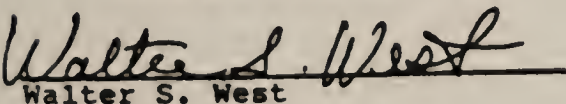
If your street is listed in exhibit C, the density of homes along the required cable path is less than 35 homes/mile. You may have to share the cost of construction with NCI if you want to be served. This cost will be governed by the line extension policy (Exhibit I). To minimize your cost; contact the company early, find others in the required cable path willing to subscribe and share the cost with you and make arrangements for connection before the initial construction crew gets to your area.

EXHIBIT C

ROADS NOT INITIALLY SERVED

Griffin 31  
Rutland Circle 3  
Vincent Dr. 16  
Helen Circle 5  
Steven Circle 4  
Colonial 9  
Old Rd. 5  
Rte. 27 25  
Sleigh Rd. 10  
Greenwood from Rte 27 4  
Rte 225 from Carlisle line 1.21 miles 15  
Vose Rd. 2  
Sassafras Rd. 13  
Sequoia Rd. 10  
Lowell Rd above Wayne to Vose Rd. 2  
Concord from Banbury Dr. 14  
Vinebrook d'ment 80  
Rte 110 from the Littleton line to Carlisle Rd. 23  
Rte 110 from So. Chelmsford Rd. to Chelmsford line 8  
Boston Rd. from 495 to just below Crown Rd. 1  
Power Rd. .6  
Hartford Rd. 3  
Graniteville Rd./Coldspring Rd. interchange 2  
Chippewa Rd. 25  
Hearthstone Rd. 10  
Cobbler Rd. 7  
Chamberlain Rd. from Francis Hill Rd. to Chelmsford line 14  
Stony Brook Rd. 11  
Frances Hill Rd. 3  
Hunt Rd. 4  
Nutting Rd. from Rte. 40 to last pole 1  
Main St. from last house before Stony Brook Rd to Chelmsford line 5  
Hildreth St. from just above Wright to just above Flagg 14  
Gould Rd. 2  
Keyes from Tenney Rd. 3  
Wing Rd. 2  
Dunstable Rd. from Long Sought For Rd. to Line 7  
Tenney Rd. from just above Keyes Rd. to Tyngsborough line 17  
Wright Lane 1  
Rte 40 from North St. to Groton line 20  
Wymans Beach Rd. 2  
Tyngsborough Rd. from Rte 40 to just below Hill Rd. 6  
Lowell Rd. from just above Chamberlain Rd. to Chelmsford line 2  
Stony Brook Rd. and Lowell Rd. intersection 15  
Texas Rd. from .3 miles in 2  
Rte. 40 from Oak Hill Rd. 1

TOTAL = 465 homes not served initially  
4465 total homes  
4000 homes served with 90 miles of plant  
.896% of Town served

  
Walter S. West

# EXHIBIT I

## I. Cost sharing for areas between 25-34 housing units per mile of unconstructed continual cable plant:

Step 1	$\frac{\text{cost of construction}}{35} = X$
Step 2	$\frac{\text{cost of construction}}{\text{number of actual housing units in the given mile (s)}} = Y$
Step 3	$\frac{X - Y}{2} = Z$
Step 4	$Z \times \text{number of actual housing units in given mile(s)} = \text{applicants' share}^*$
Step 5	$\text{cost of construction minus applicants' share} = \text{cable company's share}$

### EXAMPLE

Step 1	$\frac{\$8,000}{35} = \$228.57$
Step 2	$\frac{\$8,000}{25 \text{ (actual housing units in given area)}} = \$320.00$
Step 3	$\frac{\$320.00 - \$228.57}{2} = \$45.72$
Step 4	$\$45.72 \times 25 = \$1143 = \text{applicants' share}$
Step 5	$\$8000 - \$1143 = \$6857 = \text{cable company's share}$

## II. Cost sharing for areas less than 25 housing units per mile of unconstructed continual cable plant:

<u>Number of Housing Units</u>	<u>Applicants' share</u> <sup>*</sup>	<u>Cable Co.'s share</u>
20-24 housing units	20%	80%
15-19 housing units	40%	60%
10-14 housing units	60%	40%
5-9 housing units	80%	20%
0-4 housing units	100%	0%

\*each subscriber's share is determined by dividing applicant's share by the total number of subscribers



### CAPITAL OUTLAY COMMITTEE

Much of the thrust of the Capital Outlay Committee this past year has been on refocusing the work of the committee to taking a broader, longer term look at the major capital issues facing the Town. In the past, the Capital Outlay Committee has tended to function as a de facto subcommittee of the Finance Committee by taking on the job of reviewing all capital purchases or capital maintenance actions costing over \$100. There was not as pressing a need to get a better handle on the long term capital planning problem, since when extraordinary needs arose for capital investments, they could be handled on a year-by-year basis by simply varying the tax levy to pay for the added capital requirement. However, with the advent of Proposition 2 1/2, these capital anomalies can no longer be accommodated by raising the tax levy; instead, they have to be financed by either reducing other capital requirements, reducing operating budgets, dipping into the Stabilization Fund, or borrowing the money. Each of these alternatives raises a special set of problems. Cutting other planned capital expenditures results in putting off needed capital improvements/replacements or deferring the modernization of Town capital assets/equipments. Reducing operating budgets means impacting salary accounts which make up the bulk of the operating budgets. Borrowing is constrained by State-imposed guidelines, the vagaries of the bond market, and more importantly, by the ability of the Town to take on the added debt service burden.

Over the past several years, The Capital Outlay Committee has begun to perceive the gradual erosion of capital budgets across many of the Town departments in favor of applying available limited funds to supporting growing operating expenses. Deferral of these capital needs, while not always immediately apparent, ultimately leads to more serious monetary problems as the capital base of the Town is left to deteriorate. In recognition of this problem, the Capital Outlay Committee has proposed that a physical plant survey of all Town facilities be performed by professional facilities engineers. This survey would identify and forecast when major facility repair or upkeep actions (like roof or heating system replacement) would be needed. In the five year plan of projected capital spending, these anticipated needs would be considered and planned for using yearly departmental capital budgets or with monies earmarked from the Stabilization Fund. Should any of the capital needs identified by the survey require significant funding levels necessitating bonding, that funding alternative would be investigated, planned, and woven into the total bonding profile of the Town. In preliminary discussions with some of the major Town departments, the proposed physical plant survey was heartily indorsed and recommended. We would hope that the need for this essential survey is similarly recognized and approved by the Townspeople.

It is anticipated that the dollar threshold of capital items being reviewed by the Capital Outlay Committee will continue to increase. This will permit the committee to devote more of its time and energies to the more major and challenging capital issues. Working hand-in-hand with the Finance Committee and Board of Selectmen, we will continue to strive toward achieving a long term capital management program for the Town of Westford.

Respectfully submitted,

Jerry Berkowitz, Chairman  
Karl Fagans, Vice Chairman  
John Friderich, Secretary  
Jean Brush  
John Cadigan  
Paul D'Angelo  
Robert Fagan  
Robert Giese  
Richard Lewan



## CONSERVATION COMMISSION

In the administration of the Massachusetts Wetlands Protection Act (MGL Chapter 131, Section 40) the Westford Conservation Commission processed 35 Notices of Intent during 1982. Such processing required that 51 Public Hearings be held and 78 site inspections be held. In addition, four Cease and Desist Orders were issued for violations. The Conservation Commission administers the Westford Wetland Bylaw simultaneously to the Massachusetts Wetlands Protection Act.

The Conservation Commission was pleased to accept at Town Meeting, September 21, 1982, a gift of 14 acres of land off Tadmuck Lane from Mr. George Georges. Also accepted as a gift was the completed Life Course Exercise trail at Grassy Pond Conservation Area from the Westford Jr. Women's Club with an accompanying check for \$500 for its continued maintenance.

Westford was chosen by the Soil Conservation Service as the model town for an extensive farm land inventory and mapping program performed by two student interns during the summer of 1982. Member, Bill McClellan served as the liaison person for the interns and is presently serving on the follow-up Agriculture Committee.

The Commission supported a variety of activities during 1982. The Massachusetts Bottle Bill was supported on the November ballot. A local wildflower bylaw, written by Mr. John Gagnon and sponsored by the Conservation Commission was accepted by Westford voters at Town Meeting, September, 1982. An Arch Bridge Clean-Up Day, sponsored by the Conservation Commission and organized by John Gagnon and member Louis Oliver was held in October, 1982.

During 1982, the Westford Conservation Commission received one award and one grant. The Goodyear Award was received from the Middlesex Conservation District. A Massachusetts Self-Help Matching Fund grant of \$120,000 was awarded to Westford for the purchase of the MacDougall and Agnew parcels of land on Lowell Road.

Conservation Commission members gave freely of their time by serving on other Town committees related to conservation work. Dr. Richard Cooper worked on land aquisition and grant applications and on the Northern Middlesex Area Commission. Pat Loring served on the Route 40 rezoning committee, the tax classification committee and the Federal Flood Plain maps. Attorney Bill McClellan worked on land aquisition, the Gypsy Moth Committee, as well as the Agricultural Committee and Dr. Arnold O'Brien served as chairman of the Town Well Monitoring Committee.



We would again like to extend our thanks to the other Town boards, our associate members, and the many people who have given assistance and interest during the past year; without their support, much of the work would not have been possible.

Patricia Loring, Chairman  
Richard Cooper, Vice-Chairman  
Chester Cook, Jr., Treasurer  
William McClellan  
Marlene Mallory  
Arnold O'Brien  
Louis Oliver

Mary Morton, Secretary

## ENERGY RESOURCE COMMISSION

During Calendar year 1982, the Westford Energy Resource Commission took a new direction.

All through the Spring and Summer of '82 the E.R.C. worked with Mass Save's Woburn Office on the Westford Community Save Program.

The purpose of Community Save was to provide Westford homeowners with the opportunity to have their attics professionally insulated at highly competitive prices.

Letters were sent to the more than 4000 Westford households describing the program and inviting participation.

Over 80 homeowners responded to the letter with requests for Home Energy Audits. Of these, 30 participated in the group bidding process and 11 homeowners actually had attic insulation installed.

The cost to homeowners was estimated at 25% to 50% below the price that would have been paid on an individual basis.

The E.R.C. continues to work with the Westford School Committee and Administration on controlling energy costs throughout the system.

Suggestions for new programs are always welcomed and may be submitted care of the Selectmen's Office or in person at monthly meetings which are held on the third Wednesday of the month at 7:30 P.M. in the kitchen of the Town Hall.

### 1982 MEMBERS

Gilbert Brown  
Edward Cohen  
Pat Martin  
Steve Rochon  
W.H. Stevenson  
Barbara Warren  
Ted Warren  
\*Jerry Culbert

### 1983 MEMBERS

Gilbert Brown  
Edward Cohen  
Pat Martin  
W.H. Stevenson  
Ted Warren  
\*Jerry Culbert

\*Consultant to the E.R.C.

## WESTFORD HISTORICAL COMMISSION

The Westford Historical Commission was created by vote of a Special Town Meeting in January 1975. Massachusetts General Laws provide for the establishment of such a commission, charging them with "the preservation, promotion and development of the historical assets of the Town." The Commission is further charged to co-ordinate the activities of organizations having similar aims and purposes in the preservation of local and historical assets, whether real or personal. The Commission may receive gifts, contributions and bequests from individuals, local and regional associations, or governmental bodies.

In 1973 the Westford Bicentennial Committee, under the direction of Allister MacDougall, chose the restoration of the 1794 Westford Academy building as the Town's main bicentennial project. The January 21, 1975 Town Meeting which voted to establish the Historical Commission, also voted to transfer title of the former Center Fire House to the Historical Commission, the Fire House to be restored as the original Westford Academy building, to be maintained in the form of a Town Museum. Mr. MacDougall and one other member of the original Bicentennial Committee were appointed, with five other residents, as members of the newly created Historical Commission.

From 1975 to 1982, Edward Chambers, Jr. served as chairman of the Commission. Following a productive beginning, major structural problems and lack of funds slowed the progress. With the conception of the Friends of the Westford Museum in 1980, fundraising began again, and the Commission, The Friends, and the Historical Society joined forces to oversee the completion of the old Academy, thought to be one of the oldest secondary school buildings in America that still stands. Students from Nashoba Valley Technical High School should be given special commendation for the extensive historical research made throughout a wide area of New England, by examining similar existing structures, and by studying archives and related materials of the period. These students, led by their instructor, Mr. Robert Adam, were responsible for the actual renovation, which began in March, 1975. They hammered their last nail in the Spring of 1982. To Mr. Chambers, and to the students from Nashoba Tech, we salute you and give you our thanks.

As a result of the catastrophic bolt of lightning that struck the museum in May, 1981, the Historical Commission, for the first time, asked the Town for money. The June, 1982 Town Meeting appropriated \$10,000.00 for repairs. The estimate was for \$13,618.54. As a Town building, the Museum falls under the Town's \$10,000 deductible insurance clause. As of December 31, 1982, the Commission has supervised the expenditure of the following:

Copper for Cupola:	\$ 1,528.00
Balance on Construction of Cupola:	4,292.00
Re-wiring and Alarm System:	4,000.00
Partial Payment for Erection of Cupola:	180.00
	<hr/>
	\$10,000.00



Friends of the Westford Museum's contributions to the cupola and fire damage, to be reimbursed with insurance payments from the Commission's account, are:

Repair of broken windows:	\$ 308.00
Start-up payment for Cupola:	1,000.00
Sump pump replacement:	99.14
Pro-rated interior painting:	796.60
(Actual cost: \$1600.00)	
Window washing:	68.00
Installation of two Lightning Rods:	700.00
Balance of \$700 for erection of Cupola:	<u>520.00</u>
	\$3,491.74

With an official Opening planned for 1983, the Museum will be maintained and operated by the Westford Historical Society, Inc., through its offspring, The Friends of the Westford Museum.

Respectfully submitted,

William Collins '83  
Robert Jefferies '84  
Ruth McDonald '85  
Bernice Picking '83  
Gordon Seavey '85  
Elizabeth Shaw, Acting Chairman '84  
Arnold Wilder '84

## HOUSE NUMBERING COMMITTEE REPORT

This year, unlike previous years, most of our new construction has taken place on existing streets. When notified by the Building Department, the Numbering Committee has issued the appropriate number for each new lot. This trend of building on available frontage will probably continue for some time because of the tax burden for holding and maintaining frontage.

The following new streets have been added.

1. Sunny Meadow Lane - Starts at numbers 96 & 98 Main Street and ends at Cul-de-sac.
2. Pilgrim Drive - Starts at numbers 158 & 160 Groton Road and ends at Cul-de-sac.
3. Buckingham Drive - Starts at numbers 59-63 Concord Road and ends at Cul-de-sac.
4. Winsor Way - Starts at numbers 5 & 7 Buckingham Drive and ends at Cul-de-sac.

Respectfully submitted,

Norman K. Nesmith

House Numbering Committee

## Mosquito Control Advisory Committee

The Westford Mosquito Advisory Committee promotes information to the public through news releases, hand outs in the lower grades , information at the library, bumper stickers and being available to talk to the public.

We encourage people to help mosquito control by cleaning up their own yards. Change water in bird baths, pick up cans etc. which will hold water, and to go back in the dense thickets and retrieve old tires and containers and bury them or take to the dump.

Property owners who do not wish adult mosquito spraying may erect "NO SPRAY" signs marking their property, to be clearly visible to vehicles at night.

Any questions about the program can be directed to : The Central Mass. Mosquito Control Project, 54 Hudson St., Northboro, Mass. Phone 393-3055

Respectfully submitted,

Barbara Aranyi, CH.  
Robert Armstrong

John Gagnon  
David Bozman  
Mark Mulligan Bd. of Hth.



## CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

The year 1982 proved to be a very busy year for the Central Massachusetts Mosquito Control Project. The winter months provided us with a greater than average snow fall, which unfortunately created additional mosquito producing habitat. However, our "Pre-Hatch" larviciding program, which consist of putting an insecticide dust onto the ice or snow of known mosquito producing areas was very beneficial in reducing the potentially heavy spring brood mosquito populations.

Just as the spring mosquito hatches were occurring, mother nature blessed this region with almost continuous rain during the month of June, which stablised a new all time record for the months total rainfall. This excessive rainfall further contributed to the mosquito problems.. The project staff was kept busy surveying larval sites, larviciding aquatic areas where mosquito hatches were taking place, and combating the adult mosquito populations with truck mounted spray equipment.

Additional problems with mosquitos became prevalent in late summer and early fall, when the mosquito transmitted disea disease Eastern Equine Encephalitis (EEE) became a major concern. Two (2) human cases of EEE occurred in Massachusetts during 1982, while ten (10) confirmed horse cases were reported. Once alerted of these problems the Central Massachusetts Mosquito Control Project carried out additional control procedures in areas where suspect cases of EEE had been reported, as well as areas where the potential of an EEE outbreak were evident. The amount of EEE virus actiity reported in 1982 is a good indicator that additional problems with this mosquito borne dusease are likely to surface in 1983. The project is making plans for a more extensive surveillance program and will implement additional control procedures if the sittuation warrants.

The projects water managemet program has continued to show tremendous benefits in reducing the amount of mosquito producing habitat and has eliminated the need for chemical controls in many areas.

We sincerely appreciate the co-operation which we have received from local officials and the citizens throughout the Central Massachusetts Mosquito Control Project and are looking forward to being of service to your community during 1983.

Sincerely,

David W. Scott  
Superintendent

## THE WESTFORD MUSEUM - A REVIEW

- 1973                      Selectmen appointed the Bicentennial Committee. Allister MacDougall, chairman, took the lead in making restoration of the 1794 Westford Academy building the main Bicentennial project for the Town. Estimated cost: \$20,000.
- 1974                      Westford Center Fire Company moved from the old Academy to the new fire station.  
\$14,000 raised for restoration of the old Academy. (\$3,000, Trustees of Westford Academy; \$2,000, Westford Historical Society; \$2,000, the Parker Family; \$7,000, Mass. Dept. of Communities & Development Bicentennial Grants Program.)
- Jan. 21, 1975            Town Meeting: Created Westford's Historical Commission. Approved Article 6 transferring "care, custody, management and control" of the old Academy from the Fire Department to the Historical Commission pending recording in the Registry of Deeds, and setting forth terms and conditions of transfer by the Selectmen.  
Voted that, when present uses of the Fire Cottage are no longer required in this location, that the Cottage will revert from the Fire Department to the Historical Commission.
- Feb. 25, 1975            Selectmen's Meeting: Appointments made to Historical Commission. All new members agreed to join the Historical Society: Edward Chambers, Jr., Chairman, Charles Kennedy, Alex Belida, Arnold Wilder, Grace Forty, Allister MacDougall, and Bernice Picking.
- Mar. 11, 1975            Selectmen's Meeting: Voted that the work be allowed to proceed on the restoration without waiting for the formal transfer. Certain conditions were imposed to assure the continued operation of the Fire Cottage without interference.
- Mar. 17, 1975            Nashoba Technical High School students begin to work.
- Feb. 24, 1976            Selectmen's Meeting: All terms, conditions, reservations and restrictions of the transfer defined by the Selectmen. Recorded in the Registry of Deeds in Book 2189, page 335.
- 1976                      H. E. Fletcher Company donated a six ton granite doorstep, which was installed by Pomerleau Bros., Inc.
- Sept. 11, 1976            Bicentennial Committee dedicated the original Westford Academy building as The Westford Museum.



- Sept. 23, 1979 Town celebrated its 250th Anniversary. The Museum was not completed due to lack of funds, as major structural problems were encountered and the scope of the work multiplied.
- July, 1980 Friends of the Westford Museum was organized by David Watson, John Crisafulli and Beth Shaw in conjunction with the Historical Commission and the Historical Society, for the purpose of raising money to complete the museum (\$4,700).
- Oct., 1980 First Town-Wide Letter sent, requesting donations. \$5,800 was received within a few short months.
- May 15, 1981 Lightning struck the cupola! The ancient cupola, the wiring and the new alarm system were destroyed, and the building sustained smoke damage. Estimates for repair: \$13,618.54.
- Aug., 1981 Exterior of the building painted, and broken windows repaired (\$1,840). Side stairs built, labor free(\$105).
- Dec., 1981 Museum hand-blown Bottle sales begun, to raise money to rebuild the cupola.
- May, 1982 Museum Tiles produced as an additional fundraiser.
- June 1982 Town Meeting: Voted to make up the \$10,000 deductible in the insurance to enable the cupola restoration to move forward.
- Sept., 1982 Members of Westford Rotary complete the yard work.
- Oct. 2, 1982 Completed cupola returned to the roof of the museum. New wiring and new alarm system were installed. Interior of the building was completed. Total cost: \$13,491.74.
- Oct., 1982 Friends of the Museum fundraising enabled completion of the following: installation of storm windows and attic vents and insulation, numerous interior carpentry items, and repair of the furnace. (Total: \$2,424.98).
- Oct 17, 1982 Museum Open House.
- October, 1982 Second Town-Wide Letter sent, requesting donations for preparations of exhibits and future planning (\$3,400).
- May 14, 1983 Proposed Opening of the Museum.

Friends of the Westford Museum Board of Directors Meetings are held the first Monday of each month, at the Museum, 2 Boston Road, 12 noon to 2 p.m. The agenda is posted in the Town Hall. The Public is welcome.



Annual election of officers is the first Monday in November. All fifteen members of the Board of Directors must also be members of the Historical Society. Currently, three members of the Board are also members of the Historical Commission. The following local organizations have members on our Board: Rotary, Garden Club, Junior Women's Club. We are striving to be a community museum, and we welcome your support.

Respectfully submitted,

Lloyd Blanchard, Pres.  
Elizabeth Shaw, V.P.  
Kristin Szylvian, Sec., Curator  
Frances Cooper, Treas.

FRIENDS OF THE WESTFORD MUSEUM



## Report of NESWC Representative

In December 1981 the Selectmen, after considering the recommendation of the Solid Waste Advisory Committee and holding a public hearing, voted unanimously to join the NESWC (North East Solid Waste Committee) project. NESWC is the result of a cooperative effort by 22 communities joining together to solve their trash disposal problems. The NESWC communities chose UOP (Universal Oil Products) as contractor to build and operate a facility in North Andover using the proven Martin technology to burn trash to generate electricity.

The communities will receive 89.5% of the revenues from the sale of the electricity to New England Power as well as 50% from the sale of ferrous metals recovered. Because of the revenue sharing feature, we believe this project will prove to be a cost effective solution to Westford's future solid waste problems. In addition, a transportation cost-sharing feature in the contract and private hauler contracts will further reduce Westford's costs.

1982 proved a challenging year for the project. Originally, 24 communities signed identical NESWC contracts. However, because 900 tons/day of community trash (Westford will supply 27 tons/day), a figure included in the contract, had not been committed, an amendment signed by all communities was required to allow UOP to assume additional liabilities. Twice the project prepared to go to bonding only to be frustrated when Methuen and later Amesbury withdrew. In each instance, a contract amendment signed by the remaining communities was required and additional tonnage needed to be obtained. As an ongoing process, a construction agreement with UOP was negotiated, numerous legal documents prepared for the bonding issue, and various federal, state and local permits obtained.

Westford played a key role throughout this process. As a result of NESWC elections, Westford's representative serves as Recording Secretary of the Advisory Board and is a member of the Executive Committee. The Executive Committee is responsible for the "nuts and bolts" work of reviewing and approving the numerous details and documents involved in completing a project of this magnitude. It instructs the Contract Community Representative in his negotiations with UOP, other companies, and various government agencies.

In March 1983 a \$197M bond issue was placed. \$37M were issued as taxable bonds at a rate of 14% and \$160M were nontaxables at an interest rate of 10.18%. Bond closing is expected in late March with groundbreaking shortly thereafter. The construction schedule calls for completion and acceptance of the facility 36 months from the commencement date (spring 1986). At that time Westford will discontinue landfilling its solid waste and will operate a transfer station, trucking its trash to North Andover to be burned for electricity. The details of the transfer station have not been finalized. In the meantime, Westford, through its position on the NESWC Executive Committee, will participate in overseeing the construction phase of the project during the coming year.

Respectfully submitted,

Kathryn Cadigan



## PLANNING BOARD

The Board organized a study group for evaluating future controls in the Route 40 area in the hope of repeating the success of the earlier Route 110 Committee. Members also participated in other Town Committee actions, one of which resulted in an aquifer protection by-law.

The continuing use of professional consultants in a judicious manner has complemented the Board's own expertise and facilitated objective and timely review of proposals and presentations of legislation. Additionally, the close liaison developed between the Conservation Commission and Planning Board on common problems through services of a single secretary and employ of the same consultant is working to the distinct advantage of planning and environmental protection. There are lessons in this process that may well be noted by other agencies.

Planning Board work, both in fulfilling its regulatory requirements, as well as legislative aims, continues to demand both technical expertise in several fields as well as reasoned judgement. Westford, as it grows into the 1980's, will reflect in some measure the proficiency of the individual members in bringing their talents to bear with both knowledge and foresight.

Though the economic climate in 1982 generally slowed construction, the year was characterized by intense planning activity by developers and regulatory action by the Planning Board. The submission of and subsequent issuance of Special Permits for three open space developments under the multi-family by-law from December 1981 to September 1982 was the focus of attention and resulted in public reaction, culminating in repeal of a portion of the by-law at a September Special Town Meeting. The Pilgrim Village, Hildreth Hills and Blanchard Farm development, totaling 322 single-family units, were planned for condominium ownership. While offering, in the Board's view, a superior land-use scheme at reduced maintenance cost to the Town, suspicion grew that the plans were evidence of uncontrolled growth. Zoning cannot control the rate of growth. Growth occurs because of market options, economics, and developer interests. Although the density is the same as a typical subdivision, connotations associated with the term "condominium" further fueled the adverse reaction.

Conventional subdivision review resulted in approvals of four plans containing 10 lots, with others still under review. A Planned Commercial Development by Hicks for the Route 110/Boston Road area marked the first venture into this type of planning.



In other action, a further refinement and re-design of the Board's Rules and Regulations was approved and put into use. This should serve to improve the developer's approach to optimizing design to preserve amenities and aesthetic features of the landscape.

Respectfully submitted,

Leslie A. Thomas, Chairman  
Clinton Ackerman  
Vyto L. Andreliunas  
Paul Davies  
Denis Maguire

## TREE DEPARTMENT

This year there were 88 trees removed, 78 pruned and stumps ground. Work was done on the following streets: Main St., Concord Rd., Carlisle Rd., Powers Rd., Patten Rd., Polley Td., Flagg Rd., Stony Brook Rd., Plain Rd., Nutting Rd., Forge Village Rd., Graniteville Rd., and Bridge Street.

## PLANTING OF TREES

This year there were 36 trees planted. They were Norway Maples and Crimson King Maples. Trees were planted on Butternut Rd., Holly Lane, Cherry Lane, Fletcher Rd., Haywood Rd., Beaver Dam Rd., Brookview Dr., Sawmill Rd., Pierce Ave., and Forge Village Rd.

## DUTCH ELM DEPARTMENT

This year there were 38 Elm trees removed from Groton Rd., Forge Village Rd., West Prescott Rd., Depot Rd., Main St., Graniteville Rd., Bridge St., First St.

Roger Melancon  
Tree Warden

## WELLFIELD MONITORING COMMITTEE

In response to citizen concerns about possible contamination of the Forge Village Wellfield by the Town's Sanitary Landfill, the Board of Selectmen appointed the Wellfield Monitoring Committee in the spring of 1981 to investigate this possibility. It was decided that a study should be conducted to determine if contaminants were moving in the direction of the wellfield and proposals from 10 qualified bidders were reviewed. The firm of Goldberg-Zoino & Associates (GZA) was awarded the contract on the basis of their technical approach and proposed cost. Work began in February, 1982 but was limited when the main pump for the wellfield broke down in early 1982 and could not be repaired for the remainder of the year. Despite this limitation, GZA conducted a testing program in installed observation wells and concluded that "...no pattern was observed which would indicate contamination from the landfill.". Slightly elevated levels of sodium and chloride were observed at some test sites which, in all probability, result from road salting. GZA's final report is on file in the Selectmen's Office.

Brian Hardegen  
Arnold L. O'Brien  
Ralph N. Shaver II  
Peter T. Thorstensen



## REPORT OF THE LOWELL REGIONAL TRANSIT AUTHORITY

The Lowell Regional Transit Authority finances a curb to curb transportation service called, the Westford Road Runner. Road Runner is available on an advance reservation basis to Westford residents who are handicapped or 60 years of age or older. Road Runner can accommodate ambulatory and wheelchair bound persons. Through the LRTA, 75% of the cost of the service is financed through State and Federal funds.

To use the service a potential rider calls 448-2071 at least one day in advance to reserve the time when they would like to be transported. Road Runner can be used for shopping, medical trips, recreation, visiting friends and relatives, the hot lunch program, and other special reasons. The service is available as follows: Sunday, church only; Monday 10:00 a.m. to 2:00 p.m.; Tuesday 9:00 a.m. to 4:00 p.m.; Wednesday, 9:00 a.m. to 4:00 p.m.; Thursday, 9:00 a.m. to 4:00 p.m.; Friday 11:00 a.m. to 1:00 p.m. Fares for the service are 15¢ per one-way trip within Westford, and 30¢ per one-way trip to Lowell, Littleton, Groton, Chelmsford, Nashua or Burlington Malls. Transportation to and from the Golden Age Club monthly meeting is also provided.

Ridership was 3,362 for 1982.

Westford's representative to the LRTA Advisory Board was Mr. Edward T. Sullivan.

Respectfully submitted,

Robert C. Maguire  
Administrator  
Lowell Regional Transit Authority

## NORTHERN MIDDLESEX AREA COMMISSION 1982 ANNUAL REPORT

The Northern Middlesex Area Commission serves the nine communities in the Northern Middlesex Area (Billerica, Chelmsford, Dracut, Dunstable, Lowell, Pepperell, Tewksbury, Tyngsborough and Westford) as their comprehensive regional planning agency. The NMAC Commissioners, numbering three from each community (one member of the Planning Board, one Selectmen/City Councillor, and one alternate) provide local representation and policy guidance to the Commission's staff of professional planners and technicians.

In light of recent changes in Federal and State policies, and their budgetary implications, governmental agencies at all levels have found themselves adjusting to smaller budgets and re-evaluated objectives while program demands often continue to grow. It is with this double squeeze that the Commission believes it can play a significant role. By providing the type of information upon which the best informed policy decisions can be made, the Commission will make contributions toward the efficient use of limited resources.

NMAC's programs in 1982 collectively addressed the Commission's overall policy of directing new development to areas capable of supporting growth. Toward this goal and within the context of its overall regional comprehensive planning mandate, the Commission engaged in a varied program of planning activities, including:

### Transportation Planning

Transportation planning comprises the bulk of the Commission's budget. It involves planning for roadways, transit and related facilities. Transportation planning is undertaken cooperatively with the Massachusetts Executive Office of Transportation and Construction (EOTC), the Massachusetts Department of Public Works (MDPW), the Lowell Regional Transit Authority (LRTA), and NMAC. Together these agencies comprise the Metropolitan Planning Organization (MPO) and, as such, assure compliance with Federal funding requirements.

The Transportation Improvement Program (TIP), required each year by the U.S. Department of Transportation, was completed. The TIP lists transportation programs and projects for which communities seek Federal funding. It was forwarded to State and Federal officials for inclusion in overall Statewide priorities.

The Commission has continued to promote transportation efficiency in the region. This has included provision of continued planning assistance to the LRTA where special attention was focussed on the Paige Street Transit Mall and the new Gallagher Transportation Terminal. Investigation is continuing



with employers along the Middlesex Turnpike regarding a commuter bus route to employment centers. Assistance was provided to State officials and consultants and public participation was coordinated in regard to the Merrimack River crossing and the temporary and permanent bridges. An Environmental Report is anticipated soon.

The Commission assisted the Lowell City Council in its examination of parking issues in the Pawtucketville/University of Lowell neighborhood and a variety of multi-faceted alternative solutions were proposed. Parking, vehicle and pedestrian movement problems in downtown Lowell were also reviewed with low cost solutions as a goal.

### Environmental Quality

A Combined Sewer Overflow Study is presently being prepared for the City of Lowell. Assistance is being provided by the Commission in conducting and coordinating public participation requirements. The Northern Middlesex Area's 208 Wastewater Facilities Plan was approved by the member towns and is awaiting State certification.

NMAC assisted Billerica in the development of a Town Preservation Plan, primarily concentrating on the Mill Village of North Billerica.

Pepperell's Conservation Commission was assisted by NMAC in the drafting of their five year Recreation Plan, necessary to continue eligibility for State and Federal recreation funds.

To further improve air quality, the Commission completed a plan to reduce mobile source emissions in the region in its Transportation Element of the State Improvement Program (TESIP). The TESIP was forwarded to the Massachusetts Department of Environmental Quality Engineering to be appended to the 1982 State Implementation Plan.

### Energy

NMAC's involvement with energy this year included preparation of a study for the Federal Highway Administration which analyzed methods employed by nine mid-sized Metropolitan Planning Organizations (MPOs) across the country of incorporating energy impacts into their planning process. A Transportation Energy Contingency Plan was developed examining alternatives which would help maintain basic mobility with reduced energy resources in the event of short-term emergencies. NMAC also consulted with the Massachusetts Office of Energy Resources in the preparation of a Solar Access Handbook soon to be published.

### Economic Development

Together with the Northern Middlesex Chamber of Commerce and Industry, NMAC is actively promoting the region for location of a Microelectronic Center. Owned by the State but operated by area universities and businesses,



the Center would act as a research, development and training center for advanced students involved in semiconductor design. The Center is also expected to act as a magnet to attract more high technology industry to the region.

A plan was prepared by the Commission enabling the State to designate Railroad Square in Pepperell as a Commercial Area Revitalization District (CARD). This would allow use of tax free industrial revenue bonds for commercial development. The Navy Yard area of Dracut was designated in 1980.

Twelve applications from the Massachusetts Industrial Finance Agency (MIFA) were reviewed and approved by NMAC involving almost \$15,000,000 in industrial bonds.

### Comprehensive Planning

The Comprehensive Transportation Plan Update (CTP Update) was completed this year. The CTP Update is an overall long range plan for the region, which identifies roadway and transit needs and details recommended improvements. This document updates the last Comprehensive Transportation Plan, prepared in 1977.

NMAC made use of some of the final U.S. Department of Housing and Urban Development's 701 Comprehensive Planning Program funds in undertaking two projects: (1) the preparation of a development assistance kit to aid communities in the disposal of surplus municipal property; and (2) the identification and coordination of potential inter-community joint efforts with an initial focus on assisting the member towns to enter into cooperative purchase and use arrangements for supplies, equipment, personnel and other applicable items.

NMAC assisted in the development of comprehensive plans for two towns: Phase I of a Master Plan for Tyngsborough is nearing completion; and a corridor planning study focussing on Route 38 and Tewksbury Center will be completed shortly.

As the officially designated A-95 Clearinghouse, the Commission reviewed projects totalling nearly \$35 million to ensure their compatibility with regional plans and goals.

### Technical Assistance

Technical assistance relating regional planning to the local needs of member communities, local boards and committees, public officials and private citizens is a major objective of the Commission. This past year assistance was provided in the areas of groundwater protection, hazardous waste, zoning and subdivision regulations and numerous State and Federal grant in aid programs. As an affiliate Data Center of the U.S. Bureau of the Census, assistance has been provided over the year dealing with a wide variety of issues such as population, housing and economic statistics.

### Budget

During the Fiscal Year 1982, the Commission expended \$289,995. of which \$60,000. was paid by assessment of the nine (9) member communities on a per capita basis.

The Commission invites full participation in its planning process to all citizens of the nine communities in our region. The Commission meets monthly (usually on the third Wednesday evening). Additional details on all aspects of the Commission are available on request to the Commission at 144 Merrimack Street, Lowell, Massachusetts 01852, telephone 454-8021.

Respectfully submitted,

NMAC Commissioners

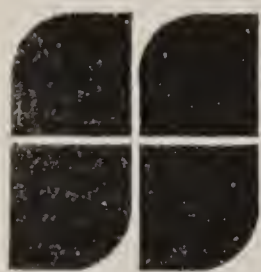
Avis Hooper, Selectman

Leslie A. Thomas, Planning Board

Richard Coper, Alternate

Richard S. Emmet, Jr., Planning Board  
also served in 1982.

[npaa iae a a]



# SHARE, INCORPORATED



## Financial Summary

SHARE, INCORPORATED's total income, January 1-December 31, 1982 is \$799,411. During this twelve month period, SHARE, INCORPORATED actually expended \$48,411.36 in services to the residents of Westford. That is 6% (\$48,411.36 divided by \$799,411) of SHARE, INCORPORATED income went to Westford. Westford contributed \$9,701, which is 1.2% of SHARE, INCORPORATED income. For each dollar Westford contributed, Westford citizens received \$4.99 in services.

## Estimated Costs to Provide Services to Westford - January/December 1982

Total number of cases open during 1982 - 42

38 Intake Evaluations @ \$119.38/client	4,536.44
863 Client Counseling/Therapy weeks @ \$50.84/week	\$ 43,874.92
Total Estimated Costs	\$ 48,411.36

The above rates include all ancillary and indirect costs, including Central Administration, Business Management, Clinical Supervision and Program Education.

## Service Components

Central Administrative Offices  
660 Middlesex Street  
Lowell, MA 01851 459-2306

SHARE, INCORPORATED is a human service agency providing mental health services to residents of the Greater Lowell Area. The agency objectives are to promote mental health and to treat and rehabilitate individuals who are experiencing mental health or substance abuse problems.

The fiscal and administrative management of SHARE, INCORPORATED is coordinated through the Central Administrative Offices, which are open Monday through Friday from 8:30 A.M. to 5:00 P.M.

## Intake and Evaluation

SHARE, INCORPORATED considers itself as a catalyst in either providing direct services to clients or in helping individuals to obtain the appropriate services. SHARE, INCORPORATED is concerned with the initial contact a client has



### Intake and Evaluation (continued)

with the agency, and is aware of how important first contacts may be to the client's future success. The Intake Service is designed to facilitate placement of all incoming clients. A person with an immediate crisis can be seen quickly to determine his/her treatment needs. The client is then referred to an appropriate treatment, either to one of SHARE, INCORPORATED's mental health services or to another community agency.

### Counseling and Therapy

The Centre Counseling Service provides therapy to children, families, and adults. Referrals come from a variety of sources: schools, the courts, mental health clinics, hospitals and families. Many cases involve substance abuse, although services are not limited to those individuals. Centre Counseling offers individual, group and family therapy, as well as consultation to school departments and other agencies.

### Testing and Evaluation

Centre Counseling Service provides psychological testing and psychiatric evaluations for present clients and those referred by other agencies.

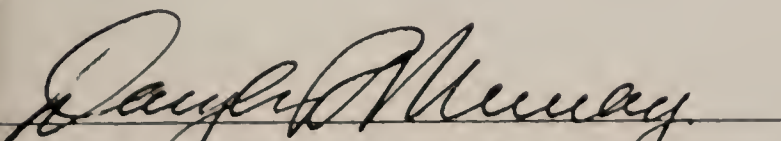
Centre Counseling clinical staff are all licensed in their respective professional areas and include: three psychologists, one psychiatrist, one nurse, and seventeen social workers.

Centre Counseling Service is open from 9:00 AM to 5:00 PM, Monday through Friday. Evening appointments are available for those who are working or attending school. For an appointment or additional information, call the Intake Coordinator at 459-2306.

### Service Utilization and Estimated Costs

A breakdown of client numbers and the services they utilized is attached. Cost figures are estimates because they encompass parts of two fiscal years.

I trust that this information will be of value to you in assessing SHARE, INCORPORATED's contribution of needed services to citizens of your community. I will be happy to answer any questions you might have regarding this report or any of SHARE, INCORPORATED's programs.

  
Douglas B. Murray, Executive Director

SHARE, INCORPORATED EXPENDITURES

GROSS LINE ITEMS

	FY 1976	FY 1977	FY 1978	FY 1979	FY 1980	FY 1981	FY 1982
PERSONNEL	\$ 503,929	\$ 455,519	\$ 487,211	\$ 548,132	\$ 503,853	\$ 420,112	\$ 593,784
CONTRACT SERVICES	71,456	63,825	60,911	81,620	48,957	17,580	13,737
FACILITIES	74,973	107,390	66,452	84,732	66,817	62,527	59,390
SUPPLIES/FOOD	36,163	32,750	37,438	42,807	35,665	26,300	23,359
TELEPHONE	17,030	19,995	19,095	21,576	15,770	11,693	12,358
TRAVEL	9,462	10,949	9,052	11,929	8,609	5,281	5,018
EQUIPMENT RENTAL	5,336	5,371	2,691	1,723	1,050	1,619	3,672
EQUIPMENT PURCHASE	881	5,228	2,190	15,615			
DEPRECIATION EXPENSE					9,785	8,713	8,790
LOSS FROM PROGRAM TERMINATION							11,858
OTHER (Interest, Training, Advertising, etcetera)	9,293	5,456	4,774	17,751	41,001	22,671	27,754
TOTALS	\$ 728,523	\$ 712,897	\$ 689,814	\$ 825,885	\$ 731,507	\$ 576,496	\$ 759,720

SHARE, INCORPORATED INCOME

FEDERAL	\$ 432,833	\$ 139,842	\$ 51,193				
STATE	158,301	511,932	562,661	652,140	571,822	447,038	532,649
LOCAL	146,950	64,629	64,629	64,629	64,629	64,929	33,438
OTHER (Fees, Insurance, etcetera)	11,420	6,294	28,268	50,407	43,937	77,690	267,724
TOTALS	\$ 749,504	\$ 722,697	\$ 706,751	\$ 767,176	\$ 680,388	\$ 589,357	\$ 833,811



# A Guide to Town Meeting In Westford

## Open Town Meeting

In open Town Meetings, the registered voters discuss and decide the course of government. Annual sessions are held the Saturday after the first Tuesday in May. Subsequent special meetings are held as may be necessary throughout the year. Registered voters may speak and vote; non-registered citizens are welcome as observers.

Publicized hearings are held by the Finance Committee and other boards to offer voters an opportunity to prepare for Town Meeting discussion.

## The Warrant

The warrant for Annual Town Meeting contains two parts; 1) Election Day information and 2) Articles, including the budget, to be considered at the business session. Annual Town Meeting warrants are prepared by the Selectmen and Finance Committee and mailed to the voters with the Finance Committee's recommendations in advance of the meeting. Notice of a Special Town Meeting is given by a copy of the warrant being posted at the Town Hall and at each Post Office in Westford at least 7 days before the Meeting.

Articles are taken up in the order in which they appear in the warrant. However, in special cases an article may be taken up out of order if a majority vote is obtained.

## Quorum

No quorum is needed for Annual Town Meeting.

A quorum of two per cent of the registered voters is required for the transaction of business at a Special Town Meeting. However, a number less than a quorum may adjourn any such meeting.

## Permission To Speak

Any voter wishing to speak may rise, say, "Mr. Moderator," and wait for recognition. Then, standing at a microphone, he should give his name. He may continue as long as he speaks directly to the question under discussion and maintains acceptable conduct.

## Amend ments

Not more than two amendments to any motion may be pending at any one time. According to Westford by-laws, "a motion and amendments to a motion shall be voted on in inverse order; provided that when two amounts of money have been presented for appropriation by motion and amendment thereto, the largest amount shall be voted upon first. All amendments shall be presented in writing if requested by the Moderator."

## Action On The Motions

All articles appearing in the warrant must be acted upon before the Meeting can adjourn. Usually articles are enacted or rejected with or without amendments, after debate.

## Withdraw Or Dismiss A Motion

It is possible that an article's sponsor may move to "withdraw the motion." This motion requires a majority vote and is usually made because new or additional information is obtained after the preparation of the warrant indicating that action upon the motion could be unwise or illegal.

## Lay It On The Table

If, after an article has been moved, seconded and debate begun, someone has sufficient reason to postpone the final vote, ~~he may~~ move to "lay it on the table." A simple majority vote places it "on the table, as well as taking it back to the floor for final action

## Limits On Debate

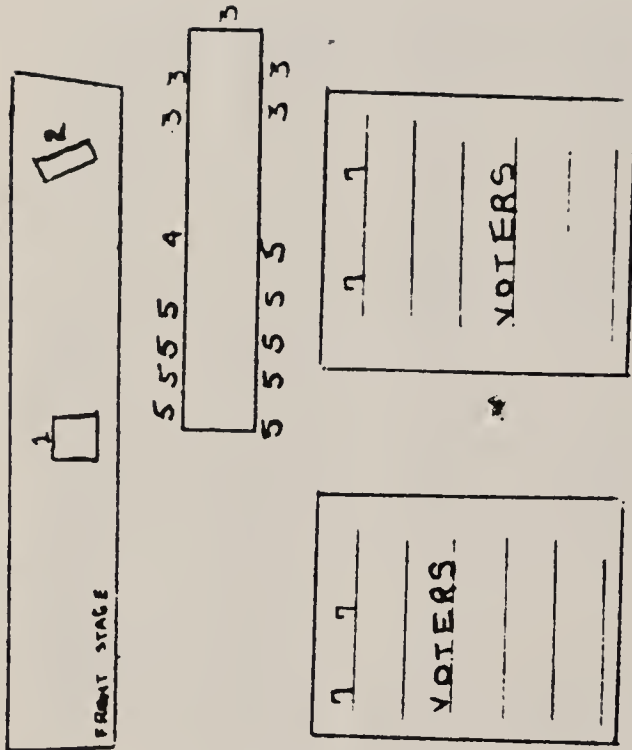
There are no prescribed limits to debate except common sense. The Moderator may at his discretion ask a speaker to terminate his remarks if he is straying from the subject or talking at unnecessary length.

## Previous Question

Debate may also be terminated by two-thirds of those voting. A voter rises, is recognized and says, "Mr. Moderator, I move the previous question." If this motion is seconded and voted by a two-thirds majority, the article under discussion is immediately put to a vote.



## TOWN OFFICIALS AT TOWN MEETING



**Voting** Most articles are decided by a majority vote unless a larger vote is required by statute or by-law. Voting may be by voice or show of hands and the outcome determined by the Moderator. His decision may be challenged by 7 voters; tellers then make an official count.

Two-thirds votes are required for amendments to zoning by-laws, taking of land by eminent domain and bond issues. These votes are counted by tellers unless they are unanimous.

Secret balloting takes place occasionally, if requested by any twenty voters attending the Meeting. (Westford by-law, Art. I, s.9).

**Reconsideration** An article may be taken up again after it has been accepted or defeated if a majority of the voters assent to a motion for reconsideration. The Town's by-laws permit an article to be reconsidered at an adjourned session only if there is an affirmative vote of two-thirds of the assembled voters. In both cases, the motion for reconsideration must be made by a person who voted on the prevailing side of the original vote.

**Who May Address The Meeting** At any Town Meeting held for the transaction of Town business, no person whose name is not on the list of voters is permitted to address the meeting or is admitted to the floor of the Hall unless invited by a two-thirds vote of the meeting assembled.

**Resolutions** The Meeting may wish to give direction to a board without binding effect or indicate the desire of the Town in a matter not subject to direct action by the Town Meeting. It may also wish to express thanks or offer other courtesies. Such expressions may be made in the form of resolutions.

**Parliamentary Question** A voter can interrupt the speaker with a "parliamentary question" to obtain information from the Moderator on parliamentary rule, or what procedures are permissible. No vote is taken. The question must be relevant to pending business.

**Point Of Order** A voter knowing the rules can raise a "point of order" indicating he feels something is wrong. He asks this of the Moderator to obtain a decision on a matter of parliamentary rule, e.g. whether an amendment is germane to the motion, or whether a motion is in order. The Moderator may 1) make the decision himself with no debate, or 2) put the question as a motion which may be debatable.

**Adjournment** When all business in the warrant has been completed, the Moderator says, "A motion for adjournment is now in order." followed by the motion, the second and the vote.

1. The MODERATOR, elected for a 3 year term, presides at the Meeting. The proceedings are governed by the rules of practice contained in *Robert's Rules of Order* (1951 Ed.) except as modified by law or by the By-laws.
2. The TOWN CLERK, elected for a 3 year term, keeps the official record of all proceedings at the Meeting and notifies those affected by its actions.
3. The SELECTMEN, elected for overlapping 3 year terms, prepare the warrant and have the responsibility of carrying out the decision of the Town Meeting.
4. The TOWN COUNSEL, appointed by the Selectmen, is present to advise on legal matters.
5. The FINANCE COMMITTEE, appointed by the Moderator for overlapping 3 year terms, makes recommendations to the Meeting after consideration of any or all municipal matters.
6. The TELLERS, appointed and paid by the Registrars sign in voters and count votes.
7. Other committees or boards may occupy front tables if they are involved in actively sponsoring a major article or program.

TOWN OF WESTFORD

WARRANT

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To the Constable of the Town of Westford, in said County,

GREETINGS:

You are required in the name of the Commonwealth aforesaid, to notify and warn all the inhabitants of said Town qualified to vote in elections, and also in Town affairs, to meet at their several polling places, viz:

PRECINCT 1	Abbot Middle School
PRECINCT 2	Norman E. Day School
PRECINCT 3	New Nabnasset School
PRECINCT 4	Robinson School

TUESDAY, MAY 3, 1983

being the first Tuesday in said month, at 7:30 o'clock in the forenoon for the following purposes:

To bring in their votes for the following officers:

FOR FIVE YEARS

One member of the Planning Board  
One member of the Housing Authority

FOR THREE YEARS

Two Selectmen  
One Assessor  
Two members of the School Committee  
Two members of the Board of Health  
One Water Commissioner  
Two Trustees of the J. V. Fletcher Library  
One Cemetery Commissioner  
One Treasurer-Collector  
One Tree Warden  
One member of the Housing Authority (to fill vacancy)



FOR TWO YEARS

One Assessor (to fill vacancy)

FOR ONE YEAR

One member of the Board of Health  
One Town Clerk (to fill vacancy)

The polls will be open from 7:30 o'clock A. M. to 8:00 o'clock P. M., and to meet in ABBOT MIDDLE SCHOOL at Westford Center on the following

SATURDAY, MAY 7, 1983

at 10:00 o'clock in the forenoon, then and there to act upon the following Articles, viz:

ARTICLE 1. To hear the reports of the Town Officers and Committees; or act in relation thereto.

ARTICLE 2. To fix the salary and compensation of all elected officers of the Town.

ARTICLE 3. To see if the Town will vote to amend all or any part of the Consolidated Classification Plan, Compensation Plan and Personnel By-Laws of the Town; or act in relation thereto.

ARTICLE 4. To provide for a Reserve Fund, to determine what sums of money the Town will raise and appropriate, including appropriation from any available funds, to defray all departmental and incidental charges, expenses and outlays of the Town, including debt and interest for the ensuing fiscal year, and for paying unpaid bills of previous years.

ARTICLE 5. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1983, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17; or act in relation thereto.

ARTICLE 6. To see if the Town will vote to raise and appropriate a sum of money to be deposited in and become a part of the Stabilization Fund created under the authority of Section 5B of Chapter 40 of the General Laws; or act in relation thereto.



ARTICLE 7. (By Highway Superintendent). To see if the Town will vote to raise and appropriate a sum of money for the construction and/or improvement of Groton Road, and for the purpose aforesaid to appropriate said sum from the proceeds to be available from the Commonwealth under Chapter 351 of the Acts of 1981; or act in relation thereto.

ARTICLE 8. (By Highway Superintendent). To see if the Town will vote to raise and appropriate a sum of money for the construction and/or improvement of Groton Road, and for the purpose aforesaid to appropriate said sum from the proceeds to be available from the Commonwealth under Chapter 732 of the Acts of 1981; or act in relation thereto.

ARTICLE 9. (By Water Commissioners). To see if the Town will vote to authorize the Board of Water Commissioners to apply for and accept a grant of Ninety-Four Thousand Seven Hundred (\$94,700.00) Dollars from the Department of Environmental Quality Engineering for water system rehabilitation as authorized under Chapter 286 of the Acts of 1982 and Chapter 805 of the Acts of 1979, as amended; or act in relation thereto.

ARTICLE 10. (By Water Commissioners). To see if the Town will vote to appropriate the sum of One Hundred Thousand (\$100,000.00) Dollars, or some other sum, from the Water Department Surplus Account for the laying of approximately five thousand (5000) feet of water mains in Littleton Road; or act in relation thereto.

ARTICLE 11. (By Finance Committee). To see if the Town will vote to amend Section 2 of ARTICLE II of the Town By-Laws, which Section provides for the appointment of the Finance Committee; or act in relation thereto.

ARTICLE 12. (By Town Clerk). To see if the Town will vote to amend the Town By-Laws by adding a requirement that fees received by the Town Clerk be deposited in the Town Treasury; and to adopt or establish a schedule of fees to be charged by the Town Clerk; or act in relation thereto.

ARTICLE 13. (By Selectmen). To see if the Town will vote to accept as and for a Town Way a portion of Pine Road as laid out by the Selectmen as shown by their report and plan duly filed with the Town Clerk; to raise and appropriate a sum of money for the improvement of said Way; to authorize the assessment of betterments against the owners of abutting estates for said improvements; to determine how any such appropriation shall be raised, whether by taxation, by borrowing, or by either or both of said methods; or act in relation thereto.

ARTICLE 14. (By Selectmen). To see if the Town will vote to accept as and for Town Ways Mark Vincent Drive, Steven Circle, Colonia Drive, Parker Circle, Cobbler Road, Hearthstone Road and Chippewa Road all as laid out by the Selectmen as shown by their reports and plans duly filed with the Town Clerk; or act in relation thereto.

ARTICLE 15. (By Selectmen). To see if the Town will vote to amend Section 5.4.7.1 of the Sign By-Laws by adding a new Section (b) as follows:

"(b) One free standing pole or ground sign, which does not exceed twelve (12) square feet in area advertising the rental, lease or sale of premises within a residential subdivision may be permitted by the Board of Selectmen where unusual circumstances such as landscaping, land contours, building setback or subdivision design preclude the effective use of signs permitted under section (b) above, provided however, the permitted sign is of temporary design, and such sign shall be removed within seven (7) days of the initial rental, lease or sale of 90% of the premises within the subdivision or one year, whichever occurs first.";

or act in relation thereto.

ARTICLE 16. (By Selectmen and Conservation Commission). To see if the Town will vote to take, or to authorize and direct the Selectmen to take, whatever action may be necessary to bring the Town into compliance with the National Flood Insurance Act; or act in relation thereto.

ARTICLE 17. (By Selectmen and Police Department). To see if the Town will vote to raise and appropriate the sum of Three Thousand (\$3,000.00) Dollars, or some other sum, to participate in the Enhanced 911 Emergency Telephone System Program being conducted by the Greater Boston Police Council; or act in relation thereto.

ARTICLE 18. (By Selectmen). To see if the Town will vote to extend the authorization granted at the 1982 Town Meeting to appoint a Fire Protection Needs Study Committee for another year to report their recommendations to the Selectmen and the Town prior to the 1984 Annual Meeting; or act in relation thereto.

ARTICLE 19. (By Selectmen). To see if the Town will vote to authorize the Board of Selectmen to appoint a Solid Waste Advisory Committee, whose function and duty shall be to evaluate the future solid waste transfer station needs, including policies, fees, designs, and projected costs to be used in planning for the construction of a transfer station; said Committee to report their recommendations to the Selectmen and the Town prior to the second Tuesday in March, 1984; or act in relation thereto.



ARTICLE 20. (By Historic Commission and Friends of the Museum). To see if the Town will vote to raise and appropriate, or transfer from any available funds, the sum of Sixteen Hundred (\$1600.00) Dollars or some other sum, for the installation of a rear exit and fire escape from the second floor of the Museum; or act in relation thereto.

ARTICLE 21. (By Historic Commission and Friends of the Museum). To see if the Town will vote to raise and appropriate a sum of money for the installation of restroom facilities in the Museum; or act in relation thereto.

ARTICLE 22. (By Selectmen). To see if the Town will vote to authorize the Board of Selectmen to install various street lights; or act in relation thereto.

ARTICLE 23. (By Housing Authority). To see if the Town will vote to empower the Housing Authority to erect an elderly housing project pursuant to Section 39 of Chapter 121B of the General Laws; or act in relation thereto.

ARTICLE 24. (By Selectmen). To see if the Town will vote to transfer the care, custody and control of the Sargent School and adjacent property from the School Committee to the Westford Housing Authority; or act in relation thereto.

ARTICLE 25. (By Council on Aging). To see if the Town will vote to accept a gift from the Tadmuck Club, Incorporated of the land and buildings described in deed to the Club from the Spalding Light Cavalry Association, dated March 31, 1931, recorded with Middlesex North District Registry of Deeds, Book 800, Page 378, upon the terms, conditions and restrictions, if any, to be contained in a deed from said Club, and to raise and appropriate a sum of money to maintain and operate said building; or act in relation thereto.

ARTICLE 26. (By Roudenbush Community Center). To see if the Town will vote to accept a gift of money and various gifts of personal property made to the Town by the Roudenbush Community Center Associates, Inc; or act in relation thereto.

ARTICLE 27. (By Historic Commission and Friends of the Museum). To see if the Town will vote to raise and appropriate the sum of One Thousand (\$1,000.00) Dollars, or some other sum, for fuel and utilities to operate the Westford Museum; or act in relation thereto.

ARTICLE 28. (By Hazardous Waste Committee). To see if the Town will vote to raise and appropriate the sum of Two Thousand (\$2,000.00) Dollars, or some other sum, for providing for the collection of household hazardous wastes, said project to be under the supervision of the Hazardous Waste Committee; or act in relation thereto.



ARTICLE 29. (By Industrial Commission). To see if the Town will vote to rezone from a Commercial Highway (CH) District to an Industrial Highway (IH) District a certain parcel of land located on the northwesterly side of Littleton Road, being shown on a plan entitled "Plan of Land in Westford, Mass., Owned by Harry B., Nancy A. Lamb, Compiled in Part February 17, 1983, Richard L. McGlinchey, Surveyor", and bounded as follows:

Southeasterly by Littleton Road by five courses, measuring 249.88 feet, 535.70 feet, 179.54 feet, 273.04 feet and 257.50 feet respectively (said distance totaling 1495.66 feet);

Southwesterly by land now or formerly of Evelyn C. MacDonald 583 feet, more or less;

Northwesterly by U.S. Route 495, 1371 feet, more or less; and

Northeasterly by land now or formerly of Robert M. Hicks by five courses by a stone wall measuring 75.42 feet, 213.69 feet, 173.40 feet, 109.60 feet and 59.53 feet, respectively (said distance totaling 631.64 feet).

Said parcel containing 19.85 acres, more or less, and said contents and any or all of said measurements more or less, and however otherwise said premises may be measured bounded or described;

or act in relation thereto.

ARTICLE 30. (By Industrial Commission). To see if the Town will vote to rezone from a Commercial Highway (CH) District to an Industrial Highway (IH) District a certain parcel of land located on the southeasterly side of Littleton Road, easterly of but not adjacent to Power Road, Westford, Middlesex County, Massachusetts, and bounded as follows:

Northwesterly by Littleton Road by four courses being 254.69 feet, 89.00 feet, 120.00 feet and 75.00 feet, respectively (totaling 538.69 feet, more or less);

Northeasterly by land now or formerly of Cynthia G. Lang 200 feet;

Northwesterly by land now or formerly of Cynthia G. Lang 172.16 feet;

Northeasterly by land now or formerly of Westford Swim and Tennis Club by two courses 168.00 feet, and 173.95 feet, respectively (totaling 341.95 feet, more or less);

Southeasterly by land of Kimam Realty Trust 732.64 feet;

Southwesterly by a stone wall by land now or formerly of Edward T. Sullivan by 9 Courses, measuring 41.04 feet, 22.11 feet, 75.13 feet, 11.46 feet, 145.89 feet, 26.87 feet, 86.19 feet, 151.64 feet and 52.95 feet (totaling 572.24 feet, more or less.

Containing 7.6 acres more or less and the said contents and any or all of said measurements more or less and however otherwise said premises may be measured, bounded or described;

or act in relation thereto.

ARTICLE 31. (By Computer Study Committee). To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand (\$100,000.00) Dollars, or some other sum, for the purchase, installation and operation of a Municipal Electronic Data Processing System; or act in relation thereto.

ARTICLE 32. (By Recreation Commission). To see if the Town will vote to appropriate the sum of Seven Thousand (\$7,000.00) Dollars, or some other sum, from the unexpended and unencumbered balance of Account No. 757m, entitled "Refurbish Tennis Court (Graniteville)" for the purpose of refurbishing the tennis court at the Whitney Playground; or act in relation thereto.

ARTICLE 33. (By School Committee). To see if the Town will vote to raise and appropriate the sum of Twenty-Six Thousand Four Hundred Fifty-Eight and 23/100 (\$26,458.23) Dollars, or some other sum, for energy conservation purposes in school buildings; or act in relation thereto.

ARTICLE 34. (By Finance Committee). To see if the Town will vote to appropriate a sum of money from the unexpended and unencumbered balance of Account No. 196 - Legal Services - Hazardous Waste Siting, to establish a new Account to be known as "Accumulated Leave Fund" for the purpose of providing a permanent source of money for leave payable to employees under the provisions of Section 4.A(d) and Section 4.B(d) of the Personnel By-Laws; or act in relation thereto.

ARTICLE 35. (By Finance Committee). To see if the Town will Vote to appropriate the sum of Twenty-Six Hundred Eighty (\$2680.00) Dollars, or some other sum, from the unexpended and unencumbered balances of various accounts for deposit in the Conservation Fund; or act in relation thereto.



ARTICLE 36. (By Planning Board). To see if the Town will vote to amend its Zoning By-Law, ARTICLE XII:

(1) By striking out in its entirety the last paragraph of Section 2.1, "Classes of Districts" and inserting a new paragraph in place thereof;

(2) By striking out in its entirety Section 2.2, "Location and Boundaries", and inserting a new paragraph 2.2 in place thereof;

(3) By adding a new Section 3.6, "Description and Uses Permitted in a Flood Plain Zone", and subsections 3.6.1, 3.6.2 and 3.6.3 entitled "Purposes", "Zone Delineation" and "Use Regulations", respectively;

or act in relation thereto. (A copy of the proposed amendments is available for inspection in the Offices of the Board of Selectmen and the Town Clerk).

ARTICLE 37. (By Planning Board). To see if the Town will vote to amend its Zoning By-Law, ARTICLE XII:

(1) By striking out in its entirety, Section 5.3, "Site Plan Review for Industrial B District Special Permit Uses", and inserting a new Section 5.3, "Site Plan Review", and subsections 5.3.1, 5.3.2 and 5.3.3, entitled "General Requirments", "Contents of Application" and "Criteria Governing Approval", respectively;

(2) By inserting in Section 4, "Dimensional Regulations", a new subsection 4.3.9, "Prohibition of Irregular-shaped Lots";

(3) By inserting in Section 4, "Dimensional Regulations", a new Section 4.3.10, "Hammerhead Lots";

(4) By further regulating certain uses permitted under Paragraph 1 of "Accessory Uses" in Section 3.3, "Table of Use Regulations";

or act in relation thereto. (A copy of the proposed amendments are available for inspection in the Offices of the Board of Selectmen and the Town Clerk).



ARTICLE 38. (By Conservation Commission). To see if the Town will vote to authorize the Conservation Commission to acquire by eminent domain, or the Board of Selectmen to acquire by eminent domain, or otherwise, a certain parcel of land situated on Lowell Road containing 3.5 acres, more or less, being shown on Assessors' Map D-4, parcel 82B and 82A, said premises to be managed and controlled by the Conservation Commission for the promotion and development of the natural resources and for the protection of water-shed resources of the Town as authorized by Section 8C of Chapter 40 of the General Laws; and for acquiring said land and for defraying all expenses and for appraisals incidental thereto, that the sum of Thirty-Five Thousand (\$35,000.00) Dollars, or some other sum, be raised and appropriated; to determine how any such appropriation shall be raised, whether by transfer from any available funds in the Treasury, from the Conservation Fund, by borrowing, or by any or all of said methods, and to direct the Conservation Commission to file, in the name and behalf of the Town, any project applications and all other plans and information with the Secretary of Environmental Affairs for partial reimbursement as authorized by Section 11 of Chapter 132A of the General Laws; or act in relation thereto.

ARTICLE 39. (By Conservation Commission). To see if the Town will vote to authorize the Conservation Commission to acquire by eminent domain, or the Board of Selectmen to acquire by eminent domain, or otherwise, a certain parcel of land situated on Lowell Road containing 27 acres, more or less, being shown on Assessors' Map D-4, Parcel 83, said premises to be managed and controlled by the Conservation Commission for the promotion and development of the natural resources and for the protection of water-shed resources of the Town as authorized by Section 8C of Chapter 40 of the General Laws; and for acquiring said land and for defraying all expenses and for appraisals incidental thereto, that the sum of Thirty Thousand (\$30,000.00) Dollars, or some other sum, be raised and appropriated; to determine how any such appropriation shall be raised, whether by transfer from any available funds in the Treasury, from the Conservation Fund, by borrowing or by any or all of said methods, and to direct the Conservation Commission to file, in the name and behalf of the Town, any project applications and all other plans and information with the Secretary of Environmental Affairs for partial reimbursement as authorized by Section 11 of Chapter 132A of the General Laws; or act in relation thereto.

ARTICLE 40. (By Conservation Commission). To see if the Town will vote to raise and appropriate a sum of money to be deposited in the Conservation Fund as established under Massachusetts General Laws, Chapter 40, Section 5, said money not to be expended without Town Meeting approval; or act in relation thereto.

ARTICLE 41. (By Conservation Commission). To see if the Town will vote to raise and appropriate the sum of Twelve Thousand (\$12,000.00) Dollars, or some other sum, as the local share of a Clean Lakes and Great Ponds program as established by Chapter Chapter 620A of the Acts of 1981; or act in relation thereto.

ARTICLE 42. (On Petition). To see if the Town will vote to direct the Westford Selectmen to petition the Massachusetts State Legislature to pass a home rule petition giving the residents of Westford the right to recall elected officials in accordance with the stipulations and restrictions filed by the petitioners with the Westford Board of Selectmen. Upon favorable action to this article by the 1983 Westford Annual Town Meeting, the Selectmen shall petition Westford's State Representative and Senator to introduce said home rule petition as soon as possible for consideration by the Massachusetts State Legislature.

ARTICLE 43. (By Westford Ambulance Fund, Inc.). To see if the Town will vote to accept a gift of a new ambulance from the Westford Ambulance Fund, Inc. and to authorize the Fire Chief to execute a Bill of Sale for the present ambulance; or act in relation thereto.

ARTICLE 44. (By Community Teamwork). To see if the Town will vote to authorize the Board of Selectmen to sell and convey on such terms as they shall determine a parcel of land owned by the Town adjacent to the Graniteville ball field off River Street, said premises to be used as a site of proposed, new housing for the elderly; or act in relation thereto.

ARTICLE 45. (By Selectmen). To see if the Town will vote to raise and appropriate, or transfer from any available funds, a sum of money for the installation of an energy management, telecommunications, and data switching system in the school buildings and Town Hall; or act in relation thereto.

ARTICLE 46. (By Building/Plumbing Code Committee). To see if the Town will vote to amend or repeal various Sections of its Building Code and Plumbing Code for the purpose of bringing said Codes into conformity with the requirements of the State Building Code and State Plumbing Code; or act in relation thereto.



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